



Subdivision No.	
Application Date	
Subdivision Deadline Date	
FOR OFFICE USE ONLY	

## SUBDIVISION APPLICATION

- By Plan of Subdivision    
  By Descriptive Plan

### 1. General Information

Landowner:			
Address:			
Town/City:		Province:	Postal Code:
☎ P:	✉ E:		

#### Authorized Person Acting on Behalf of the Registered Owner

Applicant:			
Address:			
Town/City:		Province:	Postal Code:
☎ P:	✉ E:		

### 2. Legal Description and Area of Land to be Subdivided:

All/Part of the \_\_\_\_\_ 1/4 Sec. \_\_\_\_\_ Twp. \_\_\_\_\_ Range \_\_\_\_\_ West 5th Meridian  
 Being all/parts of Plan \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ C of T \_\_\_\_\_  
 Area of the parcel(s) to be subdivided: \_\_\_\_\_  
 Municipal Address: \_\_\_\_\_

### 3. Location of the Land to be Subdivided

- Is the land immediately adjacent to the municipal boundary?  Yes  No
- Is the land within 0.8 km of the right-of-way of a Highway?  Yes  No  
 If "Yes", the Highway is No. \_\_\_\_\_; the Secondary Road is No. \_\_\_\_\_
- Is the land situated within 0.8 km of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch?  Yes  No; If "Yes" state its name: \_\_\_\_\_
- Is the land within 1.5 km of a sour gas facility?  Yes  No
- Does the land contain an active, reclaimed or abandoned oil or gas well?  Yes  No  
 If "Yes", attach a list of any abandoned well sites on the lands including location coordinates. Please contact Alberta Energy Regulator (AER) for this information.

### 4. Existing and Proposed Use of Land to be Subdivided:

- Existing use of the land: \_\_\_\_\_
- Proposed use of the land: \_\_\_\_\_
- The designated use of the land as classified under Land Use Bylaw: \_\_\_\_\_

### 5. Physical Characteristics of Land to be Subdivided:

- Nature of the topography of the land (flat, rolling, steep, mixed): \_\_\_\_\_
- Nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, sloughs, creeks ...)
- Type of soil (sandy, loam, clay, etc.) \_\_\_\_\_

**6. Existing Buildings on the Land Proposed to be Subdivided:**

- Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: \_\_\_\_\_

**7. Proposed Subdivision and Servicing of the Land to be Subdivided:**

- Total number of parcels being created (including remnant): \_\_\_\_\_
- Size of parcel(s) being created: \_\_\_\_\_
- Is the proposed subdivision to be serviced by municipal water and sewer?  Yes  No
- Describe proposed water supply and sewage disposal \_\_\_\_\_

**8. Municipal Reserve Dedication:**

- Land Dedication (location and areas to be shown on Tentative Plan)
- Money in place of reserves
- Deferred Reserve (by Caveat)
- Not Applicable (please describe): \_\_\_\_\_

I, \_\_\_\_\_ hereby certify that I am:  
(Please Print Name)

- the registered owner, or
- the agent authorized to act on behalf of the registered owner

and that the information given on the form is complete and is, to the best of my knowledge, a true statement of the facts relating to this Application for Subdivision approval. I/We hereby give my/our consent to allow the Subdivision Approving Authority or a person appointed by it the right to enter the above land with respect to this application only.

Signed \_\_\_\_\_ Date: \_\_\_\_\_

**Authorization from Registered Owners(s) of land subject to subdivision:**

Signed \_\_\_\_\_ Date: \_\_\_\_\_

**4. Fees:**

Application Fee \$ \_\_\_\_\_  
 Other ( \_\_\_\_\_ ) \$ \_\_\_\_\_

**Note:** All fees are payable in full at time of application.

**TOTAL** \$ \_\_\_\_\_

And is

*Note: When counting lots, include remnant parcel as a lot.*

**Check List for Complete Application**

- Fully completed Application Form
- Tentative Plan (prepared by an Alberta Land Surveyor)
- Current copy(ies) of the Certificate of Title
- Current copies of all restrictive covenants, utility rights of way, easements or caveats registered on title
- Application Fee
- Any supporting studies, plans or other information deemed necessary

This personal information is being collected under the authority of the Municipal Government Act, RSA 2000, Chapter M-26, and will be used for administering the affairs of the Town of Hinton and for the provision of services. This information is protected by the privacy provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, RSA 2000, Chapter F-25. If you have any questions about the collection of this information, please contact the Town of Hinton FOIP Coordinator at 780-740-8059.