



EMPLOYER APPLICATION FORM

Hinton Rural Renewal Stream

Clear Form

Print Form

Business Information

Legal Corporate Name
(As registered with CRA)

Operating Trade Name
(If different than legal name)

NAICS Code
(5-digit Code)
Leave this section blank if unsure of NAICS code.

Business Type/Description

Phone Number

Business Email

No. of Full-time Employees

No. of Part-time Employees

Franchise Business?

Physical Business Address (PO Boxes will NOT be accepted)

Street Address

City

Province

Country

Postal Code

Business Mailing Address

Same as physical address

Street Address

City

Province

Country

Postal Code/Zip Code

Owner Name

Phone Number

Email

Main Contact Name
(If different from owner)

Position

Phone Number

Email

Immigration Program Employer Questionnaire

Does the employer have any unresolved violations identified by Alberta Health Services? (Where applicable)

Yes No

Does the employer have any unresolved Occupational Health & Safety complaints?

Yes No



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Immigration Program Employer Questionnaire

Is the employer in good standing with Worker’s Compensation Board of Alberta?
(Please attach current clearance letter) Yes No

Is the employer in good standing with Immigration, Refugees and Citizenship Canada? Yes No

Immigration Program Knowledge

Does the employer have experience working with the Rural Renewal Stream of the AAIP? If yes, please explain: (For example, what have you facilitated? What job vacancies were filled? How many job vacancies were filled?)

Immigration Support

How does the employer offer a safe and welcoming environment? Attach OH&S Program, Codes of Conduct, Policies/Procedures, etc.

Would you be interested in more training on safe and welcoming work environment? Yes No

Position Details

Describe all recruitment efforts to fill the position in Canada. Describe advertising places, posting durations and recruitment results:

Does the job(s) meet the requirements of the Rural Renewal Stream (Check all that apply)

Job is full-time (Min. 30 hours per week)

Job is permanent (12 months or more)

Job is non-seasonal (year-round)

Occupation is needed in the community

Job is genuine and represents a labour market need

Wage and benefits meet or exceed the lowest starting wage across all industries in Alberta



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Job Description(s)

Please provide a brief description of the position(s) the employer is currently recruiting for and attach the vacant job posting:

Experience/Skill/Education Requirements of the Job(s)

Please provide detailed information on experience and/or skills needed to perform the desired outcomes of the job below and education requirements of the position(s) or attach job description

Are there provincial/federal certification, licencing or registration requirements of the job? Yes No

If yes, indicate the name of the certifying/licensing/registering body:



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Employer Declaration

I, _____ (Name), the _____ (Title) of _____ (Employer) in Hinton, Alberta, am authorized to sign on behalf of the company and solemnly declare all information provided is true, accurate, and complete and that the employer:

- Is located within the municipal boundaries of the Town of Hinton.
- Has considered Canadians and Permanent Residents for the subject job.
- Is offering a job which full-time (minimum 30 hours per week), non-seasonal and permanent (12 months or more).
- Is offering a job which meets or exceeds the lowest starting wage for the occupation across all industries in Alberta as set out in the *Alis Website*.
- Confirms that the majority of the job duties will be performed within the Town of Hinton.
- Is not known to be in violation of any federal or provincial legislation.
- Agrees to abide by the rules and guidelines of the *Hinton Rural Renewal Stream Committee*.
- Has reviewed and will comply with eligibility requirements under the *Alberta Advantage Rural Renewal Stream*.
- Will review and confirm eligibility requirements with any prospective candidates prior to issuing an offer of employment, including admissibility requirements under the *Immigration and Refugee Protection Act and its Regulations*.
- Understands that misrepresentations could result in disqualification from the program.

General Liability Release and Indemnity: The Employer does Herby WAIVE, RELEASE and FOREVER DISCHARGE the Town of Hinton, their agents, employees, volunteers, successors, and assigns any and all persons, firms, or corporations liable or who might be claimed liable, whether or not herein named (the "Releasees"), from all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage or injury that may be sustained while participating in the Hinton Rural Renewal Stream Committee and the Alberta Advantage Rural Renewal Program (collectively "Programs"), or while employing anyone in relation to the Programs, regardless of whether such loss or damage is caused by the negligence of the Releasees, or otherwise, and regardless of whether such liability arises in tort, contract, strict liability, or otherwise, to the fullest extent allowed by law. It is my express intent that this General Liability Releasees shall bind the members of my family, spouse, my heirs, assigns any personal representative, and shall be deemed as a RELEASE, DISCHARGE, and COVENANT NOT TO SUE the above named Releasees as stated above. In signing this Application, I acknowledge and represent that I have read the foregoing General Liability Release and Indemnity agreement, understand it and sign it voluntarily as my own free act and deed; no representations, statements or inducement has been made; I am at least eighteen (18) years of age and fully competent; and I execute this Application for full, adequate and complete consideration fully intending to be bound by same.

Name _____ Business Name _____

Signature _____ Date _____

Witness _____

Signature _____ Date _____

Freedom of Information and Protection of Privacy Act

This information is being collected under the authority of section 33(c) the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to determine eligibility and administer the Hinton Rural Renewal Stream Program. The personal information provided will be protected in accordance with Part 2 of the Act. If you have any questions regarding the collection, use and disclosure of personal information, please contact the FOIP Coordinator at 780-865-6072 or email jdavey-campbell@hinton.ca

Employer accepts and approves the Town of Hinton to publish the Business/Operating Name on the Town of Hinton Rural Renewal Stream webpage. Yes No



Employer Application Checklist

Hinton Rural Renewal Stream

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Complete Application Checklist:

Workers Compensation Board Clearance Letter attached

Detailed job description attached

Proof job was advertised attached

Copy of offer letter or employment agreement
(signed by both employer and employee) attached

All boxes in application are accurately check-marked

All sections are accurate and readable

Employer Declaration signed