



TOWN OF HINTON

Minutes of the Committee of the Whole
Held January 25, 2022 – 4:00 PM
Committee Room, Hinton Government Centre

Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Brian LaBerge, Ryan Maguhn, Albert Ostashek, JoAnn Race, Stuart Taylor.

Administration in Attendance:

Paul Hanlan, Interim Chief Administrative Officer, Jennifer Davey-Campbell, Executive Assistant,

Administration in Attendance by Zoom:

Hans van Klaveren, Acting Director of Community Services,
Maurice de Beaudrap, Director of Protective Services/Fire Chief,
Winston Rossouw, Development and Infrastructure Services Director,
Debbi Weber, Engineering and Development Manager,
Scott Kovatch, Economic Development Officer,
Lorraine Walker, Municipal Planner,
Alexa Wade, Communications Assistant.

Refer to the Regular Council Meeting Agenda package for [January 25, 2022](#) for detailed background information.

ORDER

Councillor Maguhn provided a statement:

The Town of Hinton respectfully acknowledges that it is located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.

With this sentiment,

Councillor Maguhn called the Committee of the Whole Meeting to order at 4:00 p.m.

ADOPTION OF AGENDA

LABERGE – Addition to Discussion Items, add #3. April 5, 2022, Regular Meeting of Council and Council's attendance at EDA Conference in April 2022.

INTERIM CAO, PAUL HANLAN – Move to Open Session

- **Closed Session #1 – FortisAlberta, Franchise Fee Agreement Renewal**
- **Closed Session #2 - Rapid Housing Initiative, add as Action Item # 3.**

LABERGE– That the Agenda for the January 25, 2022, Committee of the Whole Meeting be adopted as amended and presented.

Carried Unanimously

CITIZENS MINUTE WITH COUNCIL

Mr. Bill MacDonald spoke in regard to the Alberta Small Business Grant Program.

DELEGATIONS AND PRESENTATIONS

1. Franchise Fee Agreement Presentation
2. FortisAlberta - Franchise Agreement Renewal
Presented Nicky Smith, Stakeholder Relations Manager, FortisAlberta

MICHAELS - That Committee direct Administration to bring the FortisAlberta Electric Distribution Franchise Agreement to a future Regular Meeting of Council for decision prior to August 31, 2022.

Carried Unanimously

ACTION ITEMS

1. COVID19 Resiliency Support Program Grant Funds

OSTASHEK – That Committee direct Administration to amend the wording of the recommendation to “redeployment of the remaining COVID 19 Resiliency Support Program Fund (approximately \$60,000.00) to support a Destination Management Organization (approximately \$30,000.00) and to offset the cost of the additional request for \$30,000.00 to provide visitor services in the peak summer season as requested by the Hinton & District Chamber of Commerce.”

Carried Unanimously

LABERGE - That Committee direct Administration to bring back to the February 15, 2022, Regular Council Meeting the COVID - 19 Resiliency Support Program Grant Redeployment suggestions for a decision.

WITHDRAWN

LABERGE -That Committee direct Administration to bring back to the February 15, 2022, Regular Council Meeting the COVID - 19 Resiliency Support Program Grant Redeployment suggestions with amendments, for decision.

OSTASHEK Amendment - Change date to February 1, 2022

Defeated 4-3

**Against - Race, LaBerge, Taylor, Maguhn
For - Michaels, Ostashek, Haas**

LABERGE -That Committee direct Administration to bring back to the February 15, 2022, Regular Council Meeting the COVID - 19 Resiliency Support Program Grant Redeployment suggestions with amendments, for decision.

Carried Unanimously

A short break was called at 5:42 p.m. and resuming at 5:50 p.m.

2. Short-Term Rental Bylaw No. 1162

OSTASHEK - To direct Administration to include Option 2. in the Grace Period section in the development of the Short-Term Rental Bylaw No. 1162

**Carried 4-3
For – Michaels, Haas, Maguhn, Ostashek
Against – Race, Taylor, LaBerge**

TAYLOR - Direct Administration to include conditions which require an operator's rental accommodation to display approved license credentials on the exterior of the accommodation using a standard approved by the Town of Hinton.

