



**TOWN OF HINTON  
REGULAR COUNCIL MEETING MINUTES  
Monday, July 31, 2023**

**COUNCIL PRESENT:**

Albert Ostashek, Brian LaBerge, Trevor Haas, JoAnn Race, and Stuart Taylor

**COUNCIL ABSENT:**

Marcel Michaels and Ryan Maguhn

**STAFF PRESENT:**

Jordan Panasiuk, Chief Administrative Officer,  
Jennifer Davey-Campbell, Executive Assistant,  
Winston Rossouw, Director of Strategic Projects,  
Debbi Weber, Strategic Projects Facilitator,  
Deborah Juch, Director of Community Services,  
Alicia Bourbeau, Director of Corporate Services,  
Maurice de Beaudrap, Director of Protective Services / Fire Chief,  
Trent McLaughlin, Director of Infrastructure and Development Services,  
and Natasha Buck, Communications Coordinator

**1. ORDER**

*The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.*

1.1. Call to Order

Deputy Mayor Ostashek called the meeting to order at 4:05 p.m.

**2. ADOPTION OF AGENDA**

2.1. Regular Council Agenda

**RC-230731.01**

Motion by Councillor Taylor that 6.4 be removed from the Agenda

Carried unanimously

**RC-230731.02**

Motion by Councillor Haas that Council adopt the Agenda as amended.

Carried unanimously

**3. COUNCIL MINUTES FOR ADOPTION**

3.1. Regular Council Meeting July 18, 2023, and  
Committee of the Whole Meeting July 25, 2023

**RC-230731.03**

Motion by Councillor Haas that Council adopt the minutes from the Regular Council Meeting of July 18, 2023, and Committee of the Whole Meeting Minutes of July 25, 2023.

Carried unanimously

**4. CITIZENS "MINUTE WITH COUNCIL"**

4.1. None.

**5. DELEGATIONS AND PRESENTATIONS**

5.1. None.

**6. ACTION ITEMS**

6.1. Ratepayer Request to Waive Late Payment Penalty

**RC-230731.04**

Motion by Councillor Haas that Council denies the request for penalty forgiveness on Roll No. 70441000.

Carried unanimously

6.2. Council Procedure Bylaw No. 1153 Review

**RC-230731.05**

Motion by Councillor Haas that Council approves a maximum expenditure of \$3,500 + GST for a professional review of Council Procedure Bylaw No. 1153.

Carried unanimously

**RC-230731.06**

Motion by Councillor Haas That Council appoints the following members to the Procedure Bylaw Review Committee:

1. Councillor Ryan Maguhn as appointed Town of Hinton Council representative; and Councillor Taylor as the Alternate.
2. Mayor Marcel Michaels;
3. Sharlynn McDougall, Legislative Services Clerk, as Town of Hinton Administration representative.

Carried unanimously

A short break was called at 4:29 p.m. and the meeting resumed at 4:41 p.m.

6.3. 2024 Budget Timelines

**RC-230731.07**

Motion by Councillor LaBerge that Council approves a workshop be held for 2024 budget presentation on October 24 and 25 commencing at 4 pm and ending no later than 9 pm each day.

Carried unanimously

**7. NOTICES OF MOTION**

7.1. None.

**8. REPORTING**

8.1. Council Reports

- Boards and Committees of Council
  - Nothing to report

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8.2. Chief Administrative Officer

- Reporting and Status Report
  - Nothing to report

9. **CLOSED SESSION**

*Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.*

10. **ADJOURNMENT**

10.1. Call for Adjournment of Meeting

**RC-230731.08**

Motion by Councillor LaBerge that Council adjourn the meeting at 4:46 p.m.

Carried unanimously



Deputy Mayor



Chief Administrative Officer