



**TOWN OF HINTON
COMMITTEE OF THE WHOLE MEETING MINUTES
Tuesday, January 10, 2023**

COUNCIL PRESENT: Marcel Michaels, Albert Ostashek, Brian LaBerge, Trevor Haas, JoAnn Race, Ryan Maguhn, and Stuart Taylor

COUNCIL ABSENT: None

STAFF PRESENT: Jordan Panasiuk, Chief Administrative Officer, Jennifer Davey-Campbell, Executive Assistant, Winston Rossouw, Director of Infrastructure and Development Services, Debbi Weber, Planning & Development Manager, Alicia Bourbeau, Director of Corporate Services, Deborah Juch, Director of Community Services, Maurice de Beaudrap, Director of Protective Services / Fire Chief, and Nikiea Hope, Human Resources Manager

1. ORDER

The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.

1.1. Call to Order

Deputy Mayor LaBerge called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

2.1. Committee of the Whole Agenda

COW-230110.01

Motion by Councillor Race that Committee adopt the agenda as presented.

Carried Unanimously

3. CITIZENS "MINUTE WITH COUNCIL"

3.1. Ms. Louise Gale from Alberta Labour and Immigration announced her retirement this spring and thanked Council and Administration for the great working relationship over the years.

4. DELEGATIONS AND PRESENTATIONS

4.1 None.

5. REPORTS FROM ADMINISTRATION

5.1. Economic Development Delivery Options

COW-230110.02

Motion by Mayor Michaels that Committee accepts the report for information.

Carried Unanimously

5.2. One-Off Financial Requests of Council- MD-2752

COW-230110.03

Motion by Mayor Michaels to seek consensus to add a maximum of \$2,000.00 to the draft One-Off Financial Request Guidelines.

Carried Unanimously

COW-230110.04

Motion by Mayor Michaels that Committee of the Whole directs Administration to develop a guideline for one-off financial requests of Council of the type(s) directed, with screening criteria included also as directed, and to return a draft to a future Committee meeting.

Carried Unanimously

COW-230110.05

Motion by Councillor Ostashek to seek consensus to remove item #2, "The group should be a registered non-profit in good standing with any applicable regulations" from the Assessing Request section.

Carried Unanimously

5.3. Grant Overview 2019-2022 - MD-2685

COW-230110.06

Motion by Councillor Maguhn that Committee accept this report, Grant Overview 2019-2022, for information.

Carried Unanimously

A short break was called at 5:08 p.m. and the meeting resumed at 5:15 p.m.

5.4. Pay Principal Policy HR 1902 - MD-2798

COW-230110.07

Motion by Councillor Maguhn to seek consensus that Committee amends the draft Pay Principal Policy to reflect a target pay at the 67th percentile to comparator organizations.

Carried 5-2

(In Favour: Mayor Michaels, Councillor Ostashek, Councillor Haas, Councillor Race, and Councillor Maguhn).

(Opposed: Councillor LaBerge and Councillor Taylor).

COW-230110.08

Motion by Mayor Michaels to seek consensus that Committee remove section 2.3 of Pay Principal Policy HR#1902.

DEFEATED. 3-4

(In Favour: Mayor Michaels, Councillor Race, and Councillor Taylor).

(Opposed: Councillor Ostashek, Councillor LaBerge, Councillor Haas, and Councillor Maguhn).

COW-230110.09

Motion by Councillor Maguhn to seek consensus that Committee amend section 2.3.2 to reflect a maximum of 2%.

Carried 6-1

(In Favour: Mayor Michaels, Councillor Ostashek, Councillor LaBerge, Councillor Haas, Councillor Race, and Councillor Maguhn).
(Opposed: Councillor Taylor).

COW-230110.10

Motion by Councillor Ostashek that Committee seek consensus to direct Administration to bring the Draft Pay Principles Policy HR1902 as amended to the Regular council meeting on February 7, 2023.

Carried 6-1

(In Favour: Mayor Michaels, Councillor Ostashek, Councillor LaBerge, Councillor Haas, Councillor Race, and Councillor Maguhn).
(Opposed: Councillor Taylor).

5.5. Northern and Regional Economic Development Grant

COW-230110.11

Motion by Mayor Michaels that Committee endorses a NRED application for Metal Silhouettes, Trail Connectivity Phase 1, and Green Square Historical Signage for a total of \$120,000.

Carried Unanimously

COW-230110.12

Motion by Councillor Maguhn that Committee send a letter of support as requested by the Hinton & District Chamber of Commerce in an email dated January 10, 2023.

Carried Unanimously

6. REPORTING

6.1. Council Reports

- Boards and Committees of Council
 - o Nothing to report

6.2. Chief Administrative Officer

- Reporting
- Status Report
 - o CAO Panasiuk reported on the organization and operations.

7. CLOSED SESSION

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.

7.1 None.

8. ADJOURNMENT

8.1. Adjournment

COW-230110.13

Motion by Councillor Haas that Committee adjourn the meeting at 6:39 p.m.

Carried Unanimously



Deputy Mayor



Chief Administrative Officer

Government Transfers				
(as noted in audited statements)	2022	2021	2020	2019
	(preliminary)			
Operating	\$1,129,834	\$1,337,065	\$2,238,154	\$3,635,459
Capital	\$2,258,000	\$3,089,286	\$345,968	\$3,088,909
	\$3,387,834	\$4,426,351	\$2,584,122	\$6,724,368
	2022	2021	2020	2019
Application Based	\$2,872,226	\$654,500	\$777,136	\$2,734,725
Allocation Based	\$515,608	\$3,771,851	\$1,806,986	\$3,989,643

