



**TOWN OF HINTON  
REGULAR COUNCIL MEETING MINUTES  
February 15, 2022**

**PRESENT:** Mayor Marcel Michaels, Councillors Trevor Haas, JoAnn Race, Brian LaBerge, Stuart Taylor

**ABSENT:** Councillors Ryan Maguhn, Albert Ostashek

**ADMINISTRATION  
IN ATTENDANCE:** Paul Hanlan, ICAO, Jennifer Davey-Campbell - Executive Assistant, Alexa Wade, Communications Assistant, Heather Mark, Municipal Intern.

**ADMINISTRATION  
IN ATTENDANCE BY  
ZOOM:** Winston Rossouw, Development & Infrastructure Director, Debbi Weber, Engineering & Development Manager, Scott Kovatch, Economic Development Officer, Heather Waye, Strategic Services Manager, Lorraine Walker, Municipal Planner, Ruth Boden, Finance Manager Support, Shelbey Donkin,

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***Refer to the Regular Council Meeting Agenda package for February 15, 2022, for detailed background information on these decisions.***

## **1. ORDER**

*The Town of Hinton respectfully acknowledges that it is located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.*

With this sentiment,

Mayor Marcel Michaels called the Regular Council Meeting to order at 4:01 p.m.

## **2. ADOPTION OF AGENDA**

### **2.1 Regular Council Agenda - February 15, 2022**

Haas - Addition of the second item to Closed Session. FOIP Section 24 (1)(b) Code of Conduct follow-up.

Haas - That Council adopt the February 15, 2022, Regular Council Meeting Agenda as amended.

Carried Unanimously

## **3. COUNCIL MINUTES FOR ADOPTION**

### **3.1 Regular Meeting of Council Minutes - February 1, 2022**

Haas - Update spelling - change "refuse" to "recuse" in Section 3.

Haas - That Council adopt February 1, 2022, Regular Council Meeting Minutes as amended.

Carried Unanimously

#### **4. CITIZENS "MINUTE WITH COUNCIL"**

- 4.1 Mr. Bill MacDonald spoke with regards to highway signs and asked if Council could provide funding for the signs in the COVID-19 Resiliency Support Program Grant Redeployment.

#### **5. DELEGATIONS AND PRESENTATIONS**

##### **5.1 Bylaw Matter - 137 Athabasca Ave (Ms. Clare Kovacs)**

Taylor - Accept the information provided from 137 Athabasca Avenue for information.

Carried Unanimously

- 5.2 Junior Achievement - Jennifer Martin & Janice Moore presented the Junior Achievement Program that teaches programs in classrooms and with partner organizations to youth in Grades 3-12 focusing on entrepreneurship. <https://janorthalberta.org>

- 5.3 Town of Hinton Library Board - Anayo Ugboma & Hendrick Smit presented the updated Hinton Library Board Budget for 2022.

#### **6. ACTION ITEMS**

##### **6.1 Bylaw No. 1163 Mandatory Face Covering**

###### **Main Motion**

Haas - That Council provide First Reading of Bylaw 1169 "Updated Mandatory Face Coverings Bylaw" with amendments to Section 4.1.1 and the addition of Section 9.3 presented and amended in this meeting.

Carried Unanimously

###### **Amending Motion**

Taylor - That Administration amend bylaw 1169 to include Section 9.3 "The provisions of this Bylaw shall no longer exist as of the same date and time as the Province of Alberta may choose to rescind its Mandatory Face Covering Requirements, and Administration shall return to the next regularly scheduled Council Meeting with a rescinding Bylaw."

Carried Unanimously

###### **Amending Motion**

Race - That Council agree to amend the main motion by adding that Administration shall return to the next regularly scheduled Council Meeting with a rescinding Bylaw.

Carried Unanimously

Race - That Council provide Second Reading of Bylaw 1169 "Updated Mandatory Face Coverings Bylaw"

Carried Unanimously

Haas - That Council provide unanimous consent to proceed to Third Reading of Bylaw 1169 "Updated Mandatory Face Coverings Bylaw" on this date.

Carried Unanimously

Haas - That Council provide Third Reading of Bylaw 1169 "Updated Mandatory Face Coverings Bylaw".

Carried Unanimously

## **6.2 2022 Operating Budget and 2023-2025 Plan Approval**

Race - That Council agree to go into Closed Session at 6:44 p.m.

Carried Unanimously

Taylor - That Council agree to return to the Open Meeting at 8:00 p.m.

Carried Unanimously

Haas - That Council agree to extend the Regular Council Meeting past 8:00 p.m.

Carried Unanimously

Haas - That Council agree to postpone the 2022 Operating Budget and 2023-2025 Plan to the Committee of the Whole Meeting on February 22, 2022.

Carried Unanimously

## **6.3 COVID-19 Resiliency Support Program Grant Redeployment**

Taylor - That Council direct Administration to redeploy \$2,000.00 of the COVID-19 Resiliency Support Program funds to pay for signage relating to the lower valley business district on HWY 16.

Carried Unanimously

Race - That Council direct Administration to redeploy the remaining COVID - 19 Resiliency Support Program Grant Fund (approximately \$58,000) to support a Destination Management Organization (approximately \$28,000) and to offset the cost of the additional request for \$30,000 to provide visitor services in the peak summer season as requested by the Hinton and District Chamber of Commerce.

Carried Unanimously

## **6.4 Short Term Rental Bylaw No. 1162**

Race - That Council give the Short-Term Rentals Bylaw No.1162 First Reading.

Carried Unanimously

Haas - That Council direct Administration schedule a Public Hearing at a Regular Council Meeting of March 15, 2022, in the Council Chambers to hear public comments on Bylaw No.1162;

Carried Unanimously

Taylor - That Council agree to rescind the following Motion MD – 2447 as follows:

Seek consensus that non-principal resident host/operator must pay an Annual Business License Fee of \$2000.00.

Carried Unanimously

**7. DISCUSSION ITEMS**

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7.1 None.

**8. BOARDS AND COMMITTEES OF COUNCIL**

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8.1 None.

**9. INFORMATION ITEMS**

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9.1 Council Information Packages #1 for February 9, 2022.

Haas - That Council direct Administration to prepare a report regarding hosting the Alberta 55 Games and return to a future meeting of Council by June 30, 2022.

Carried Unanimously

Haas - To accept information package #1 for February 9, 2022, for information.

Carried Unanimously

**10. REPORTING**

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**10.1 Council**

Council reported on meetings and/or events they attended.

**10.2 Chief Administrative Officer**

ICAO Hanlan provided and updated on administrative matters.

**10.3 Administrative Inquiries (Written)**

There were no inquiries.

**11. NOTICES OF MOTION**

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11.1 No items

**12. CLOSED SESSION**

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12.1 Personnel Matter, Interim CAO Priorities - Closed per Section 17 of FOIP

Haas - That Council agree to go into Closed Session at 8:56 p.m.

Carried Unanimously

Taylor - That Council agree to return to the Open Meeting at 9:45 p.m.

Carried Unanimously

**13. ADJOURNMENT**

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Town of Hinton

**13.1 Call for Adjournment of Meeting**

Taylor - That the Regular Meeting of Council adjourn at 9:45 p.m.

Carried Unanimously

  
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Mayor  
\_\_\_\_\_  
Interim Chief Administrative Officer