



**TOWN OF HINTON**  
**REGULAR COUNCIL MEETING MINUTES**  
**Tuesday, July 4, 2023**

**COUNCIL PRESENT:**

Marcel Michaels, via Zoom, Albert Ostashek, Brian LaBerge, Ryan Maguhn, Trevor Haas, and Stuart Taylor

**COUNCIL ABSENT:**

JoAnn Race

**STAFF PRESENT:**

Jordan Panasiuk, Chief Administrative Officer,  
Jennifer Davey-Campbell, Executive Assistant,  
Winston Rossouw, Director of Strategic Projects, via Zoom  
Debbi Weber, Strategic Projects Facilitator, via Zoom  
Deborah Juch, Director of Community Services,  
Alicia Bourbeau, Director of Corporate Services,  
Maurice de Beudrap, Director of Protective Services / Fire Chief,  
Alexa Wade, Communications Coordinator,  
Natasha Buck, Communications Coordinator, and  
Trent McLaughlin, Director of Infrastructure and Development Services

**1. ORDER**

*The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.*

1.1. Call to Order

Deputy Mayor Maguhn called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

2.1. Regular Council Agenda

**RC-220704.01**

Motion by Councillor Haas that Council adopt the Agenda as presented.

Carried unanimously

**3. COUNCIL MINUTES FOR ADOPTION**

3.1. Regular Council Meeting June 20, 2023, and  
Committee of the Whole Meeting June 27, 2023

**RC-220704.02**

Motion by Councillor LaBerge that Council adopt the minutes from the Regular Council Meeting June 20, 2023 and the Committee of the Whole meeting June 27, 2023.

Carried unanimously

**4. CITIZENS "MINUTE WITH COUNCIL"**

4.1. None.

**5. DELEGATIONS AND PRESENTATIONS**

- 5.1. Community Grant Program  
Presented by the Hinton Grant Funding Advisory Committee (10 min)

Mr. Mike Storey and Alexa Wade presented the Spring Grant Intake Committee and their recommendations to Council.

**6. ACTION ITEMS**

- 6.1. 2023 Community Grant Spring Intake

**RC-220704.03**

Motion by Councillor Haas that Council move to table 6.1 Community Grant Action item to 6.8 of the Agenda.

Carried unanimously

- 6.2. Council Procedure Bylaw No. 1153 Review

**RC-220704.04**

Motion by Councillor Taylor that Council conduct a professional review of Bylaw No. 1153.

Withdrawn

**RC-220704.05**

Motion by Councillor Taylor that Administration bring back a report on options for a professional review of Bylaw No. 1153 with cost information.

Carried unanimously

**RC-220704.06**

Motion by Councillor Haas That Council defers this discussion to a future Regular Council Meeting. (Procedure Bylaw No. 1153)

Carried unanimously

- 6.3. Rescind Town Employees on Volunteer Fire Department Policy 067

**RC-220704.07**

Motion by Councillor Haas that Council rescind the Town Employees on Volunteer Fire Department Policy 067.

Carried unanimously

**RC-220704.08**

Motion by Councillor Taylor Challenge to the Ruling of the Chair with regards to discussion of the Volunteer Policy Pay Directive PS D2305.1 by Councillor Taylor.

Defeated 3-3

(In Favour: Councillor Ostashek, Councillor Maguhn, and Councillor Haas).  
(Opposed: Mayor Michaels, Councillor LaBerge, and Councillor Taylor).

**RC-220704.09**

Motion by Councillor Taylor to direct administration to bring back Volunteer Firefighter Pay Directive (PS) D2305.1 to a future Committee Meeting.

DEFEATED. 1-5

(In Favour: Councillor Taylor).

(Opposed: Mayor Michaels, Councillor Ostashek, Councillor LaBerge, Councillor Maguhn, and Councillor Haas).

6.4. Tax Recovery, Designated Manufactured Home

**RC-220704.10**

Motion by Councillor Haas that Council direct Administration to bring a report on Municipal Government Act Section 304(j)(ii); passing a bylaw to designate the manufactured home community as the assessed person for all assessed property on a site in the designated manufactured home park by the end of September 2023.

Carried unanimously

**RC-220704.11**

Motion by Councillor Ostashek that Council provide Administration direction to settle unpaid Tax Arrears on the Designated Manufactured Homes identified on the attached listing, using a combination of external legal services, coordination of efforts with park ownership, reinstatement of monthly payment program, and write-off of outstanding taxes and penalties, with a report capturing all outcomes provided to Council no later than December 5, 2023.

Carried unanimously

6.5. 2023 Amended Taxation Bylaw No.1178-1

**RC-220704.12**

Motion by Councillor Haas That Council give First Reading to Tax Rate Bylaw No. 1178.1

Carried unanimously

**RC-220704.13**

Motion by Councillor LaBerge that Council give Second Reading to Tax Rate Bylaw No. 1178.1

Carried unanimously

**RC-220704.14**

Motion by Councillor Haas that Council give Unanimous Consent to Tax Rate Bylaw No. 1178.1

Carried unanimously

**RC-220704.15**

Motion by Councillor Ostashek that Council give Third and Final Reading to Tax Rate Bylaw No. 1178.1

Carried unanimously

6.6. Cancellation of July 11, 2023, Committee of the Whole Meeting

**RC-220704.16**

Motion by Councillor Haas that Council cancel the Committee of the Whole Meeting for July 11, 2023.

