



TOWN OF HINTON

Minutes of the Regular Meeting of Council
Held December 21, 2021 – 4:00 PM
Council Chambers, Hinton Government Centre

Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Brian LaBerge, Ryan Maguhn, Albert Ostashek, JoAnn Race

Present by Zoom:

Councillor Stuart Taylor

Administration in Attendance:

Laura Howarth, Interim Chief Administrative Officer, Sandra Rendle, Legislative Services Coordinator, Jennifer Davey-Campbell, Executive Assistant, Heather Mark, Municipal Intern, Garry Schaffel, IT Coordinator.

Administration in Attendance by Zoom:

Hans van Klaveren, Acting Director of Community Services, Maurice de Beaudrap, Director of Protective Services/Fire Chief, Winston Rossouw, Development and Infrastructure Services Director, Debbi Weber, Engineering and Development Manager, Shelby Donkin, Accounting Supervisor, Alexa McEachern, Interim Parks, Recreation & Culture Manager, Carla Fox, Director of Corporate Services, Scott Kovatch, Economic Development Officer.

Refer to the Regular Council Meeting Agenda package for [December 21, 2021](#) for detailed background information.

ORDER

Mayor Michaels provided a statement:

The Town of Hinton respectfully acknowledges that it is located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.

With this sentiment,

Mayor Marcel Michaels called the Regular Meeting of Council to order at 4:07 p.m.

ADOPTION OF AGENDA

LABERGE – Addition to the agenda under Discussion Item – Covid Resiliency Program

MAGUHN – Move Closed Session #5 to after Delegations and Presentations

RACE– That the agenda for the December 21, 2021, Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – December 7, 2021
2. Committee of the Whole Meeting Minutes – December 14, 2021

HAAS- That the Minutes listed above be approved as presented.

Carried Unanimously

CITIZENS MINUTE WITH COUNCIL

Present by Zoom - Garry Bolt Incurred a Tax penalty for property of \$303.61 would like the penalty fee to be waived further to his letter submitted to Council in August 2021.

DELEGATIONS AND PRESENTATIONS

1. Provincially Mandated Restrictions Exemptions Program (REP) and community division – Presented by Gerard Barry – via Zoom
2. West Yellowhead Trail Society - Re: Pathway to the Park – Presented by Bernie Kreiner and Garth Griffiths

MAGUHN - That Hinton Town Council supports the Pathway to the Park Project in principle.

CARRIED UNANIMOUSLY

TAYLOR - That Council direct Administration to bring the financial requests from the West Yellowhead Trail Society to the January 14 and 15, 2022 budget discussion.

Amendment

Ostashek – and that any financial allocation approved through the 2022 budget process be conditional on the Society meeting all the requirements of the Town of Hinton Civic Partnership Policy.

CARRIED UNANIMOUSLY

TAYOR - That Council direct Administration to bring the financial requests from the West Yellowhead Trail Society to the January 14 and 15, 2022 budget discussion and that any financial allocation approved through the 2022 budget process be conditional on the Society meeting all the requirements of the Town of Hinton Civic Partnership Policy.

CARRIED UNANIMOUSLY

Council broke at 5:31 p.m.; Resumed at 5:37 p.m.

BOARDS AND COMMITTEES OF COUNCIL REPORTING

1. Hinton Municipal Library Board Annual Reporting and Budget Request -Presented by Hendrik Smit.

Maguhn – That Council move Closed Session item number #5 moved back to its original location on the Agenda.

CARRIED UNANIMOUSLY

ACTION ITEMS

1. COVID-19 Restriction Exemption Program Related Security Services

OSTASHEK - That Council approve up to \$50,000 for contracted Security Services for the remainder 2021 and up to April 15, 2022, to continue the COVID-19 Restrictions Exemption Program at the Dr. Duncan Murray Recreation Centre and other municipal buildings on an as needed basis to be funded from the Emergency Response Reserve.

DEFEATED 4-3

**AGAINST – MICHAELS, LABERGE, TAYLOR, MAGUHN
FOR – RACE, HAAS, OSTASHEK**

TAYLOR - That Council accept the COVID-19 Restrictions Exemption Program Related Security Services report for information.

