



**TOWN OF HINTON  
COMMITTEE OF THE WHOLE MEETING MINUTES  
Tuesday, August 22, 2023**

**COUNCIL PRESENT:** Marcel Michaels, Albert Ostashek, Brian LaBerge, Trevor Haas, and Ryan Maguhn  
**COUNCIL ABSENT:** Stuart Taylor, JoAnn Race  
**STAFF PRESENT:** Winston Rossouw, Director of Strategic Projects, Alicia Bourbeau, Acting Chief Administrative Officer, Maurice de Beaudrap, Director of Protective Services / Fire Chief, Sharlynn McDougall, Legislative Services Coordinator, and Torrie Gunia, FCSS Assistant Manager

**1. ORDER**

*The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.*

1.1. Call to Order

**COW-230822.01**

that Albert Ostashek called the meeting to order at 4:02 p.m.

**2. ADOPTION OF AGENDA**

2.1. Committee of the Whole Agenda

**COW-230822.02**

Motion by Mayor Michaels that Committee adopt the Agenda as presented

Carried unanimously

**3. CITIZENS "MINUTE WITH COUNCIL"**

3.1. None

**4. DELEGATIONS AND PRESENTATIONS**

4.1. None

**5. ACTION ITEMS**

5.1. Amend the Town of Hinton Signage Standards Manual

**COW-230822.03**

Motion by Mayor Michaels that Committee refer the issue of immediate amendments to the Town of Hinton Signage Standards Manual to a future meeting of Council as presented and that Committee refer the issue of amending the Town of Hinton Signage Standards Manual with alternative post types to a future meeting of Committee for further discussion.

Carried unanimously

5.2. Draft Hinton Youth Advisory Council (HYAC) Bylaw Update

**COW-230822.04**

Motion by Mayor Michaels that Committee refers the amending of the Terms of Reference in Bylaw 1169 Hinton Youth Advisory Council to a future Regular Meeting of Council as presented.

Carried unanimously

5.3. Draft Traffic Bylaw 1179

**COW-230822.05**

Motion by Mayor Michaels that Committee refers the draft Traffic Bylaw to a future Regular Meeting of Council.

Carried unanimously

**COW-230822.06**

Motion by Councillor Haas that Committee refers administration to include a report on implementation costs brought back with the draft Traffic Bylaw.

Carried unanimously

**6. CORRESPONDENCE & INFORMATION ITEMS**

6.1. RCMP Q1 Report

**COW-230822.07**

Motion by Councillor Haas that Committee accepts the RCMP Q1 report as information  
Carried unanimously

**7. REPORTING**

7.1. Council Reports

- Boards and Committees of Council
  - Committee reports on meetings attended

7.2. Chief Administrative Officer

- Reporting and Status Report
  - EV rebate funding

**COW-230822.08**

Motion by Mayor Michaels that Committee direct Administration to bring a report on EV rebate to the Sept. 5 Regular Council Meeting.

Carried unanimously

**COW-230822.09**

Motion by Mayor Michaels that Committee move into Closed session at 5:02 p.m.

Carried unanimously

**COW-230822.10**

Motion by Mayor Michaels that Committee move out of Closed Session at 6:01 p.m.

Carried unanimously

**8. CLOSED SESSION**

*Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.*

**8.1. Golf Course Lands**

**COW-230822.11**

Motion by Mayor Michaels that Committee seeks consensus to bring the land consolidation report as discussed to the next Closed session on September 5, 2023.

Carried unanimously

**9. ADJOURNMENT**

**9.1. Adjournment**

**COW-230822.12**

Motion by Councillor Maguhn that Committee adjourn the meeting at 6:02 p.m.

Carried unanimously

  
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Deputy Mayor

  
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Chief Administrative Officer