Carried Unanimously

HAAS – To seek consensus that non principal resident host/operator must pay an annual Business License fee of \$500.00

**LABERGE – Amendment
Change \$500.00 To \$2000.00 Annually.**

**Carried 6-1
For – LaBerge, Race, Michaels, Ostashek, Maguhn, Haas
Against - Taylor**

HAAS – To seek consensus that non principal resident host/operator must pay an Annual Business License Fee of \$2000.00.

**Carried 6-1
For – LaBerge, Race, Michaels, Ostashek, Maguhn, Haas
Against – Taylor**

TAYLOR - No new non principal dwelling owners be allowed to operate Short Term Rentals in Hinton.

WITHDRAWN

OSTASHEK - Direct Administration to amend Draft Short Term Rental Bylaw No.1162 to not allow non principal resident host to operate Short Term Rentals.

AMENDMENT

LABERGE - Current owners of non-resident Short Term Rentals are grand-fathered.

**Defeated 2-5
For – Taylor, LaBerge
Against – Reace, Michaels, Ostashek, Haas, Maguhn**

OSTASHEK - Direct Administration to amend Draft Short Term Rental Bylaw No.1162 to not allow non principal resident host to operate Short Term Rentals.

Carried Unanimously

TAYLOR - That Committee direct Administration to bring the Short-Term Rentals Bylaw No.1162 for First Reading with suggested changes to the Regular Meeting on February 15, 2022; and That Committee direct Administration to schedule a Public Hearing at the Regular Council Meeting on March 15, 2022, in the Council Chambers to hear public comments on Short Term Rentals Bylaw No.1162.

Carried Unanimously

LABERGE – To extend the meeting past 8:00 p.m.

Carried Unanimously

DISCUSSION ITEMS

1. Addition of Trails Committee MD-2381 - Councillor Trevor Haas

HAAS - To seek consensus to postpone the Trails Committee MD 2381 to a future Committee of the Whole Meeting.

Carried Unanimously

2. Affordable Seniors Housing – Boutin Lands - Councillor Stuart Taylor

TAYLOR – That the Committee of the Whole Meeting be moved to Closed Session at 8:06 p.m.

Carried Unanimously

LABERGE – That the Committee of the Whole Meeting be moved to Open Session at 8:27 p.m.

Carried Unanimously

The Committee of the Whole Meeting resumed at 8:35 p.m.

INFORMATION ITEMS

1. Fire Underwriter's Study

HAAS - That Committee direct Administration to bring the phased implementation of the Fire Underwriters Study recommendations as part of the 2023 – 2027 budget process.

Carried Unanimously

REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events) and Urgent Matters
Mayor and Council reported on meetings they attended.
2. Chief Administrative Officer Report and Status Report – Interim CAO Paul Hanlan spoke briefly on his first week with the Town of Hinton.
3. Administrative Inquiries - There were no Administrative Inquiries.

NOTICES OF MOTION

No Notice of Motions brought forward.

CLOSED SESSION #2

1. Boards and Committees - Applications to fill Vacancies MD – 2377 Closed per Section 19 of FOIP

MICHAELS – That the Committee of the Whole Meeting move to Closed Session at 9:00 p.m.

Carried Unanimously

Winston Rossouw, Debbi Weber, Lorraine Walker, Diana Daley-Beckford, Scott Kovatch, Jennifer Davey-Campbell left the meeting at 8:06 p.m.

**HAAS - That the Committee of the Whole Meeting move out of Closed Session at 9:07 p.m.
Carried Unanimously**

The Committee of the Whole Meeting reconvene at 9:09 p.m.

HAAS - That Council direct Administration to bring back the application for the Community Engagement and Advisory Committee to the February 1, 2022, Regular Council Meeting for decision.

Carried Unanimously

Alexa Wade left the meeting at 9:12 p.m.

**MICHAELS – That the Committee of the Whole Meeting move to Closed Session at 9:12 p.m.
Carried Unanimously**

**TAYLOR - That the Committee of the Whole Meeting move out of Closed Session at 10:15 p.m.
Carried Unanimously**

ADJOURNMENT

**TAYLOR - That the Regular Meeting of Council adjourn at 10:16 p.m.
Carried Unanimously**



Deputy Mayor



Executive Assistant