



Town of Hinton Organizational Structure

Divisions, Purpose/Outcome Statements,
and Departments/Areas

Division	Purpose/Outcome	Department / Areas <i>(in italics)</i>
Town Manager's Office Mike Schwirtz - Town Manager 780-865-6003 5	To provide overall strategic advice and administrative leadership to sustainably ensure Hinton's municipal organization meets public needs as determined by Council.	<ul style="list-style-type: none"> ➤ Infrastructure Services Division ➤ Community and Protective Services Division ➤ Planning & Development Division ➤ Corporate Services Division ➤ Economic Development and Housing Management ➤ <i>Community Sustainability Implementation</i>
Planning & Development Division Wendy Jones - Director 780-865-6077 2	To facilitate and provide for the orderly and sustainable physical development of the community and its economic development; and provide specialized technical support to all Town operations.	<ul style="list-style-type: none"> ➤ Engineering ➤ Planning and Development ➤ Capital Projects and Environmental Planning
Corporate Services Denise Parent – Director 780-865-6078 1	To provide: <ul style="list-style-type: none"> • administrative systems in support of Council's legislative function • Town financial, public and internal communications and administrative services in support of all municipal operations. 	<ul style="list-style-type: none"> ➤ Finance ➤ Legislative and Administrative Services ➤ Information Technology
Community & Protective Services Division Laura Howarth – Director 780-6022 3	To promote, enhance and provide for the health, safety and social well being of individuals, families and the community overall.	<ul style="list-style-type: none"> ➤ Recreation & Culture ➤ Family and Community Support Services ➤ Library ➤ Police ➤ Fire/Rescue <i>(includes Emergency Management Services and By-Law Enforcement)</i> ➤ Parks Infrastructure ➤ <i>Community Sustainability Planning & Accountability</i>
Infrastructure Services Division Gordie Lee - Director 780-865-6043 4	To provide for and promote responsible use and sustainability of public infrastructure to meet the physical and environmental needs of the community; and to provide human resource systems and support to all Town operations.	<ul style="list-style-type: none"> ➤ Building Maintenance Services ➤ Public Works Operations <i>(includes Roads, Fleet, Water, Sewer and Solid Waste)</i> ➤ Human Resources <i>(includes Health and Safety)</i> ➤ Risk Management and Insurance

