



# TOWN OF HINTON

## REGULAR COUNCIL MEETING MINUTES

### Tuesday, October 17, 2023

**COUNCIL PRESENT:**

Albert Ostashek, Ryan Maguhn, Trevor Haas, JoAnn Race, and Stuart Taylor

**COUNCIL ABSENT:**

Ryan Maghun

**STAFF PRESENT:**

Jordan Panasiuk, Chief Administrative Officer,  
Jennifer Davey-Campbell, Executive Assistant,  
Debbi Weber, Strategic Projects Facilitator,  
Deborah Juch, Director of Community Services,  
Alicia Bourbeau, Director of Corporate Services,  
Maurice de Beaudrap, Director of Protective Services / Fire Chief,  
Trent McLaughlin, Director of Infrastructure and Development Services,  
and Alexa Wade, Communications Coordinator

**1. ORDER**

*The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.*

1.1. Call to Order

Deputy Mayor Ostashek called the meeting to order at 5:19 p.m.

**2. ADOPTION OF AGENDA**

2.1. Regular Council Agenda

**RC-231017.01**

Motion by Councillor Taylor that Council remove Notice of Motion, 7.1 Rural Renewal Stream from the Agenda.

Carried unanimously

**RC-231017.02**

Motion by Councillor Haas that Council add 6.7 Replacement CPO Vehicle Unit 208 to the Agenda.

Carried unanimously

**RC-231017.03**

Motion by Councillor Race that Council adopt the Agenda as amended.

Carried unanimously

**3. COUNCIL MINUTES FOR ADOPTION**

3.1. Regular Council Meeting for October 3, 2023, and Committee of the Whole Meeting for October 10, 2023.

**RC-231017.04**

Motion by Councillor Haas that Council adopt the minutes from the Regular Council Meeting from October 3, 2023 and the Committee of the Whole Meeting from October 10, 2023.

Carried unanimously

**4. CITIZENS "MINUTE WITH COUNCIL"**

4.1. None.

**5. DELEGATIONS AND PRESENTATIONS**

5.1. Hinton Historical Society - Presented by Margaret Schultz (10 min)

Margaret Schultz and Andrew Godsalve presented an update on the Hinton Historical Societies programs, statistics, and partnerships along with highlights of the 2023 year. The Society has requested financial support of \$75,000.00 with a 3-year funding agreement.

5.2. Hinton Municipal Library Board - Presented by Hank Smit (10 min)

Shannon Shott and Hank Smit from the Hinton Municipal Library Board presented an update on Library Services and 2023 YTD Highlights.

5.3. Hinton and District Chamber of Commerce - Presented by Tyler Waugh (10 min)

Tyler Waugh and Jessica Zimmer presented an update on the Hinton & District Chamber of Commerce with visitor highlights and statistics for the year as part of the Civic Agency Presentations.

5.4. Community Grant Fall Intake Presentation (10 min)

Beth McCallum and William Discalchuk from the Hinton Grant Funding Advisory Committee, presented their recommendations for the 2023 fall funding requests.

**6. ACTION ITEMS**

6.1. Community Grants Fall Intake Awards

**RC-231017.05**

Motion by Councillor Race that Council award \$24,052 for the 2023 Community Grant Program Fall Intake, as recommended by the Hinton Grant Funding Advisory Committee, specifically as follows:

Hinton Community Garden Society \$ 3,050

River Valley Riding Association \$ 4,533

Hinton Minor Football Association \$ 5,000

Hinton Adult Learning Society \$ 7,190

Options HIV West Yellowhead \$ 4,279

Total \$ 24,052

Carried unanimously

6.2. Diwali Financial Request

**RC-231017.06**

Motion by Councillor Race that Council approves a donation of \$1,260 for the 2023 Diwali Festival facility rental fee to be paid directly to the Royal Canadian Legion #249 Hinton.

DEFEATED 1-3

(In Favour: Councillor Race).

(Opposed: Councillor Ostashek, Councillor Haas, and Councillor Taylor).

6.3. JUPA - Evergreens Catholic School Board

**RC-231017.07**

Motion by Councillor Haas that Council approves the Joint Use Planning Agreement with the Evergreen Catholic School Division as presented.

Carried unanimously

**RC-231017.08**

Motion by Councillor Haas that Council Rescinds School Use of Recreation Facilities Policy No. 068.

Carried unanimously

6.4. FortisAlberta Electric Franchise Fee

**RC-231017.09**

Motion by Councillor Taylor that Council directs Administration to adjust the Electric Franchise Fee such that the amount paid by the customer stays similar over the next year.

DEFEATED. 1-3

(In Favour: Councillor Taylor).

(Opposed: Councillor Ostashek, Councillor Haas, and Councillor Race).

**RC-231017.1T**

Motion by Councillor Haas that Council requests Administration to advise FORTISALBERTA that the Town of Hinton will not change the Franchise Fee Rate for 2024, thereby leaving the rate at 11.73%.

Carried 3-1

(In Favour: Councillor Ostashek, Councillor Haas, and Councillor Race).

(Opposed: Councillor Taylor).

6.5. Atco Gas Franchise Fee

**RC-231017.11**

Motion by Councillor Haas that Council requests Administration to advise ATCO Gas that the Town of Hinton will not change the Franchise Fee Rate for 2024, thereby leaving the rate at 12%.

Carried unanimously

6.6. Cancellation of the October 24, 2023, Committee of the Whole Meeting

**RC-231017.12**

Motion by Councillor Haas that Council cancel the Committee of the Whole meeting on October 24, 2023.

Carried unanimously

6.7. Replacement CPO Vehicle

[RFD- Replacement CPO Vehicle 10 17 2023](#)

[Protective Services Municipal Enforcement LOS PS-2307](#)

[2024 Capital Project Profile \(CPP\)- CPO Unit 208 Replacement](#)

**RC-231017.13**

Motion by Councillor Haas that Council approves the purchase of a replacement Peace Officer Vehicle not to exceed \$90,000 with funding being drawn from MSI.

Carried unanimously

A short break was called at 7:32 p.m. and the meeting resumes at 7:36 p.m.

**7. NOTICES OF MOTION**

7.1. Councillor Taylor - that council direct Administration to collect public input on whether the train horn noise at the Drinnan crossing constitutes enough of a problem to action.

**8. REPORTING**

8.1. Council Reports

- Boards and Committees of Council

8.2. Chief Administrative Officer

- Reporting and Status Report

**RC-231017.14**

Motion by Councillor Race that Council move into Closed Session at 7:43 p.m.

Carried unanimously

**9. CLOSED SESSION**

*Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.*

9.1. Legal Negotiations - Closed per s 16, 25 & 27 of FOIP

**RC-231017.15**

Motion by Councillor Taylor that Council move out of Closed Session at 7:58 p.m.

Carried unanimously

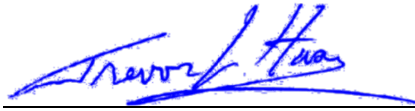
**10. ADJOURNMENT**

10.1. Call for Adjournment of Meeting

**RC-231017.16**

Motion by Councillor Taylor that Council adjourn the Meeting at 7:58 p.m.

Carried unanimously



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Mayor



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Chief Administrative Officer