



TOWN OF HINTON

Minutes of the Standing Committee Meeting
Held July 13, 2021
Committee Room

Present:

Councillors Trevor Haas, Dewly Nelson, Albert Ostashek, Tyler Waugh

Present by Zoom:

Councillor JoAnn Race

Absent:

Mayor Marcel Michaels, Councillor Ryan Maguhn

Administration in Attendance:

Emily Olsen, Chief Administrative Officer, Winston Rossouw, Director of Development & Infrastructure Services and Sandra Rendle, Legislative Services Coordinator

Administration in Attendance by Zoom:

Maurice de Beaudrap, Director of Protective Services/Fire Chief, Caryn Bouchard, FCSS Manager, Diana Daley-Beckford, Engineering & Capital Project Manager, Nikiea Hope, Human Resources Manager

Also Present:

Rob Osmond, Project Support – Corporate Services

Refer to the Standing Committee Meeting Agenda package for [July 13, 2021](#) for detailed background information.

ORDER

Deputy Mayor Tyler Waugh called the Standing Committee meeting to order at 4:05 p.m.

ADOPTION OF AGENDA

NELSON – That the Standing Committee Meeting Agenda of July 13, 2021 be accepted as amended.

- Remove Action Items # 5 & 6.

Defeated 1-3

For: Nelson

Against: Haas, Ostashek, Waugh

**HAAS – That the Standing Committee Meeting Agenda of July 13, 2021 be accepted as presented.
Carried Unanimously**

CITIZENS “MINUTE WITH COUNCIL”

No citizens wished to speak with Council.

ACTION ITEMS

1. Accessible Transportation Service Delivery Next Steps

NELSON - That Committee recommend Council reinstate Accessible Transportation Services as a permanent Town-delivered service area with current limited service levels for the remainder of 2021 and increased service levels for 2022 to be determined through the 2022-2024 Operational Budget process.

Consensus Achieved 4-0

Councillor JoAnn Race joined the meeting at 4:22 p.m.

2. 2021 Financial Operating Update and Capital Status Report - April 30, 2021

NELSON - That Council accept the 2021 Financial Operating Update and Capital Status Report – April 30, 2021, for information.

Consensus Achieved 5-0

3. Hinton Recreation Centre Improvements and Expansion of the Aquatic Facility

NELSON - That Committee direct Administration to facilitate a live streamed and recorded workshop with Council prior to 2022 Budget Deliberations, to evaluate the Town’s Infrastructure priorities with a focus on the Recreation Centre improvements and possible expansion to include an aquatic facility.

Consensus Achieved 5-0

NELSON - That Committee accept the Hinton Recreation Centre Improvements and Expansion of the Aquatic Facility report for information.

Consensus Achieved 5-0

4. Maxwell Lake Bridge Rehabilitation

HAAS - That Committee direct Administration to bring the Maxwell Lake Bridge Rehabilitation report to Regular Council Meeting on August 24, 2021 for decision.

Consensus Achieved 5-0

5. CAO Bylaw No. 1159 and CAO Oversight Committee Bylaw No. 1147

NELSON - That Committee direct Administration amend CAO Bylaw No. 1159 to include a definition of “Consult”.

Consensus Achieved 5-0

NELSON - That Committee recommend Bylaw No. 1159 be brought to a Regular Council Meeting for decision.

Consensus Achieved 5-0

HAAS - That Committee direct Administration to bring CAO Oversight Committee Bylaw No. 1147 to a Regular Council Meeting for decision.

Consensus Achieved 5-0

6. CAO Recruitment and Performance Management Policies

HAAS - That Committee recommend Council Rescind Policy #098 Town Manager Recruitment; That Committee recommend Council approve CAO Recruitment Policy No. 1109 as presented; and That Committee recommend Council approve CAO Performance Review Policy No. 1108, and attachments, as presented.

Consensus Achieved 5-0

INFORMATION ITEMS

1. Accessible Transportation Service Usage Update

NELSON - That Committee accept the Accessible Transportation Service Usage Update report for information.

Consensus Achieved 5-0

REPORTING

1. Council
 - Reporting
 - Urgent Matters
2. Chief Administrative Officer Status Report
 - Reporting
 - Status Report
 - Action Pending List
3. Legislative Services Update

CLOSED SESSION

HAAS - Moved the Standing Committee of Council move to Closed Session at 5:57 p.m.

Carried Unanimously

S. Rendle left the meeting at 5:57 p.m.

1. Educational Opportunity (Section 16(1) of FOIP)
2. Aquaponics Facility Potential Development Opportunity (Section 16(1) of FOIP)

W. Rossouw left the meeting at 6:42 p.m.

3. Mutual Performance Discussion (Section 24 of FOIP)

NELSON - Moved that Standing Committee Meeting of Council move out of Closed Session at 5:57 p.m.

Carried Unanimously

ADJOURNMENT

HAAS - That the Standing Committee meeting adjourn at 8:08 p.m.

Carried Unanimously



Deputy Mayor



Legislative Services Coordinator