CARRIED 4-3

**FOR – MICHAELS, LABERGE, TAYLOR, MAGUHN
AGAINST – RACE, HAAS, OSTASHEK**

2. 2022 Public Auction – Required Approval of Reserve Bid for Tax Arrears Properties and Associated Tax Recovery Costs to Parcel

MAGUHN - That Council approve the reserve bids for the tax arrears properties as follows:

- 99, 133 Jarvis Street reserve bid of \$9,000
- 36, 133 Jarvis Street reserve bid of \$7,000 and
- 828 Carmichael Lane reserve bid of \$2,093,000; and

That Council set the public auction date for February 25, 2022, at 1:00 pm; and

That Council approve the following sale conditions for the tax arrears properties that may be sold at the public auction:

- a) That a deposit of 10% of the purchase price be paid at the time of purchase,
- b) That the balance of the purchase price be paid by March 4, 2022, at 4:00 pm., and
- c) Adding costs associated with recovery proceedings related to the parcel.

CARRIED UNANIMOUSLY

3. British Columbia Wildfire Deployment Revenue

HAAS - That Council approve the transfer of the 2021 unbudgeted net revenues totaling \$95,331, generated by the Fire Rescue Service Branch related to the British Columbia Wildfire deployment, to the Fire Equipment Reserve.

CARRIED UNANIMOUSLY

4. Updated 2022 Interim Operating Budget

LABERGE - That Council rescind the following motion carried at the December 7, 2021, Regular Council Meeting:

That Council approve the 2022 Interim Operating Budget based on the approved operating expenditures from 2021 of \$34,981,728; and that Council approve the 2022 Interim Operating Budget to include an additional \$29,000 for the Hanging Flower Basket Program that was temporarily suspended for one year in 2021.

CARRIED UNANIMOUSLY

LABERGE - That Council approve the 2022 Interim Operating Budget based on the approved operating expenditures from 2021 of \$28,731,699; and that Council approve the 2022 Interim Operating Budget to include an additional \$29,000 for the Hanging Flower Basket Program that was temporarily suspended for one year in 2021.

CARRIED UNANIMOUSLY

5. Borrowing Bylaw Renewal – ATB Line of Credit

HAAS - That Council give First Reading to Borrowing Line of Credit to Finance Operating Expenditures Bylaw No. 1165.

CARRIED UNANIMOUSLY

MAGUHN - That Council give Second Reading to Borrowing Line of Credit to Finance Operating Expenditures Bylaw No. 1165.

CARRIED UNANIMOUSLY

RACE - That Council give unanimous consent for Third Reading of Borrowing Line of Credit to Finance Operating Expenditures Bylaw No. 1165.

CARRIED UNANIMOUSLY

HAAS - That Council give Third Reading to Borrowing Line of Credit to Finance Operating Expenditures Bylaw No. 1165.

CARRIED UNANIMOUSLY

6. January 4, 2022, Regular Meeting of Council

MAGUHN - That Council cancel the January 4, 2022, Regular Meeting of Council.

CARRIED UNANIMOUSLY

INFORMATION ITEMS

1. Alzheimer's Awareness Month, January 2022 - Proclamation

MICHAELS - Read the Proclamation

2. Council Information Packages # 1 & 2 for December 2022

RACE- That Council accept the packages for information

CARRIED UNANIMOUSLY

Hans van Klaveren, Maurice de Beudrap, Shelby Donkin, Alexa McEachern, Carla Fox, left the meeting

A short break was called at 7:07: p.m. with the meeting resuming at 7:14 p.m.

DISCUSSION ITEMS

1. Council discussed the Covid Resiliency Program

LABERGE - That Council direct Administration to end the Covid 19 Resiliency Support Program grant with the community futures and have all funds returned and all advertising ceased.

OSTASHEK - that Council postpone the above motion to January 18, 2022, regular meeting of Council.

WITHDRAWN

FRIENDLY AMENDMENT – MAGUHN ending December 31, 2021.

