



**TOWN OF HINTON
COMMITTEE OF THE WHOLE MEETING MINUTES
Tuesday, August 8, 2023**

COUNCIL PRESENT: Marcel Michaels, Albert Ostashek, Brian LaBerge, Trevor Haas, JoAnn Race, and Stuart Taylor

COUNCIL ABSENT: Ryan Maguhn

STAFF PRESENT: Jordan Panasiuk, Chief Administrative Officer,
Winston Rossouw, Director of Strategic Projects,
Deborah Juch, Director of Community Services,
Maurice de Beaudrap, Director of Protective Services / Fire Chief,
Garry Schaffel, IT Coordinator,
Sharlynn McDougall, Legislative Services Coordinator,
Caryn Bouchard, FCSS Manager, and
Trent McLaughlin, Director of Infrastructure and Development Services

1. ORDER

The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.

- 1.1. Call to Order
Councillor Ostashek called the meeting to order at 4:01 P.M.

2. ADOPTION OF AGENDA

- 2.1. Committee of the Whole Agenda

COW-230808.02

Motion by Mayor Michaels that Committee adopt the Agenda as presented
Carried unanimously

3. CITIZENS "MINUTE WITH COUNCIL"

- 3.1. None

4. DELEGATIONS AND PRESENTATIONS

- 4.1. None

5. REPORTS FROM ADMINISTRATION

- 5.1. Town of Hinton Library Level of Service Workshop

COW-230808.03

Motion by Councillor Taylor that Committee provide consensus to request the Town of Hinton Library Board utilize \$104,774 from existing reserves as part of the 2024 budget request to the Town of Hinton, in recognition of past overbudgeting for operations.
Carried unanimously

COW-230808.04

Motion by Councillor Taylor that Committee seek consensus to modify the contract with the library such that in any given year only up to a maximum of \$ 30 000, or the agreed upon amount, are put into reserves (operating or capital).

Carried unanimously

COW-230808.05

Motion by Councillor Taylor that Committee seek consensus to recommend to the library board that operating and capital reserves be capped at the agreed upon amount.

Carried 4-2

(In Favour: Councillor Ostashek, Councillor LaBerge, Councillor Race, and Councillor Taylor).

(Opposed: Mayor Michaels and Councillor Haas).

5.2. Draft FCSS Service Level Policy

COW-230808.06

Motion by Mayor Michaels that Committee refers the draft FCSS Level of Service Policy CS 7202 to a future Regular Council Meeting as presented

Carried unanimously

6. REPORTING

6.1. Council Reports

- Boards and Committees of Council
 - Nothing to Report

6.2. Chief Administrative Officer

- Reporting and Status Report
 - CAO Panasiuk reported on the organization and operations

COW-230808.07

Motion by Councillor Haas that Committee move to closed session at 5:22 PM

Carried unanimously

COW-230808.08

Motion by Councillor Taylor that Committee move out of closed session at 6:09 pm

Carried unanimously

7. CLOSED SESSION

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.

7.1. Negotiations - Closed per s.16 & 25 of FOIP

7.2. Mutual Performance Discussion - Closed per s.17(1) of FOIP

8. **ADJOURNMENT**

8.1. Adjournment

COW-230808.09

Motion by Councillor Haas that Committee adjourn the meeting at 6:09 PM

Carried unanimously



Deputy Mayor



Chief Administrative Officer