



# TOWN OF HINTON REGULAR COUNCIL MEETING MINUTES Tuesday, August 2, 2022

**COUNCIL PRESENT:**

Albert Ostashek, Brian LaBerge, Marcel Michaels, Ryan Maguhn, and Stuart Taylor

**COUNCIL ABSENT:**

JoAnn Race, Trevor Haas

**STAFF PRESENT:**

Paul Hanlan, Interim CAO, Jennifer Davey-Campbell, Executive Assistant, Winston Rossouw, Director of Infrastructure and Development Services, Debbi Weber, Planning & Development Manager, Maurice de Beaudrap, Director of Protective Services / Fire Chief, Heather Mark, Municipal Intern, Lorraine Walker, Municipal Planner, and Alexa Wade, Communications Assistant

**1. ORDER**

*The Town of Hinton respectfully acknowledges that it is located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.*

*With this sentiment,*

1.1. Call to Order

Mayor Michaels called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

2.1. Regular Council Agenda

**RC-220802.01**

Motion by Councillor Taylor that Council adopt the Agenda as amended. (remove 7.6 - Town Policies, Procedures and Directive Policies CL-1106 Update )

Carried Unanimously

**3. COUNCIL MINUTES FOR ADOPTION**

3.1. Regular Council Meeting July 19, 2022

**RC-220802.02**

Motion by Councillor LaBerge that Council adopt the minutes as presented.

Carried Unanimously

**4. CITIZENS "MINUTE WITH COUNCIL"**

4.1. None.

**5. DELEGATIONS AND PRESENTATIONS**

5.1. None.

## 6. PUBLIC HEARING

### 6.1. Land Use Bylaw Amendment 1088-17

#### A. INTRODUCTION & PROCEDURES

The following Public Hearing is held pursuant to Section 692 of the Municipal Government Act, Being Chapter M-26, R.S.A., 2000 and amendments thereto.

The following rules of conduct will be followed during this Public Hearing:

- Presentation should be brief and to the point.
- The order of presentation shall be:
  - entry of written submissions;
  - those supporting the Bylaw;
  - those opposing the Bylaw; and
  - any other person deemed to be affected by the Bylaw.
- Council may ask questions of the speakers after each presentation for clarification purposes.
- There will be no debating the Bylaw, however, questions to the Councillors or other parties will be accepted through the Chair.

#### B. HEARING

(Chairman) I hereby declare the Public Hearing relating to the Bylaw open.

(Secretary) The purpose of the proposed Bylaw No. 1088-17 is to insert terminology for Short-Term Rentals Bylaw No. 1162 and other edits including updates to legislation, omissions, language updates and definitions as shown on ATTACHMENT 1.

(Secretary) First reading was given to Bylaw No. 1088-17 on June 21, 2022.

Notice of this Public Hearing was advertised consecutively in the Hinton Voice newspaper on July 7 and 14, 2022, as well as advertised on the Town of Hinton website, CivicSend, and Facebook.

(Chairman) Are there any late written submissions relating to Bylaw No. 1088-17?

(Secretary) There are none.

- Is there anyone present who wishes to speak in favour of Bylaw No. 1088-17?
- Is there anyone present who wishes to speak in opposition to Bylaw No. 1088-17?
- Is there anyone present who is deemed to be affected by Bylaw No. 1088-17 and wishes to speak?

(Chairman) Do the Councillors have any further questions?

(Chairman) Do the Councillors require further information?

If not, I hereby declare that the Public Hearing relating to Bylaw No.1088-17 is closed.

#### **RC-220802.03**

Motion by Councillor Taylor to adjourn the Public Hearing at 4:06 p.m.

Carried Unanimously

## 7. ACTION ITEMS

### 7.1. Land Use Bylaw Amendment No. 1088-17 – Second & Third Reading Business License Bylaw Amendment No. 1126-2 – Third Reading

#### **RC-220802.04**

Motion by Councillor LaBerge that Council give Land Use Bylaw No. 1088-17 Second Reading.

Carried Unanimously

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**RC-220802.05**

Motion by Councillor Maguhn that Council give Land Use Bylaw No. 1088-17 Third Reading.

Carried Unanimously

**RC-220802.06**

Motion by Councillor Taylor that Council approve an annual fee of \$505.00 for Short-Term Rental, Non-Principal Residence.

DEFEATED 2-3

(In Favour: Councillor Maguhn and Councillor Taylor).

