



**TOWN OF HINTON**  
**COMMITTEE OF THE WHOLE MEETING MINUTES**  
**Tuesday, March 28, 2023**

**COUNCIL PRESENT:**

Marcel Michaels, Brian LaBerge, Trevor Haas, JoAnn Race, Ryan Maguhn, and Stuart Taylor

**COUNCIL ABSENT:**

Albert Ostashek

**STAFF PRESENT:**

Jordan Panasiuk, Chief Administrative Officer, Winston Rossouw, Director of Strategic Projects, Debbi Weber, Strategic Projects Facilitator, Deborah Juch, Director of Community Services, Maurice de Beaudrap, Director of Protective Services / Fire Chief, Sharlynn McDougall, Legislative Services Coordinator, Garry Schaffel, Interim Director of Corporate Services, Alexa Wade, Communications Coordinator, Trent McLaughlin, Director of Infrastructure and Development Services, Lorraine Walker, Municipal Planner, and John Martineau, Public Works Operations Supervisor

**1. ORDER**

*The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.*

1.1. Call to Order

**2. ADOPTION OF AGENDA**

2.1. Committee of the Whole Agenda

**COW-230328.01**

Motion by Councillor Maguhn that Committee adopt the Agenda as presented

Carried unanimously

**3. CITIZENS "MINUTE WITH COUNCIL"**

3.1. None.

**4. DELEGATIONS AND PRESENTATIONS**

4.1. None.

**5. REPORTS FROM ADMINISTRATION**

5.1. Forest Heights Drive Information

**COW-230328.02**

Motion by Councillor Taylor that Committee directs Administration to bring back options to build a solid fence to separate this development at Forest Heights from the residences to a future Regular Council meeting.

Carried unanimously

5.2. Repurposing of Capital Funds for CCTV

**COW-230328.03**

Motion by Councillor Haas that Committee direct Administration to bring back to future Council Meeting the consideration for the repurposing of capital funds (\$330,804) from Switzer Asphalt Resurfacing Project to be utilized for CCTV utility infrastructure assessments.

Carried unanimously

5.3. Bylaw No 796-5 Cemetery Fees

**COW-230328.04**

Motion by Councillor Maguhn that Committee direct Administration to bring Bylaw No. 796-5 Cemetery Fees Schedule A to a future Council meeting.

Carried unanimously

5.4. MD 2564 - Royal Canadian Legion Taxation

**COW-230328.05**

Motion by Councillor LaBerge that Committee accept this report of "MD 2564 Royal Canadian Legion Taxation" as information.

Carried 5-1

(In Favour: Mayor Michaels, Councillor LaBerge, Councillor Haas, Councillor Race, and Councillor Taylor).

(Opposed: Councillor Maguhn).

**COW-230328.06**

Motion by Councillor Maguhn that Committee refer this matter to Council for a full taxation exemption in alignment with s.347(1) of the MGA

DEFEATED. 3-3

(In Favour: Mayor Michaels, Councillor Race, and Councillor Maguhn).

(Opposed: Councillor LaBerge, Councillor Haas, and Councillor Taylor).

5.5. Joint Use of Facilities

Councillor Maguhn removed himself due to pecuniary interests at 5:24 p.m. (per section 170-173 of the Act)

**COW-230328.07**

Motion by Mayor Michaels that Committee provide consensus for Administration to work with the school boards to develop a method of increasing school facility usage on the weekends and to bring it back to a future Council meeting.

Carried unanimously

**COW-230328.08**

Motion by Councillor Race that Committee directs administration to expand extended use to include food and fashion study areas

Carried unanimously

**6. REPORTING**

6.1. Council Reports

- Boards and Committees of Council

6.2. Chief Administrative Officer

- Reporting
- Status Report
- Council Action Pending List
- Council Action Complete List

7. **CLOSED SESSION**

*Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.*

8. **ADJOURNMENT**

8.1. Adjournment

**COW-230328.09**

that Committee adjourn the meeting at 6:09 p.m.



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Deputy Mayor



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Chief Administrative Officer