



TOWN OF HINTON REGULAR COUNCIL MEETING MINUTES Tuesday, November 1, 2022

COUNCIL PRESENT:

Marcel Michaels, Albert Ostashek, Brian LaBerge, Ryan Maguhn, Trevor Haas, JoAnn Race, and Stuart Taylor (via Zoom)

COUNCIL ABSENT:

None

STAFF PRESENT:

Jordan Panasiuk, Chief Administrative Officer, Jennifer Davey-Campbell, Executive Assistant, Fuchsia Dragon, Communications Coordinator, Winston Rossouw, Director of Infrastructure and Development Services, Debbi Weber, Planning & Development Manager, Torrie Gunia, FCSS Assistant Manager, Caryn Bouchard, FCSS Manager, Lorraine Walker, Municipal Planner, and Mindi Petkau, Planning Technologist (via Zoom)

1. ORDER

The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.

1.1. Call to Order

Mayor Michaels called the Meeting to order at 4:01 p.m.

2. ADOPTION OF AGENDA

2.1. Regular Council Agenda

RC-221101.01

Motion by Councillor Ostashek Addition to the Agenda - 7.3 Cancellation of the November 8, 2022, Meeting.

Carried Unanimously

RC-221101.02

Motion by Councillor LaBerge to move Notice of Motion 9.1 to follow the CAO's Reporting to 8.3

6-1

(In Favour: Councillor LaBerge, Mayor Michaels, Councillor Ostashek, Councillor Maguhn, Councillor Haas, and Councillor Race).

(Opposed: Councillor Taylor).

RC-221101.03

Motion by Councillor Maguhn that Council adopt the Agenda as amended.

Carried Unanimously

3. COUNCIL MINUTES FOR ADOPTION

3.1. Organizational Council Meeting - October 18, 2022

RC-221101.04

Motion by Councillor Haas that Council adopt the meeting minutes from October 18, 2022.

Carried Unanimously

3.2. Regular Council Meeting - October 18, 2022

RC-221101.05

Motion by Councillor Haas that Council adopt the meeting minutes from October 18, 2022.

Carried Unanimously

3.3. Committee of the Whole Meeting - October 25, 2022

RC-221101.06

Motion by Councillor Haas that Council adopt the meeting minutes from October 25, 2022.

Carried Unanimously

4. CITIZENS "MINUTE WITH COUNCIL"

- 4.1. Mr. Rob DeRoo gave an update on September's Autumn Festival and its success and financial challenges. He is looking for someone to take the lead in next year's festival and will be happy to assist and has all the planning of the events organized for the next incumbent.

5. DELEGATIONS AND PRESENTATIONS

- 5.1. CityViz Presentation
Presented by Sasha Bogdanovic

RC-221101.07

Motion by Councillor Taylor to have Administration bring back options with costs for displaying economic data on the Town of Hinton Website

6-1

(In Favour: Mayor Michaels, Councillor Ostashek, Councillor LaBerge,
Councillor Haas, Councillor Race, and Councillor Taylor).
(Opposed: Councillor Maguhn).

- 5.2. Destination Management Administrator
Presented by Natalie Charlton, Hinton & District Chamber of Commerce

RC-221101.08

Motion by Councillor Haas that Council direct Administration to create a report for consideration of \$70,000.00 for a Destination Management Administrator at the 2023 Budget deliberations.

Carried Unanimously

A short break was called at 5:45 p.m. and the meeting resumed at 5:54 p.m.

6. PUBLIC HEARING

6.1. Road Closure Bylaw No.1175

A. INTRODUCTION & PROCEDURES

Mayor Michaels informed the hearing attendees as follows:

The following Public Hearing is held pursuant to the proposed Road Closure Bylaw No. 1175.

The following rules of conduct will be followed during this Public Hearing:

- Presentation should be brief and to the point.
- The order of presentation shall be:
 - entry of written submissions;
 - those supporting the Bylaw;
 - those opposing the Bylaw; and
 - any other person deemed to be affected by the Bylaw.
- Council may ask questions of the speakers after each presentation for clarification purposes.
- There will be no debating the Bylaw, however, questions to the Councillors or other parties will be accepted through the Chair.

B. HEARING

Mayor Michaels declared the Public Hearing relating to the Bylaw open.

The Secretary, Jennifer Davey-Campbell read the purpose of the proposed Bylaw No. 1175 is to close the following described road:

PLAN 2215KS
BLOCK 18
ALL THOSE PORTIONS OF LANE AND CORNER CUT-OFFS LYING WITHIN
PLAN_____

PLAN 5284KS
BLOCK 18
ALL THOSE PORTIONS OF GROVE AVENUE, LANE, AND CORNER CUT-OFFS
LYING WITHIN PLAN_____
EXCEPTING THEREOUT ALL MINES AND MINERALS.

The bylaw is attached as Attachment 1.

First reading was given to Bylaw No. 1175 on October 4, 2022.

Notice of this Public Hearing was advertised consecutively in the Hinton Voice newspaper on October 13 and 20, 2022, as well as advertised on the Town of Hinton website, CivicSend, and Facebook.

No written submissions have been received prior to the Public Hearing.

Mayor Michaels requested:

- Are there any late written submissions relating to Bylaw No. 1175? No.
- Is there anyone present who wishes to speak in favour of Bylaw No. 1175? No.
- Is there anyone present who wishes to speak in opposition to Bylaw No. 1175? No.
- Is there anyone present who is deemed to be affected by Bylaw No. 1175 and wishes to speak? No.
- Do the Councillors have any further questions? No.
- Do the Councillors require further information? No.

If not, I hereby declare that the Public Hearing relating to Bylaw No. 1175 is closed and will accept a motion to adjourn.