(Opposed: Councillor Ostashek, Councillor LaBerge, and Mayor Michaels).

**RC-220802.07**

Motion by Councillor LaBerge to adjust the fee schedule on Bylaw No. 1126-2 for Non-Principal Residents to pay \$900.00 per calendar year.

DEFEATED 2-3

(In Favour: Councillor LaBerge and Councillor Maguhn).

(Opposed: Councillor Ostashek, Mayor Michaels, and Councillor Taylor).

**RC-220802.08**

Motion by Councillor Ostashek that council give business license bylaw 1126-2 Third Reading as amended.

Carried 3-2

(In Favour: Councillor Ostashek, Councillor LaBerge, and Mayor Michaels).

(Opposed: Councillor Maguhn and Councillor Taylor).

7.2. Bylaw No. 1169 Youth Advisory Council

**RC-220802.09**

Motion by Councillor Taylor amend Bylaw No.1169 to add Section 2.39 to give local Student Council to bring a formal vehicle to bring issues forward to Town Council.

DEFEATED 2-3

(In Favour: Councillor Maguhn and Councillor Taylor).

(Opposed: Councillor Ostashek, Councillor LaBerge, and Mayor Michaels).

**RC-220802.10**

Motion by Councillor Laberge that Council give Hinton Youth Advisory Council Bylaw No. 1169 First Reading, as presented.

Motion by Councillor Ostashek to table this motion

Carried Unanimously

Motion by Councillor Taylor to amend Section 8 of the budget clause in Bylaw No. 1169 to allocate a maximum of \$7,000.00 of which \$4,000.00 will be allocated to the Bursary Fund.

Motion Withdrawn

Motion by Councillor Taylor to un-table RC.220802.10

Carried Unanimously

**RC-220802.10**

Motion by Councillor Laberge that Council give Hinton Youth Advisory Council Bylaw No. 1169 First Reading, as presented.

Carried Unanimously

**RC-220802.13**

Motion by Councillor Maguhn That Council give Hinton Youth Advisory Council Bylaw No. 1169 Second Reading, as presented;

Carried Unanimously

**RC-220802.14**

Motion by Councillor LaBerge that Council vote to give unanimous consent to Hinton Youth Advisory Council Bylaw No. 1169

Carried Unanimously

**RC-220802.15**

Motion by Councillor Maguhn that Council give Hinton Youth Advisory Council Bylaw No. 1169 Third and Final Reading as presented.

Carried Unanimously

7.3. Replacement of Town Owned Sweeper (1997 Elgin Eagle)

**RC-220802.16**

Motion by Councillor Taylor that Council approves the purchase of a rental return Elgin Eagle Street sweeper for a price not to exceed \$350,000 as discussed at the July 26, 2022, Committee of the Whole Meeting.

Carried Unanimously

7.4. Economic Development Proposal - (Community Futures)

**RC-220802.17**

Motion by Councillor Ostashek that Council provide up to \$25,000 from the "Remaining 2022 Economic Development Budget" to Community Futures West Yellowhead to provide funds for a Local Economic Recovery Grant Program to be expended before the end of 2022.

Carried 3-2

(In Favour: Councillor Ostashek, Mayor Michaels, and Councillor Maguhn).

(Opposed: Councillor LaBerge and Councillor Taylor).

**8. REPORTING**

8.1. Council Reports

- Boards and Committees of Council
  - Council reported on meetings and events they attended.

8.2. Chief Administrative Officer

- Reporting
- Status Report
  - ICAO Hanlan reported on the organization and operations.

**9. NOTICES OF MOTION**

9.1 None.

**10. CLOSED SESSION**

*Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.*

10.1. CAO Recruitment Update - Closed per s.17 of FOIP

**RC-220802.18**

Motion by Councillor Maguhn that Council move into Closed Session at 5:11 p.m.

Carried Unanimously

**RC-220802.19**

Motion by Councillor LaBerge that Council come out of Closed Session at 5:45 p.m.

Carried Unanimously

the meeting resumed at 5:46 p.m.

**RC-220802.20**

Motion by Councillor LaBerge that council approve the draft amendments to the CAO Contract as discussed in Closed Session.

Carried Unanimously

**11. ADJOURNMENT**

11.1. Call for Adjournment of Meeting

**RC-220802.21**

Motion by Councillor Maguhn that Council adjourn the meeting at 5:48 p.m.

Carried Unanimously

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Mayor

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Interim Chief Administrative Officer