



TOWN OF HINTON

COMMITTEE OF THE WHOLE MEETING MINUTES

Tuesday, October 10, 2023

COUNCIL PRESENT:

Albert Ostashek, Trevor Haas, JoAnn Race (via Zoom), Ryan Maguhn, and Stuart Taylor

COUNCIL ABSENT:

None

STAFF PRESENT:

Jordan Panasiuk, Chief Administrative Officer,
Jennifer Davey-Campbell, Executive Assistant,
Debbi Weber, Strategic Projects Facilitator,
Alicia Bourbeau, Director of Corporate Services,
Deborah Juch, Director of Community Services,
Maurice de Beaudrap, Director of Protective Services / Fire Chief,
Trent McLaughlin, Director of Infrastructure and Development Services,
and Winston Rossouw, Director of Strategic Projects

1. ORDER

The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.

1.1. Call to Order

Deputy Mayor Haas called the Meeting to order at 4:02 p.m.

2. ADOPTION OF AGENDA

2.1. Committee of the Whole Agenda

COW-231010.01

Motion by Councillor Maguhn to add 2.2, a moment of silence for those affected by the tragedy this past weekend.

Carried unanimously

COW-231010.02

Motion by Councillor Ostashek that Committee adopt the Agenda as amended.

Carried unanimously

2.2. Minute of Silence

The Committee observed a minute of silence for the families and first responders who were affected by the recent tragedy that happened in the community over the Thanksgiving weekend.

3. CITIZENS "MINUTE WITH COUNCIL"

3.1. Ms. Melody Robson from Pine Ridge Village Mobile Home spoke with regards to the report coming before Council today Manufacture Home Park Designation for Municipal Assessments and her concern and the financial implications that it will put on the company and the tenants.

4. DELEGATIONS AND PRESENTATIONS

4.1. Arts Society of Hinton - Presented by Denise Boutin (10 min)

Denise Boutin, Wendy Laurila, and Deb Workun presented an update on the facility rentals and ongoing events. The Society has received a few small grants over the year and will be working with maintenance to troubleshoot some electrical issues with the production system. The group highlighted accomplishments and community events that have happened over the year.

The Society has requested \$64,000.00 for the 2024 year to assist with ongoing operations of the facility.

4.2. Hinton Golfing Society - Presented by Kyle Crawford (10 min)

Kyle Crawford presented the Hinton Golfing Society's season's financials and successes for the season and continuing with improvements of the course along with ongoing landscaping.

Upcoming challenges for the buildings heating and cooling system, and other repairs in the buildings that will be needed. The Society will also be reassessing merchandise sales in the pro shop next season and projecting a membership increase for the 2024 season. The Restaurant has had a successful year thanking the staff and growing events bookings.

5. REPORTS FROM ADMINISTRATION

5.1. Overview of Applications - 2023 Community Grant Applications

COW-231010.03

Motion by Councillor Ostashek That Committee refers the matter of the 2023 fall applications to the Community Grant Program to a future Regular Meeting of Council.

Carried unanimously

5.2. Manufacture Home Park Designation for Municipal Assessments

COW-231010.04

Motion by Councillor Taylor Committee requests Administration to engage the stakeholders and bring a report to Council before November 30, 2023.

DEFEATED. 0-5

Winston Rossouw joined the Meeting at 4:59 p.m.

COW-231010.05

Motion by Councillor Maguhn that Committee direct Administration to prepare legal options for consideration in relation to individual Mobile Home Parks and taxation collection.

Carried unanimously

COW-231010.06

Motion by Councillor Taylor amendment - to add "in conjunction with stakeholder engagement by November 30, 2023."

Carried unanimously

COW-231010.07

Motion by Councillor Maguhn that committee direct administration to prepare legal options for consideration in relation to individual mobile home parks and taxation collection in conjunction with stakeholder engagement by November 30, 2023.

Carried unanimously

A short break was called at 5:21 p.m. and the Meeting resumed at 5:27 p.m.

5.3. FortisAlberta Electric Franchise Fee

COW-231010.08

Motion by Councillor Maguhn That Committee request Administration to bring the report on the FORTISAlberta Electric Franchise Fee to the Regular Council Meeting of October 17, 2023, with no changes to the 2024 Franchise Fee Rate.

Carried 4-1

(In Favour: Councillor Ostashek, Councillor Haas, Councillor Race, and Councillor Maguhn).

(Opposed: Councillor Taylor).

5.4. Atco Gas Franchise Fee

COW-231010.09

Motion by Councillor Maguhn That Committee direct Administration to bring the report on the ATCO Gas Franchise Fee to the Regular Council Meeting on October 17, 2023, with no changes to the 2024 rate.

Carried unanimously

5.5. JUPA - Evergreens Catholic School Board

COW-231010.10

Motion by Councillor Taylor That Committee refers the Joint Use Planning Agreement to the next Regular Council Meeting, as presented.

Carried unanimously

5.6. Overview of the Hinton Rural Renewal Stream Program

Councillor Ostashek recused himself for pecuniary interest at 6:00 p.m. (per sections 172 and 173 of the Act)

COW-231010.11

Motion by Councillor Maguhn That Committee accepts the report on the Hinton Rural Renewal Stream Program as information.

Carried unanimously

Councillor Ostashek returned to the meeting at 6:21 p.m.

6. REPORTING

6.1. Council Reports

- Boards and Committees of Council
 - Council reported on meetings and events they attended.

6.2. Chief Administrative Officer

- Reporting and Status Report
- September 2023 Operating Highlights
 - CAO Panasiuk reported on the organization and operations.

COW-231010.12

Motion by Councillor Maguhn that Committee move into Closed Session at 6:27 p.m.

Carried unanimously

7. CLOSED SESSION

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.

7.1. PAR999 Development Update – Closed per s. 16 of FOIP

7.2. Legal Negotiations - Closed per s. 16, 25 & 27 of FOIP

7.3. Mutual Performance Discussion - Closed per s.17(1) of FOIP

COW-231010.13

Motion by Councillor Ostashek that Committee move out of Closed Session at 8:16 p.m.

Carried unanimously

8. ADJOURNMENT

8.1. Adjournment

COW-231010.14

Motion by Councillor Maguhn that Committee adjourn the meeting at 8:17 p.m.

Carried unanimously



Deputy Mayor



Chief Administrative Officer