Carried unanimously

6.7. Council Workshop - Councillor Stuart Taylor

**RC-220704.17**

Motion by Councillor Taylor that the upcoming workshop that was discussed at the May 9th, 2023, Committee of the Whole Meeting be held in Hinton or in the immediate area.

DEFEATED. 1-5

(In Favour: Councillor Taylor).

(Opposed: Mayor Michaels, Councillor Ostashek, Councillor LaBerge, Councillor Maguhn, and Councillor Haas).

A short break was called at 6:02 p.m. and the Meeting resumed at 6:08 p.m.

6.8. 2023 Community Grant Spring Intake

**RC-220704.18**

Motion by Councillor Haas that Council lift from the table Action Item 6.1 Community Grants Spring Intake.

Carried unanimously

**RC-220704.19**

Motion by Councillor Taylor that Council take \$6000 from the fall Community Grant funds to give to the Wild Mountain Music Festival and the Rotary Movie Presentation Society of \$3000 each.

Recommendation to split the motion

**RC-220704.20**

Motion by Councillor Taylor that Council recommend that \$3000 from the Fall Community Grant Intake to the Rotary Movie Presentation Society for a total amount \$6,876.00 be included in the recommended action.

Carried 5-1

(In Favour: Mayor Michaels, Councillor Ostashek, Councillor LaBerge, Councillor Maguhn, and Councillor Taylor).

(Opposed: Councillor Haas).

**RC-220704.21**

Motion by Councillor Taylor that Council recommend that \$3,000 from the Fall Community Grant Intake to Wild Mountain Music Festival for a total amount of \$6,548.00 be included in the recommended action.

Carried 5-1

(In Favour: Mayor Michaels, Councillor Ostashek, Councillor LaBerge, Councillor Maguhn, and Councillor Taylor).

(Opposed: Councillor Haas).

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**RC-220704.22**

Motion by Councillor LaBerge that applicants to the Community Grant Program receive 100% of the approved funds and reporting to be provided after completion of the event.

DEFEATED. 2-4

(In Favour: Councillor LaBerge and Councillor Taylor).

(Opposed: Mayor Michaels, Councillor Ostashek, Councillor Maguhn, and Councillor Haas).

**RC-220704.23**

Motion by Councillor Taylor that Council approve the Community Grant Program funding distribution as outlined, for the 2023 Spring Intake.

Hinton Search and Rescue \$ 3,109

Hinton and District SPCA \$ 4,855

Hinton Adult Learning Society \$ 5,258

Daycare Society of Edson \$ 5,016

Hinton Parents for Play Society \$ 3,495

Rotary Movie Presentation Society \$ 6,876

Hinton Historical Society \$ 741

Wild Mountain Music Festival \$ 6,548

Total \$ 35,898

Carried 5-1

(In Favour: Mayor Michaels, Councillor LaBerge, Councillor Maguhn, Councillor Haas, and Councillor Taylor).

(Opposed: Councillor Ostashek).

**RC-220704.24**

Motion by Councillor Haas that Administration bring back a draft policy with regards to the Community Grant to a future Committee of the Whole Meeting.

Carried unanimously

Mayor Michaels left the Meeting at 7:00 p.m.

**7. NOTICES OF MOTION**

7.1 None

**8. INFORMATION ITEMS**

8.1. National Drowning Week Proclamation

Deputy Mayor Maguhn read the Proclamation for National Drowning Week.

**9. REPORTING**

9.1. Council Reports

- Boards and Committees of Council

- Council reported on events and meetings they attended.

9.2. Chief Administrative Officer

- Reporting and Status Report

- CAO Panasiuk reported on the organization and operations.

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**10. CLOSED SESSION**

*Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.*

10.1. Legal Negotiations on Tax Agreement - Closed per s. 16 & 25 of FOIP

**RC-220704.25**

Motion by Councillor Haas that Council move into Closed Session at 7:06 p.m.

Carried unanimously

**RC-220704.26**

Motion by Councillor LaBerge that Council move out of Closed Session at 7:57 p.m.

Carried unanimously

**RC-220704.27**

Motion by Councillor Ostashek that Council extend the Meeting past 8:00 p.m.

Carried unanimously

**RC-220704.28**

that Council move into Closed Session at 7:59 p.m.

**RC-220704.29**

Motion by Councillor LaBerge that Council move out of Closed Session at 8:27 p.m.

Carried unanimously

**RC-220704.30**

Motion by Councillor Haas that Council direct Administration to proceed with legal negotiations as discussed in closed session.

Carried unanimously

**RC-220704.31**

Motion by Councillor LaBerge that Council move into Closed Session at 8:30 p.m.

Carried unanimously

10.2. CAO Performance Review - Closed per s.19 of FOIP

**RC-220704.32**

Motion by Councillor Haas that Council move out of Closed Session at 8:55 p.m.

Carried unanimously

**11. ADJOURNMENT**

11.1. Call for Adjournment of Meeting

**RC-220704.33**

Motion by Councillor LaBerge that Council adjourn the meeting at 8:56 p.m.

Carried unanimously

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Deputy Mayor



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Chief Administrative Officer