



TOWN OF HINTON

Minutes of the Committee of the Whole Meeting
Held November 23, 2021 @ 4:00 p.m.
Committee Room

Present by Zoom:

Mayor Marcel Michaels, Councillors Trevor Haas, Brian LaBerge, Ryan Maguhn, Albert Ostashek, JoAnn Race, Stuart Taylor

Administration in Attendance:

Laura Howarth, Interim Chief Administrative Officer, Sandra Rendle, Legislative Services Coordinator and Jen Davey-Campbell, Executive Assistant

Administration in Attendance by Zoom:

Hans van Klaveren, Acting Director of Community Services, Carla Fox, Director of Corporate Services, Maurice de Beaudrap, Director of Protective Services/Fire Chief, Winston Rossouw, Development and Infrastructure Services Director, Mindi Petkau, Planning Technologist, Debbi Weber, Engineering and Development Manager, Alexa Wade, Communications Coordinator

Also Present by Zoom:

Rob Osmond, Project Support – Corporate Services

Refer to the Committee of the Whole Meeting Agenda package for [November 23, 2021](#) for detailed background information.

ORDER

Deputy Mayor Maguhn provided a statement:

The Town of Hinton respectfully acknowledges that it is located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.

With this sentiment,

Deputy Mayor Maguhn called the Committee of the Whole meeting to order at 4:03 p.m.

ADOPTION OF AGENDA

LABERGE – That the Committee of the Whole Meeting Agenda of November 23, 2021 be accepted as presented.

Carried Unanimously

CITIZENS “MINUTE WITH COUNCIL”

No citizens wished to speak with Council.

DELEGATIONS AND PRESENTATIONS

None.

CLOSED SESSION #1

HAAS– That the Committee of the Whole Meeting move to Closed Session at 4:04 p.m.

Carried Unanimously

L. Howarth, S. Rendle, J. Davey-Campbell and A. Wade left the meeting at 4:04 p.m.

MICHAELS – That the Committee of the Whole Meeting move out of Closed Session at 6:35 p.m.

Carried Unanimously

L. Howarth, H. van Klaveren, C. Fox, W. Rossouw, D. Weber, S. Rendle, J. Davey-Campbell and A. Wade, Rob Osmond, Mindi Petkau joined the meeting at 6:43 p.m.

Reconvened at 6:43 p.m.

BOARDS AND COMMITTEES OF COUNCIL REPORTING

None.

ACTION ITEMS

M. de Beaudrap joined the meeting at 6:58 p.m.

1. Council Operating Project Proposals

TAYLOR - That Committee direct Administration to include the Adaptable and Progressive Transportation in Hinton Council Operating Project Proposal as part of the Draft Operating Budget Report presented at the January 14 and 15, 2022, Committee of the Whole Meeting for further deliberation.

Carried Unanimously

TAYLOR - That Committee direct Administration to include the Reconfiguring some Bylaw and RCMP responsibilities Council Operating Project Proposal as part of the Draft Operating Budget Report presented at the January 14 and 15, 2022, Committee of the Whole Meeting for further deliberation.

Carried 4-3

For: Race, LaBerge, Taylor, Maguhn

Against: Michaels, Haas, Ostashek

TAYLOR - That Committee recommend Council put the Community Peace Officer Position vacancy on temporary hold until the Reconfiguring Some Bylaw and RCMP Responsibilities can be held on January 14 & 15, 2022 and that the recommendation is brought back to the December 7, 2021 Regular Meeting Council for decision.

Defeated 3-4

For: Taylor, Maguhn, LaBerge

Against: Haas, Michaels, Ostashek, Race

MICHAELS - That Committee extend the Committee of the Whole Meeting past 8:00 p.m.

Carried Unanimously

HAAS - That Committee direct Administration to include the Development of Boutin Lands Council Operating Project Proposal as part of the Draft Operating Budget Report presented at the January 14 and 15, 2022, Committee of the Whole Meeting for further deliberation.

