



TOWN OF HINTON

Minutes of the Committee of the Whole Meeting
Held November 9, 2021 @ 4:00 p.m.
Committee Room

Present by Zoom:

Mayor Marcel Michaels, Councillors Trevor Haas, Brian LaBerge, Ryan Maguhn, Albert Ostashek, JoAnn Race, Stuart Taylor

Administration in Attendance:

Winston Rossouw, Acting Chief Administrative Officer, Sandra Rendle, Legislative Services Coordinator and Jen Davey-Campbell, Executive Assistant

Administration in Attendance by Zoom:

Hans van Klaveren, Acting Director of Community Services, Carla Fox, Director of Corporate Services, Maurice de Beaudrap, Director of Protective Services/Fire Chief, Heather Waye, Strategic Services Manager, Debbi Weber, Engineering and Development Manager, Carlos Tenias Gil, Communications Coordinator

Also Present by Zoom:

Rob Osmond, Project Support – Corporate Services

Refer to the Standing Committee Meeting Agenda package for [November 9, 2021](#) for detailed background information.

ORDER

Deputy Mayor Maguhn provided a statement:

The Town of Hinton respectfully acknowledges that it is located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.

With this sentiment,

Deputy Mayor Maguhn called the Standing Committee meeting to order at 4:00 p.m.

ADOPTION OF AGENDA

HAAS – That the Committee of the Whole Meeting Agenda of November 9, 2021 be accepted as presented.

Carried Unanimously

CITIZENS “MINUTE WITH COUNCIL”

No citizens wished to speak with Council.

DELEGATIONS AND PRESENTATIONS

1. Golf Course Expression of Interest Presentations – Closed as per Section 16 of FOIP

CLOSED SESSION

**MICHAELS – That the Committee of the Whole Meeting move to Closed Session at 4:02 p.m.
Carried Unanimously**

M. de Beaudrap, H. van Klaveren, C. Fox, H. Wayne, S. Rendle, J. Davey-Campbell and C. Tenias Gil left the meeting at 4:05 p.m.

**TAYLOR – That the Committee of the Whole Meeting move out of Closed Session at 6:27 p.m.
Carried Unanimously**

M. de Beaudrap, H. van Klaveren, C. Fox, H. Wayne, S. Rendle, J. Davey-Campbell and C. Tenias Gil joined the meeting at 6:32 p.m.

Reconvened at 6:33 p.m.

TAYLOR - That Council direct Administration to prepare a draft Memorandum of Understanding for the Expression of Interest for the Hinton Golf Course for ratification by Council prior to formal execution of the MOU and be brought back to a future Council or Committee of the Whole Meeting.

Carried Unanimously

BOARDS AND COMMITTEES OF COUNCIL REPORTING

None.

ACTION ITEMS

1. Budget Timeline Update, Council Operating Proposal, and Public Consultation Results

OSTASHEK - That Committee accept the Budget Timeline Update, Council Operating Proposals, and Public Consultation Results report for information; and

That Committee direct Administration to bring a report to the November 23, 2021, Committee of the Whole Meeting to support the Committee's review of any Council Operating Proposals submitted to Administration by the November 17, 2021, deadline.

Carried Unanimously

R. Osmond left the meeting at 7:13 p.m.

Council broke at 7:14 p.m.; Resumed at 7:20 p.m.

TAYLOR - That Committee recommend the Mayor call a Special Meeting for November 13, 2021 to discuss Council's 4-year priorities and how it can inform this years budget.

Withdrawn

2. Community Lead Destination Marketing Organization Update

HAAS - That Committee accept the Community Lead Destination Marketing Organization Update for information and direct Administration to draft a letter of support for Explore Alberta's Northern Rockies (EANR) to proceed with the Tourism Relief Fund grant application.

Carried Unanimously

DISCUSSION ITEMS

1. Draft Letter – RCMP Back Pay

HAAS - That Committee direct Administration to proceed with sending the RCMP Back Pay Letter as amended.

Carried Unanimously

MICHAELS - That Committee extend the Standing Committee Meeting past 8:00 p.m.

Carried Unanimously

2. Bylaw # 1070-4 – Council Committees Bylaw

MICHAELS - That Committee recommends Council form a Working Group for the purpose of reviewing the Council Code of Conduct Bylaw, with the Working Group consisting of 3 Members of Council and Administration, and

That Committee direct Administration to bring this item forward to the November 15, 2021 Regular Meeting of Council for decision.

Carried Unanimously

3. Draft Discussion Item Template

MICHAELS - That Committee direct Administration to implement the draft Discussion Item Template.

Carried Unanimously

INFORMATION ITEMS

No Information Items brought forward.

REPORTING

1. Council
 - Reporting
 - Urgent Matters

2. Chief Administrative Officer Status Report
 - Reporting
 - Status Report
3. Legislative Services Update

CLOSED SESSION

3. Council Remuneration Review Committee Discussion – Closed per Section 23 of FOIP

**MICHAELS– That the Committee of the Whole Meeting move to Closed Session at 8:19 p.m.
Carried Unanimously**

H. van Klaveren, C. Fox, D. Weber, H. Waye, S. Rendle, J. Davey-Campbell and C. Tenias Gil left the meeting at 8:19 p.m.

S. Ward and N. Hope joined the meeting at 8:21 p.m.

S. Ward left the meeting at 8:41 p.m.

**MICHAELS – That the Committee of the Whole Meeting move out of Closed Session at 8:55 p.m.
Carried Unanimously**

Reconvened at 8:55 p.m.

**OSTASHEK – That Council direct the Mayor and Deputy Mayor to meet with the Council Remuneration Review Committee.
Carried Unanimously**

ADJOURNMENT

HAAS - That the Standing Committee meeting adjourn at 8:56 p.m.

Carried Unanimously



Deputy Mayor



Legislative Services Coordinator