



**TOWN OF HINTON
BYLAW # 1104
OFFICE CONSOLIDATION
(As amended by Bylaw 1104-1, October 18, 2016)**

BYLAW OF THE TOWN OF HINTON IN THE PROVINCE OF ALBERTA
TO PROVIDE FOR PLANNING AND DEVELOPMENT FEES AND CHARGES
CHARGED BY THE MUNICIPALITY
FOR DEVELOPMENT PERMIT, SUBDIVISION AND SERVICES

WHEREAS the Municipal Government Act, R.S.A. 2000, c. M-26 (hereinafter referred to the “Act”) as amended, provides that a municipality may pass bylaws for municipal purposes respecting services provided by the municipality; and

WHEREAS the Act provides for the establishment of fees for licenses, permits and approvals by bylaw;

NOW THEREFORE the Council of the Town of Hinton, duly assembled, hereby enacts, as follows:

1. That the Fees and Charges attached hereto and forming part of this Bylaw as Schedule “A” represents the fees and charges applicable to the Planning and Development services provided by the Town of Hinton.
(Bylaw 1104-1, October 18, 2016)
2. That Bylaws #1047 and #1050 and any amendments thereto are hereby repealed in their entirety.
3. That this Bylaw comes into effect upon receiving third and final reading.

READ A FIRST TIME THIS 18th DAY OF OCTOBER, 2016.

READ A SECOND TIME THIS 18TH DAY OF OCTOBER, 2016.

READ A THIRD TIME THIS 18TH DAY OF OCTOBER, 2016.

"Original signed"
MAYOR

"Original signed"
DIRECTOR OF CORPORATE SERVICES

Development Permit Fees			
Category	Application Type	Fee	
Residential	New Dwelling Development Permit	\$ 200.00	
	Garages or Dwelling Additions	\$ 75.00	
	Other Accessory Structures Requiring Permits:	\$ 50.00	
	<ul style="list-style-type: none"> • Accessory Building/Structures greater than 10.0 metres² and meeting district requirements • Fences and Gates greater than 1.0 metre in height in the Front Yard and greater than 2.0 metres in Side and Rear Yards, meeting district requirements • Flag Poles and Other Poles greater than 4.5 metres in height • Landscaping where the proposed grades will adversely affect the subject or adjacent Parcel • Maintenance where such work includes or constitutes structural alterations • Retaining walls greater than 1.2 metres in height • Satellite Dishes greater than 1.2 metres in diameter directly attached to a 		
	<i>Outdoor fire pit, barbecue, fireplace or stove contact Fire Department for Permit.</i>		
	Secondary Suites (Internal & External)	\$ 200.00	
	Development Permit Extension	Half the Application fee	
	Commercial	New Development Permit plus \$2.00/m ² on total floor area	\$ 200.00
		Additions	\$ 75.00
		Change of Use	\$ 100.00
Industrial	New Development Permit plus \$2.00/m ² on total floor area	\$ 200.00	
	Additions	\$ 75.00	
	Change of Use	\$ 100.00	
Multiple Dwelling Residential	New Development Permit	\$ 350.00	
Home Based Businesses	Home Occupations	\$ 75.00	
	Live/Work Units	\$ 75.00	
	Bed and Breakfasts	per guest room \$ 100.00	
Relocation/Demolition	All Districts - Principal Building	\$ 250.00	
	Accessory Building (over 30m ²)	\$ 50.00	
Signage	Signs (per sign)	\$ 50.00	
	Billboard Sign	\$ 200.00	
Stripping and Grading	Tree Clearing	\$ 200.00	
	Stripping and Grading	\$ 200.00	
Underground Petroleum Tank	---	\$ 50.00	
Utility Connection	Water and/or Sewer	\$ 250.00	
Development with No Permit	All	Double Application Fee	

Fees for Not-For-Profit groups shall be waived as per Policy No. 094

Additional Fees and Charges may apply subject to the Development

Development Permit Deposits		
Category	Application Type	Fee
Residential	New Dwelling (excluding Manufactured Housing)	\$ 2,000.00
	Garage	\$ 1,000.00
	Manufactured Housing	\$ 500.00
	Additions - All Districts	\$ 500.00
Commercial/Industrial Multiple Dwelling Districts	Building - \$5.50 per m ² of total floor area to a maximum of \$20,000.00	
	\$500.00 per unit to a maximum of \$20,000.00	
	\$100.00 per lineal meter of lot/parcel frontage to a maximum of \$20,000.00	
	Landscaping - \$5.00/m ² or other conditions, as may be required to a maximum of \$20,000.00	

Other Services		
Category	Application Type	Fee
Compliance Certificate	Residential	1-3 Business Days \$ 100.00
	Commercial/Industrial	1-3 Business Days \$ 200.00
		24 Hour Turn around time - Fee Doubled
Zoning Certificate	Zoning Certificate	\$ 50.00
Property File Search	Residential	\$ 100.00
	Commercial/Industrial	\$ 200.00
Encroachment Agreements	Change of Ownership - Existing Agreement	\$ 150.00
	Minor - 15 m ² or less in area OR 0.3 m or less beyond the property line	\$ 150.00
	Major - Greater than 15 m ² in area and greater than 0.3 m beyond the property line	\$500.00 plus an annual fee of assessed value from the land in which the Encroachment comes from x area of the Encroachment divided by 10
Variance Application	Variance of Standards	\$ 100.00
	Pre-development up to 10%	
	Greater than 10%	\$ 250.00
	Proposed "Leave as Built"	\$ 500.00
	Post Development - Non Compliant	
Statutory Plan Amendments	Cost Estimate will be determined subject to the amendment application	\$ 1,000.00
Public Hearing	Advertising Fee	\$ 600.00
Road Closure	Application for Road Closure	\$ 500.00
Land Disposals	Municipal Reserve Disposal	\$ 500.00
Appeal	Appeal of Subdivision or Development Permit Inter-Municipal Assessment, Review Subdivision and Development Appeal Board (IMARSDAB)	\$ 250.00
Billboard Lease	Billboard Leases (per side)	\$ 1,000.00

Subdivision Fee Schedule

Category	Application Type	Fee
Residential		\$ 500.00 plus \$100.00/lot created
Commercial		\$ 500.00 plus \$100.00/lot created
Industrial		\$ 500.00 plus \$100.00/lot created
Endorsement	Residential	\$ 100.00 per lot created
	Commercial	\$ 100.00 per lot created
	Industrial	\$ 100.00 per lot created
	Condominium	\$ 40.00 per unit created
Extension	Up to 6 months	\$ 250.00
	Up to a year	\$ 500.00
Revisions	Revision of Subdivision Plan	\$ 250.00
Development Agreements	Agreement	\$ 250.00 plus \$10.00/lot
	Per Revision/Amendment	\$ 50.00

Any additional costs incurred by the Town to review applications, including plans reviewed by outside agencies on behalf of the Town, shall be borne by the Applicant.