Carried Unanimously

LABERGE - That Committee direct Administration to include the Bike Racks at key locations Council Operating Project Proposal as part of the Draft Operating Budget Report presented at the January 14 and 15, 2022, Committee of the Whole Meeting for further deliberation.

Carried Unanimously

LABERGE - That Committee direct Administration to include the Focus Economic Development on measurable targets Council Operating Project Proposal as part of the Draft Operating Budget Report presented at the January 14 and 15, 2022, Committee of the Whole Meeting for further deliberation.

Carried 6-1

For: Haas, LaBerge, Maguhn, Michaels, Ostashek, Taylor

Against: Race

OSTASHEK - That Committee direct Administration to include the Increased Level of Services at Cemetery Council Operating Project Proposal as part of the Draft Operating Budget Report presented at the January 14 and 15, 2022, Committee of the Whole Meeting for further deliberation.

Carried Unanimously

R. Osmond left the meeting at 8:54 p.m.

RACE - That Committee direct Administration to include the "Take it or Leave It Sharing Facility" Council Operating Project Proposal as part of the Draft Operating Budget Report presented at the January 14 and 15, 2022, Committee of the Whole Meeting for further deliberation.

Carried Unanimously

HAAS - That Committee recommend that Council accept the Sage Investigation Report C-07-2021 regarding a Council Code of Conduct Complaint as information.

Carried Unanimously

OSTASHEK – That Committee direct Mayor Michaels to contact Legal Counsel to obtain information and advice on topics as discussed in closed session.

Carried Unanimously

DISCUSSION ITEMS

1. Council Representation on Town of Hinton Library Board

LABERGE - That Committee direct Council to appoint one member and one alternate to the Hinton Library Board, and the member and the alternate to be decided by the Mayor.

Carried Unanimously

Council broke at 9:12 p.m.; Resumed at 9:22 p.m.

INFORMATION ITEMS

1. Asset Management Update

MICHAELS - That Committee accept the Asset Management Report Update for Information.

Carried Unanimously

M. Petkau left the meeting at 10:00 p.m.

2. 2021 3rd Quarter Financial Update and Project Report

HAAS - That Committee accept the 2021 3rd Quarter Financial Update and Project Report for information.

Carried Unanimously

REPORTING

1. Council
 - Reporting
 - Urgent Matters
2. Chief Administrative Officer Status Report
 - Reporting
 - Status Report
 - Council Action Pending List
 - Council Action Completed List
3. Legislative Services Update
4. Executive Assistant Logistics Information

CLOSED SESSION #2

1. Appointment of External Auditor – Closed per Section 16 of FOIP
2. Interim CAO Employment Agreement Discussion – Closed per Section 17 & 24 of FOIP
3. Mutual Performance Discussion – Closed per Section 24 of FOIP

**MICHAELS – That the Committee of the Whole Meeting move to Closed Session at 10:48 p.m.
Carried Unanimously**

M. de Beudrap, H. van Klaveren, C. Fox, W. Rossouw, D. Weber, J. Davey-Campbell and A. Wade left the meeting at 10:48 p.m.

**MICHAELS– That the Committee of the Whole Meeting move out of Closed Session at 11:47 p.m.
Carried Unanimously**

OSTASHEK - That Committee direct Administration to bring additional information regarding the appointment of the External Auditor, as specified by Committee, to the Closed Session of the December 7, 2021, Regular Meeting of Council.

Carried Unanimously

HAAS - That Committee direct Administration to bring an Appointment of External Auditor report to the December 7, 2021, Regular Meeting of Council for decision.

Carried Unanimously

S. Rendle left the meeting at 11:48 p.m.

**MICHAELS – That the Committee of the Whole Meeting move to Closed Session at 11:48 p.m.
Carried Unanimously**

L. Howarth left the meeting at 12:03 a.m.

**LABERGE – That the Committee of the Whole Meeting move out of Closed Session at 12:12 a.m.
Carried Unanimously**

Reconvened at 12:12 a.m.

ADJOURNMENT

**MICHAELS - That the Committee of the Whole meeting adjourn at 12:12 a.m.
Carried Unanimously**



Deputy Mayor



Legislative Services Coordinator

