

HINTON RURAL RENEWAL STREAM COMMITTEE

Agenda

December 12, 2022 @1:15 p.m.

The Guild- FCSS Boardroom, 821 Switzer Drive

Inaugural Chairperson: Caryn Bouchard, Town of Hinton FCSS

Attendees: Caryn Bouchard, FCSS Manager; Deborah Juch, Director of Community Services;

Chairpersons: Caryn Bouchard,

1. Additions to Agenda and Approval
2. Introductions: Name, Position, & Agency All
3. Chairperson Nomination, Vote, Handover of Chair Caryn Bouchard
4. Committee Housekeeping
 - a. Designated Community Periods Caryn Bouchard
 - b. Agenda package prep and delivery Caryn Bouchard
 - c. Voting vs. email feedback/input Deb Juch
 - d. Confidentiality (FOIP Act) and promoting the RRSC Deb Juch
5. Review of draft Committee documents
 - a. Terms of Reference Caryn Bouchard and Deb Juch
 - b. Process Map Caryn Bouchard
 - c. Employer and Candidate Forms Caryn Bouchard
 - d. Template Endorsement Letter Deb Juch
6. Communications
 - a. Town webpage Caryn Bouchard
 - b. News Releases Caryn Bouchard
 - c. Reporting Deb Juch
7. Chairperson Rotation Caryn Bouchard
8. Next Meeting Chairperson
9. Adjournment