



Development Permit No.	
Date Advertised	
Effective Date of Permit	
Review Tax File	<input type="checkbox"/>
FOR OFFICE USE ONLY	

RESIDENTIAL - DEVELOPMENT PERMIT APPLICATION

1. General Information:

Applicant:			
Address:			
Town/City:		Province:	Postal Code:
☎ P:		✉ E:	

If Different Than Above

Landowner:			
Address:			
Town/City:		Province:	Postal Code:
☎ P:		✉ E:	

Landowner Consent Form Attached

2. Property:

Civic Address: _____

Legal Description: Plan: _____ Block _____ Lot _____ or, _____ - _____ - _____ - _____ - W5
Qtr Sec Twp Rge

Land Use District: _____

3. Type of Development:

- Accessory Building & Structures (Garage/Shed/Deck/Hot Tub/Carport/Addition) (L.U.B. 1088, Section 3-4, 3-5)
- Fences, Screening & Retaining Walls (L.U.B. 1088, Section 3-62)
- Secondary Suite (Internal & External) (L.U.B. 1088, Section 3-7)
- Approval of Variance (L.U.B. 1088, Section 2-26)
- Relocation/Demolition of Buildings (L.U.B. 1088, Section 3-12, 3-13)

Description of Development:

Site Plan Attached

4. Fees:

Application Fee	\$ _____
Development Deposit	\$ _____
Variance	\$ _____
Other (_____)	\$ _____
TOTAL	\$ _____

Note: All fees are payable in full at time of application. The Development Permit Deposit is refundable upon completion of all the conditions of the Development Permit.

Estimated cost of the project, excluding land prices, \$ _____

The following information is for your understanding taken from Land Use Bylaw 1088:

The Applicant requesting a Development Permit shall ensure that:

- a) The Development conforms to the Land Use Bylaw, Hinton's Municipal Development Plan, Minimum Engineering Design Standards, applicable Area Structure Plans or Area Redevelopment Plans, and any pertinent Infrastructure Master Plans as they pertain to Transportation, Water, Sanitary and/or Stormwater Management as amended;
- b) Development does not commence until a Development Permit has been approved and issued;
- c) All approvals, licenses or permits are obtained from regulatory departments or agencies, as required, prior to commencing Development;
- d) Copies of all approvals, licenses or permits issued for the Development are provided to the Development Authority;
- e) Copies of all approvals from the appropriate regulatory agencies are provided to the Development Authority.

EFFECTIVE DATE OF NOTICE

For the purpose of this Bylaw, notice of the decision of the Development Authority is deemed to have been given:

- a) In the case of the Applicant, five (5) days after the notice of decision has been mailed to the Applicant;
- b) In the case of public notice, on the date on which notice of the decision has been published in accordance with the 'Notice of Decision' (Section 2-34(b));
- c) In the case of an appeal to the IMARSDAB, the date upon the IMARSDAB renders a written decision approving the Development Permit application; or
- d) In the case of an appeal or leave to appeal to the Court of Appeal, the date the judgement or decision of the court is filed with the Court of Appeal allowing development to proceed pursuant to an approved Development Permit.

EFFECTIVE DATE OF DEVELOPMENT PERMIT

A Development Permit does not come into effect until twenty two (22) days after the latest of the dates set out in the 'Effective Date of Notice' (Section 2-35).

DEVELOPMENT PERMIT EXTENSION

The Development Authority may grant up to a six (6) month extension of a Development Permit at the request of the Applicant.

SUSPENSION OR CANCELLATION OF DEVELOPMENT PERMITS

Commencement of Development:

- e) A development permit shall lapse after one year from the date of issuance unless development has commenced on the site or a "Development Permit Extension" (Section 2-37) has been granted;

Additional Reasons:

- f) The Development Permit application contains any misrepresentation;
- g) The fees have not been paid or payment of the fees are returned "NSF";
- h) Facts have not been disclosed which should have been at the time of consideration of the application for the Development Permit;
- i) The Development Permit was issued in error;
- j) The requirements or conditions of the Development Permit have not been complied with;
- k) The Applicant requests, by way of written notice to the Development Authority, the cancellation of the Development Permit provided that commencement of the use, development or construction has not occurred.

NOTICE OF SUSPENSION OR CANCELLATION

In accordance with Section 645 of the Act, if the Development Authority suspends or cancels a Development Permit, the Development Authority must provide notice of the suspension or cancellation of the application by notice, in writing, to the holder of the Development Permit.

CEASE DEVELOPMENT

Upon receipt of the written notice of suspension or cancellation, the Applicant must cease all Development and activities to which the Development Permit pertains.

I understand that I may be required to obtain permits pursuant to the *Alberta Safety Codes Act and Provincial Authorities*.

Signature of Applicant

Date

How do you wish to receive your notice of decision?

- Email Canada Post Pick up

This personal information is being collected under the authority of the Municipal Government Act, RSA 2000, Chapter M-26, and will be used for administering the affairs of the Town of Hinton and for the provision of services. This information is protected by the privacy provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, RSA 2000, Chapter F-25. If you have any questions about the collection of this information, please contact the Town of Hinton FOIP Coordinator at 780-740-8059.