RC-221101.09

Motion by Councillor LaBerge to adjourn at 5:55 p.m.

Carried Unanimously

6.2. **Land Use Bylaw No. 1088-18**

A. INTRODUCTION & PROCEDURES

Mayor Michaels informed the hearing attendees as follows:

The following Public Hearing is held pursuant to Section 692 of the Municipal Government Act, Being Chapter M-26, R.S.A., 2000 and amendments thereto.

The following Public Hearing is held pursuant to the proposed Road Closure Bylaw No. 1175.

The following rules of conduct will be followed during this Public Hearing:

- Presentation should be brief and to the point.
- The order of presentation shall be:
 - entry of written submissions;
 - those supporting the Bylaw;
 - those opposing the Bylaw; and
 - any other person deemed to be affected by the Bylaw.
- Council may ask questions of the speakers after each presentation for clarification purposes.
- There will be no debating the Bylaw, however, questions to the Councillors or other parties will be accepted through the Chair.

B. HEARING

Mayor Michaels declared the Public Hearing relating to the Bylaw open.

The Secretary, Jennifer Davey-Campbell read the purpose of the proposed Bylaw No. 1088-18 is to amend the Land Use District Map Lot 1, Block 18, Plan 5284; 113 Rowan Street, from S-PRK – Parks and Recreation to C-HWY – Highway Commercial District.

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As shown on ATTACHMENT 1

First reading was given to Bylaw No. 1088-18 on October 4, 2022.

Notice of this Public Hearing was advertised consecutively in the Hinton Voice newspaper on October 13 and 20, 2022, as well as advertised on the Town of Hinton website, CivicSend, and Facebook.

Mayor Michaels requested:

- Are there any late written submissions relating to Bylaw No. 1088-18? No.
- Is there anyone present who wishes to speak in favour of Bylaw No. 1088-18? No.
- Is there anyone present who wishes to speak in opposition to Bylaw No. 1088-18? *Mr. Walter Woodley spoke and would like a caveat to be put on title that a privacy fence is to be installed around the commercial development.*
- Is there anyone present who is deemed to be affected by Bylaw No. 1088-18 and wishes to speak? No.
- Do the Councillors have any further questions? No.
- Do the Councillors require further information? No.

If not, I hereby declare that the Public Hearing relating to Bylaw No. 1088-18 is closed and will accept a motion to adjourn.

RC-221101.10

Motion by Councillor Haas to adjourn at 6:07 p.m.

Carried Unanimously

7. ACTION ITEMS

7.1. Land Use Bylaw Amendment No. 1088-18

RC-221101.11

Motion by Councillor Haas That Council give the Land Use Bylaw No. 1088-18 Second Reading.

Carried Unanimously

RC-221101.12

Motion by Councillor Ostashek That Council give the Land Use Bylaw No. 1088-18 Third Reading.

Carried Unanimously

7.2. Board and Committee Appointments

1. Regional Assessment Review Board
2. Hinton Youth Advisory Council

RC-221101.13

Motion by Councillor Haas That Council appoint Leigh Beamish to the Regional Assessment Review Board for a one-year term.

Carried Unanimously

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Motion by Councillor Maguhn that Council move into Closed Session at 6:23 p.m.

Motion by Mayor Michaels that Council move out of Closed Session at 6:23 p.m.

The Meeting resumed at 6:26 p.m.

RC-221101.1

Motion by Councillor Maguhn that Council appoint student representatives: Sterling Mozel, Brett Cournoyer, Hayden Amundrund, Jayda Orr, Leah Cournoyer Kadence Rogiani to the Hinton Youth Advisory Council and Margaret Schultz from the Northern Rockies Museum of Culture and Heritage to the Hinton Youth Advisory Council for a one-year term to the 2023 Organizational Council Meeting.

Carried Unanimously

RC-221101.15

Motion by Councillor Ostashek that Council direct Administration to continue to advertise for remaining open positions on Hinton Youth Advisory Council, and to bring the applications back to Council for decision at a future Council Meeting prior to January 30, 2023.

Carried Unanimously

7.3. Committee of the Whole Meeting on November 8, 2022.

RC-221101.16

Motion by Councillor Maguhn that Council cancel the Committee of the Whole Meeting on November 8, 2022.

Carried Unanimously

8. REPORTING

8.1. Council Reports

- Boards and Committees of Council
 - Council reported on events and meetings they attended.

8.2. Chief Administrative Officer

- Reporting
- Status Report
 - CAO Panasiuk reported on the organization and operations.

9. DISCUSSION ITEMS

9.1. The Benchmark for Paying Union and Salary Employees (75th Percentile) - Councillor Taylor

RC-221101.17

Motion by Councillor Maguhn that Council directs administration to bring back policy options for staff compensation with associated costs to a future Committee of the Whole meeting.

Carried Unanimously

10. NOTICES OF MOTION

10.1. None.

RC-221101.18

Motion by Councillor Race that Council move into closed session at 6:57 p.m.

Carried Unanimously

11. CLOSED SESSION

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.

11.1. Salary Market Review - Closed per s. 24(1) of FOIP - MD-2725

Jordan Panasiuk and Nikiea Hope joined the Closed Session.

RC-221101.19

Motion by Councillor Ostashek that the Council accepts this report for information and decide to take no further action.

Carried Unanimously

11.2. Mutual Performance - Closed per s.19 of FOIP

RC-221101.20

Motion by Councillor Ostashek that Council move out of Closed Session at 7:57 p.m.

Carried Unanimously

12. ADJOURNMENT

12.1. Call for Adjournment of Meeting


RC-221101.21

Motion by Councillor LaBerge that Council adjourn the meeting at 8:00 p.m.

Carried Unanimously



Mayor



Chief Administrative Officer