



**TOWN OF HINTON
COMMITTEE OF THE WHOLE MEETING MINUTES
Tuesday, July 25, 2023**

COUNCIL PRESENT:

Albert Ostashek, Brian LaBerge, Trevor Haas, Ryan Maguhn,
and Stuart Taylor

COUNCIL ABSENT:

Marcel Michaels, JoAnn Race

STAFF PRESENT:

Jordan Panasiuk, Chief Administrative Officer,
Jennifer Davey-Campbell, Executive Assistant,
Winston Rossouw, Director of Strategic Projects,
Debbi Weber, Strategic Projects Facilitator,
Alicia Bourbeau, Director of Corporate Services,
Deborah Juch, Director of Community Services,
Trent McLaughlin, Director of Infrastructure and Development Services,
Natasha Buck, Communications Coordinator, and
Heather Waye, Parks, Recreation & Culture Manager

1. ORDER

The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.

1.1. Call to Order

Deputy Mayor Maguhn called the meeting to order at 4:01 p.m.

2. ADOPTION OF AGENDA

2.1. Committee of the Whole Agenda

COW-230725.01

Motion by Councillor LaBerge that Committee adopt the Agenda as presented
Carried unanimously

3. CITIZENS "MINUTE WITH COUNCIL"

4. DELEGATIONS AND PRESENTATIONS

5. ACTION ITEMS

5.1. Rescope the Green Square Capital Sign Project

COW-230725.02

Motion by Councillor Haas that Committee refers the Green Square Sign Capital Project Proposal as discussed to a future meeting of Council.

Carried unanimously

5.2. Magic Carpet Lift for Collinge Toboggan Hill

COW-230725.03

Motion by Councillor Haas that Committee accept the report on a Magic Carpet Lift for Collinge Toboggan Hill as information.

Carried unanimously

Councillor Ostashek left the meeting at 4:21 p.m. and returned at 4:30 p.m.

5.3. Phase 2-4 Trail Connectivity Public Engagement Results

COW-230725.04

Motion by Councillor Haas that Committee accept the Phase 2-4 Trail Connectivity Public Engagement Results Report for information.

Carried unanimously

5.4. Robotic Lawn Mower for Cemetery

COW-230725.05

Motion by Councillor Taylor that Committee accept the report on the Robotic Lawn Mower for Cemetery Project for information.

Carried unanimously

5.5. 2024 Budget Timelines

COW-230725.06

Motion by Councillor Haas That Committee recommends a workshop be held for 2024 budget presentation on October 24 and 25 commencing at 4 pm and ending no later than 9 pm each day.

Carried unanimously

5.6. Bylaw and Policy Index

COW-230725.07

Motion by Councillor Ostashek That Committee accept the Bylaw and Policy Index Report for information.

Carried unanimously

6. INFORMATION ITEMS

7. REPORTING

7.1. Council Reports

- Boards and Committees of Council
 - Council reported on events and meetings they attended.

7.2. Chief Administrative Officer

- Reporting and Status Report
- Council Action Pending List
- Council Action Complete List
 - CAO Panasiuk reported on the organization and operations.

COW-230725.08

Motion by Councillor Haas that Committee move to Closed Session at 4:51 p.m.

Carried unanimously

COW-230725.09

Motion by Councillor Ostashek that Committee move out of Closed Session at 5:32 p.m.

Carried unanimously

8. CLOSED SESSION

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.

8.1. Tax Agreement - Closed per s. 16 and 25 of FOIP

COW-230725.10

Motion by Councillor Haas that Committee supports the proposed letter as discussed in Closed Session.

Carried unanimously

COW-230725.11

Motion by Councillor Haas that Committee move into Closed Session at 5:38 p.m.

Carried unanimously

8.2. Mutual Performance Discussion - Closed per s.17(1) of FOIP

COW-230725.12

Motion by Councillor LaBerge that Committee move out of Closed Session at 6:14 p.m.

Carried unanimously

9. ADJOURNMENT

9.1. Adjournment

COW-230725.13

Motion by Councillor LaBerge that Committee adjourn the meeting at 6:14 p.m.

Carried unanimously



Deputy Mayor



Chief Administrative Officer