



**TOWN OF HINTON
COMMITTEE OF THE WHOLE MEETING MINUTES
Tuesday, December 13, 2022**

COUNCIL PRESENT:

Marcel Michaels, Albert Ostashek, Brian LaBerge, Trevor Haas, JoAnn Race, and Stuart Taylor

COUNCIL ABSENT:

Ryan Maguhn

STAFF PRESENT:

Jordan Panasiuk, Chief Administrative Officer, Jennifer Davey-Campbell, Executive Assistant, Winston Rossouw, Director of Infrastructure and Development Services, Debbi Weber, Planning & Development Manager, Alicia Bourbeau, Director of Corporate Services, Maurice de Beaudrap, Director of Protective Services / Fire Chief, Heather Mark, Municipal Intern, and Nikiea Hope, Human Resources Manager

1. ORDER

The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.

1.1. Call to Order

Councillor LaBerge called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

2.1. Committee of the Whole Agenda

COW-221213.01

Motion by Councillor Haas that Committee accept the Agenda as presented

Carried Unanimously

3. CITIZENS "MINUTE WITH COUNCIL"

4. DELEGATIONS AND PRESENTATIONS

- 4.1. Hinton RCMP & Enforcement Services,
Presented by S.Sgt. Shiloh Fragomeni (Hinton Detachment Commander)
S/Sgt Chris MURPHY (DANCO for Hinton Detachment)
Supt. Blake WARD (WAD Representative)
Nina SAHASRABUDDHE (Executive Director, Strategy, Business, and Innovation for the RCMP)
Narmin Hassam-Clark (Business Intelligence Manager) (via Zoom)
Rita Ramkissoon (Business Strategies Manager)

A short break was called at 5:58 p.m. and the meeting resumed at 6:05 p.m.

5. REPORTS FROM ADMINISTRATION

5.1. Pay Principles Policy HR 1902

COW-221213.02

Motion by Mayor Michaels that Committee amend Section 2.2 of the proposed Pay Principal Policy HR1902 to read - the Town targets pay at the 60th percentile for all non-unionized new employees.

DEFEATED. 3-3

(In Favour: Mayor Michaels, Councillor LaBerge, and Councillor Taylor).
(Opposed: Councillor Ostashek, Councillor Haas, and Councillor Race).

COW-221213.03

Motion by Councillor Race that Committee refers Administration to bring back the Draft Pay Principles Policy HR1902, to January 10, 2023, Committee of a Whole Meeting.

Carried Unanimously

5.2. RCMP & Municipal Enforcement Services

COW-221213.04

Motion by Mayor Michaels that Committee refers this item back no later than January 24, 2023, Committee of the Whole meeting for further review and discussion, with a report for target-setting options as identified by the RCMP.

Carried Unanimously

5.3. Revised Bylaw No 1124 Council Code of Conduct

COW-221213.05

Motion by Councillor Ostashek that Committee seek consensus to amend 18.1.6 If the Investigator decides to investigate the complaint, the Investigator must take such steps as they may consider appropriate, which may include seeking legal advice. In addition, the Investigator is required to notify the complainant via the contact information provided that an investigation is underway. All proceedings of the Investigator regarding the investigation must be confidential; unless directed by Council.

Carried Unanimously

COW-221213.06

Motion by Councillor Taylor that committee seek consensus Amend section • 18.1.5 Upon receipt of a complaint under this Bylaw, the Investigator must review the complaint and decide whether to proceed to investigate the complaint or not, including soliciting information from the complainant and member in question. If the Investigator is of the opinion that a complaint is frivolous, vexatious, or is not made in good faith, or that there are no grounds or insufficient grounds for conducting an investigation, the Investigator may choose not to investigate or, if already commenced, may terminate any investigation, or may dispose of the complaint in a summary manner. In that event, the complainant and Council must be notified of the Investigator's decision;

Carried Unanimously

COW-221213.07

Motion by Councillor Haas that Committee direct Administration to deliver the Revised and amended Bylaw No. 1124 Council Code of Conduct to the December 20th, 2022, Regular Meeting of Council as amended for First Reading.

Carried Unanimously

COMMITTEE OF THE WHOLE
December 13, 2022

6. INFORMATION ITEMS

6.1. Economic Data on the Town of Hinton Website

COW-221213.08

Motion by Councillor Ostashek Committee accepts the Economic Data on the Town of Hinton website report for information.

Carried Unanimously

7. REPORTING

7.1. Council Reports

- Boards and Committees of Council
 - Council reported on meetings and events they attended.

7.2. Chief Administrative Officer

- Reporting
- Status Report
- Council Action Pending List
- Council Action Complete List
 - CAO Panasiuk reported on the organization and operations.

8. CLOSED SESSION

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.

8.1. Mutual Performance Discussion - Closed per s.17(1) of FOIP

COW-221213.09

Motion by Councillor Ostashek that Committee postpone 8.1 Mutual Performance Discussion to next week's meeting.

Carried Unanimously

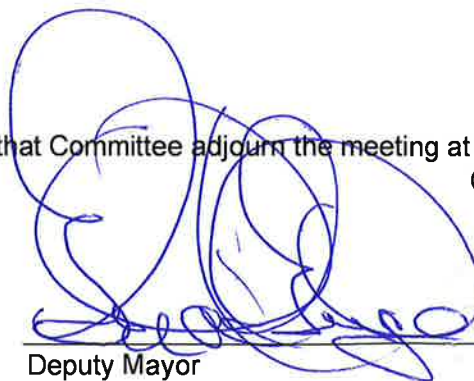
9. ADJOURNMENT

9.1. Adjournment

COW-221213.10

Motion by Councillor Haas that Committee adjourn the meeting at 8:01 p.m.

Carried Unanimously



Deputy Mayor



Chief Administrative Officer