LABERGE –That Council direct Administration to end the covid 19 Resiliency Support Program Grant with the community futures and have all funds returned and all advertising ceased by December 31, 2021.

CARRIED UNANIMOUSLY

REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events) and Urgent Matters
Councillors and Mayor Michaels reported on meetings they attended.
2. Chief Administrative Officer Report and Status Report
Laura Howarth, Interim Chief Administrative Officer, provided an update on administrative matters,

HAAS – To extend the Regular Meeting of Council past 8:00 p.m.

CARRIED UNANIMOUSLY

3. Administrative Inquiries
There were no Administrative Inquires.

NOTICES OF MOTION

No Notice of Motions were brought forward.

CLOSED SESSION # 2

HAAS– That the Regular Meeting of Council move to Closed Session at 7:49 p.m.

CARRIED UNANIMOUSLY

H. Klaveren, C. Fox, M. de Beaudrap, W. Rossouw, D. Weber, S. Rendle, Jen Davey-Campbell, Shelbey Donkin, Alexa McEachern, and H. Mark left the meeting at 7:49 p.m.

A short break was called at 7:49: p.m. with the meeting resuming at 7:53 p.m.

1. Hinton Golf Course Memorandum of Understanding – Closed per Section 16 of FOIP

L. Howarth, W. Rossouw, D. Weber and S. Kovatch joined the meeting at 7:53 p.m.

The Proponent joined the meeting at 8:50 p.m.

**OSTASHEK – That the Regular Meeting of Council move out of Closed Session at 9:50 p.m.
CARRIED UNANIMOUSLY**

MICHAELS – Reconvene the meeting at 10:01 p.m.

HAAS - That the January 11, 2022, Committee of the Whole Meeting be changed to a Regular Council Meeting.

CARRIED UNANIMOUSLY

HAAS - That Council direct Administration to proceed with drafting a Memorandum of Understanding with the proponent as discussed in Closed Session and bring it to the January 11, 2022, Regular Council Meeting for decision.

CARRIED UNANIMOUSLY

HAAS– That the Regular Meeting of Council move to Closed Session at 10:04 p.m.

CARRIED UNANIMOUSLY

2. Town of Hinton Compression Challenges – Closed per Section 17 of FOIP

MICHAELS – Reconvene the meeting at 10:12 p.m.

MAGUHN – That the Regular Meeting of Council move out of Closed Session at 10:33 p.m.

CARRIED UNANIMOUSLY

MAGUHN - That Council accept the Town of Hinton Compression Challenges Report for information.

CARRIED UNANIMOUSLY

MAGUHN– That the Regular Meeting of Council move to Closed Session at 10:34 p.m.

CARRIED UNANIMOUSLY

3. Mutual Performance Discussion – Closed per Section 24 of FOIP

4. Council Code of Conduct – Ombudsman Discussion/Action – Closed per Section 24 of FOIP

HAAS – That the Regular Meeting of Council move out of Close Session at 10:59 p.m.

CARRIED UNANIMOUSLY

LABERGE - That Council direct the Mayor to respond to the Ombudsman pursuant to the in camera closed session discussion to Council code of conduct.

CARRIED UNANIMOUSLY

MAGUHN– That the Regular Meeting of Council move to Closed Session at 11:02 p.m.

CARRIED UNANIMOUSLY

Laura Howarth left the meeting at 11:11 p.m.

5. Personnel, CAO Update – Closed per Section 17 of FOIP

Laura Howarth joined the meeting at 11:20 p.m.

HAAS – That the Regular Meeting of Council move out of Close Session at 11:23 p.m.

CARRIED UNANIMOUSLY

MICHAELS - Reconvene at 11:23 PM

OSTASHEK – That Council direct Administration to proceed as per purchasing policy to engage in the services of a recruiting firm to provide Council with a shortlist of candidates for the Interim CAO Position for the January 11, 2022, Regular Council Meeting.

CARRIED UNANIMOUSLY

ADJOURNMENT

MAGUHN - That the Regular Meeting of Council adjourn at 11:25 p.m.

CARRIED UNANIMOUSLY



Mayor



Executive Assistant