



**TOWN OF HINTON  
COMMITTEE OF THE WHOLE MEETING MINUTES  
Tuesday, July 26, 2022**

**COUNCIL PRESENT:** Albert Ostashek, JoAnn Race, Stuart Taylor  
Marcel Michaels and Trevor Haas joined via Zoom

**COUNCIL ABSENT:** Ryan Maguhn, Brian LaBerge

**STAFF PRESENT:** Paul Hanlan, Interim CAO, Heather Mark, Municipal Intern, Debbi Weber, Planning & Development Manager, Heather Waye, Parks, Recreation & Culture Manager, Maurice de Beudrap, Director of Protective Services / Fire Chief, Winston Rossouw, Director of Infrastructure and Development Services, John Martineau, Public Works Operations Supervisor, and Alexa Wade, Communications Assistant, Lance O'Grady, Town Mechanic.

**1. ORDER**

*The Town of Hinton respectfully acknowledges that it is located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.*

*With this sentiment,*

- 1.1. Call to Order  
Deputy Mayor Race called the Committee of the Whole meeting to order at 4:03 p.m.

**2. ADOPTION OF AGENDA**

- 2.1. Committee of the Whole Agenda  
**COW-220726.01**

Motion by Councillor Taylor that Committee adopt the Agenda as presented.

Carried Unanimously

**3. CITIZENS "MINUTE WITH COUNCIL"**

- 3.1. None.

**4. DELEGATIONS AND PRESENTATIONS**

- 4.1. None.

**5. REPORTS FROM ADMINISTRATION**

- 5.1. Trails Committee MD – 2381  
**COW-220726.02**

Motion by Mayor Michaels that Committee direct Administration to proceed with developing a Trails Level of Service and Connectivity Plan using information derived from the organization-wide Service Level Review and to bring the plan to Council for approval one (1) month after receipt of Service Level Review.

Carried Unanimously

- 5.2. Community Grant Program Amendments and Recourse Package  
**COW-220726.03**  
Motion by Councillor Haas that Committee accept the amendment to the weighting criteria and the addition of the reference package to the Community Grant Program.  
Carried Unanimously

- 5.3. Termination of the Automated Traffic Enforcement Contract - MD-2639  
**COW-220726.04**  
Motion by Mayor Michaels That Committee direct Administration to allow the current agreement to expire on December 31st, 2022 with intent to cease the existing Automated Traffic Enforcement (ATE) Program effective that date and issue a Request For Proposal (RFP) to potentially select an ATE operator for Hinton.  
Carried Unanimously

**COW-220726.05**

Motion by Councillor Ostashek that Committee direct Administration, in joint effort with the RCMP, Peace Officers and other enforcement agencies, to explore strategies and tactics to compliment the overall traffic safety efforts in Hinton by December 31st, 2022.  
Carried Unanimously

- 5.4. Replacement of Town Owned Sweeper (1997 Elgin Eagle) MD-2556  
**COW-220726.06**  
Motion by Councillor Taylor that Committee direct Administration to bring back the Replacement of Town Owned Sweeper (1997 Elgin Eagle) Report Option 1 (purchase a near-new diesel-powered rental return street sweeper) to the Regular Council Meeting on August 2nd, 2022, for decision, as presented.  
Carried Unanimously

Deputy Mayor Race called a seven (7) minute recess at 5:27 p.m. Committee of the Whole resumed at 5:34 p.m.

- 5.5. Rapid Housing Initiative Update  
**COW-220726.07**  
Motion by Councillor Haas that Committee accept the Rapid Housing Initiative - Update Report for information.  
Carried Unanimously

**6. DISCUSSION ITEMS**

- 6.1. Truth & Reconciliation Discussion – A report to be prepared for a future Committee of the Whole Meeting.

**7. REPORTING**

- 7.1. Council Reports
- Boards and Committees of Council
    - Council reported on events and meetings they attended.
- 7.2. Chief Administrative Officer
- Reporting
  - Status Report
  - Council Action Pending List
  - Council Action Complete List
    - ICAO Hanlan reported on the organization and operations.

**8. CLOSED SESSION**

*Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of FOIP. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.*

8.1. Mutual Performance Discussion - Closed per s. 17 of FOIP

ICAO Hanlan joined the Closed Session.

**COW-220726.08**

Motion by Councillor Taylor that Committee move into Closed Session at 6:06 p.m.

Carried Unanimously

Moved out of Closed Session at 6:18 p.m.

**9. ADJOURNMENT**

9.1. Adjournment

**COW-220726.09**

Motion by Councillor Haas adjourned the meeting at 6:18 p.m.

Carried Unanimously

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Deputy Mayor

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Interim Chief Administrative Officer