



TOWN OF HINTON

Minutes of the Regular Meeting of Council
Held July 6, 2021
Committee Room

Present by Zoom:

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, Tyler Waugh

Absent:

Councillor JoAnn Race

Administration in Attendance:

Emily Olsen, Chief Administrative Officer, Sandra Rendle, Legislative Services Coordinator

Administration in Attendance by Zoom:

Laura Howarth, Director of Community Services, Maurice de Beudrap, Director of Protective Services/
Fire Chief, Winston Rossouw, Director of Development & Infrastructure Services, Heather Waye,
Strategic Services Manager, Hans van Klaveren, Parks, Recreation & Culture Manager

Also Present:

Robert Osmond, Project Support – Corporate Services

Refer to the Regular Council Meeting Agenda package for [July 6, 2021](#) for detailed background information.

ORDER

Mayor Michaels provided a statement:

The Town of Hinton respectfully acknowledges that it is located on Treaty 6 Territory and Métis Nation Region No. 4. These are the traditional territories and ancestral lands of Indigenous Peoples including the Plains Cree First Nations, Aseniwuche Winewak Rocky Mountain First Nations, Stoney, Tsuu T'ina, Nakota, Denesuline, Saulteaux, Mountain Métis, Michif, and many other communities that continue to enrich the land on which the Town of Hinton was established.

With this sentiment,

Mayor Marcel Michaels called the Regular Meeting of Council to order at 4:02 p.m.

ADOPTION OF AGENDA

MAGUHN – That the agenda for the July 6, 2021 Regular Council Meeting be adopted as presented.

Carried Unanimously

COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – June 8, 2021
2. Standing Committee of Council Minutes – June 15, 2021
3. Standing Committee of Council Minutes – June 22, 2021

HAAS – That the Minutes listed above be approved as presented.

Carried Unanimously

CITIZENS MINUTE WITH COUNCIL

No citizens wished to speak with Council.

CLOSED SESSION

WAUGH – That the Regular Meeting of Council move to Closed Session at 4:04 p.m.

Carried Unanimously

L. Howarth, M. de Beudrap, W. Rossouw, H. Waye, H. van Klaveren and R. Osmond left the meeting.

OSTASHEK – That the Regular Meeting of Council move out of Closed Session at 4:12 p.m.

Carried Unanimously

L. Howarth, M. de Beudrap, W. Rossouw, H. Waye, H. van Klaveren and R. Osmond joined the meeting.

DELEGATIONS AND PRESENTATIONS

Hinton & District Chamber of Commerce

Natalie Charlton, Executive Director of the Hinton & District Chamber of Commerce, provided a presentation on Discover Hinton which is provided in the July 6, 2021 Agenda Package.

ACTION ITEMS

1. Hinton Community Wide Collaborative Marketing Program

MAGUHN - That Council allocate \$30,000 from the Emergency Response Reserve to promote a Hinton wide marketing program that focuses on the summer/fall 2021 season and further direct Administration to enter into a formal agreement with The Hinton & District Chamber of Commerce Association to administer the program on behalf of The Town of Hinton.

Carried Unanimously

2. Council Remuneration Review Committee (CRRRC)

NELSON - That Council appoint Jessica Hearsey, Ross Risvold, Shirley Caputo and Sue Allen to the Council Remuneration Review Committee as citizen members.

Carried Unanimously

3. Joint Election Agreement

HAAS - That Council approve entering into a Joint Election Agreement with the Evergreen Catholic Separate Regional Division No. 2 for the 2021 Local Authorities Election.

Carried Unanimously

4. Substitute Returning Officer Appointment

OSTASHEK - That Council appoint Heather Mark as the Substitute Returning Officer for the 2021 Local Authorities Election.

Carried Unanimously

5. 2021 Public Auction Reserve Bid for Tax Arrears Properties

NELSON - That Council approve the reserve bids as shown on Attachment 1 for tax arrears properties 99, 274, and 299 (133 Jarvis Street), 105, 145 (East River Road), and 187 West River Road and set the public auction date for September 24, 2021, at 1:00 pm.

That Council approve the following sale conditions for the tax arrears properties that may be sold at the public auction:

A) That a deposit of 10% of the purchase price be paid at the time of purchase, and

B) That the balance of the purchase price be paid by October 1, 2021, at 4:00 pm.

Carried Unanimously

6. Rental Assistance for Non-Government Tenants

MAGUHN - That Council approve financial assistance for the Not-for-Profit tenants in the amount of \$2100 to the Share Shop and \$600 to the Hinton Children's Learning Centre. Further, the \$2700 shortfall be funded from the 2021 building maintenance operating budget.

Carried Unanimously

7. Hinton Timberwolves' Facility Rental Fee Reduction Request

NELSON - That Council approve a reduction of the hourly Adult Non-Prime Arena Use rental rates for the Hinton Timberwolves of 75% for the 2021/2022 season, 50% for the 2022/2023 season, and 25% for the 2023/2024 season.

Carried 4-2

**For: Michaels, Maguhn, Nelson, Waugh
Against: Hass, Ostashek**

MAGUHN - That approximately \$ 8,000 in waived arena rental fees for the Hinton Timberwolves in 2021 be offset within the Parks Recreation & Culture Service Branch Operating Budget such that expense reductions and/or revenue increases are identified and applied by Administration; and

That the waived arena rental fees for the Hinton Timberwolves estimated to total \$12,500, \$7,500, and \$2,500 be funded from the Council Contingency Fund for 2022, 2023, and 2024, respectively.

NELSON - motion to Split

MAGUHN - That approximately \$8,000 in waived arena rental fees for the Hinton Timberwolves in 2021 be offset within the Parks Recreation & Culture Service Branch Operating Budget such that expense reductions and/or revenue increases are identified and applied by Administration.

Carried Unanimously

MAGUHN - That the waived arena rental fees for the Hinton Timberwolves estimated to total \$12,500, \$7,500, and \$2,500 be funded from the Council Contingency Fund for 2022, 2023, and 2024, respectively.

Carried 5-1

**For: Haas, Michaels, Maguhn, Ostashek, Waugh
Against: Nelson**

8. Tennis & Pickleball Court Resurfacing Capital Project

OSTASHEK - That Council direct Administration to proceed with the Tennis and Pickleball Court Resurfacing capital project in 2021 and that a total allocation of \$71,811 be funded from the Parks & Trails Major Reserve to complete the scope as defined in Option A.

NELSON - That Council postpone the Tennis and Pickleball Court Resurfacing Capital Project direction to the 2022 Budget Discussions.

Defeated 2-4

**For: Nelson, Maguhn
Against: Haas, Michaels, Ostashek, Waugh**

OSTASHEK - That Council direct Administration to proceed with the Tennis and Pickleball Court Resurfacing capital project in 2021 and that a total allocation of \$71,811 be funded from the Parks & Trails Major Reserve to complete the scope as defined in Option A.

Carried 4-2

**For: Haas, Michaels, Ostashek, Waugh
Against: Nelson, Maguhn**

A short break was called at 5:57 p.m.; the meeting resumed at 6:05 p.m.

9. Funding from Cancelled Locker Replacement Project

NELSON - That Council direct Administration to maintain the funds associated with the Federal Gas Tax Fund grant, that were identified funding in the cancelled 2021 capital budget for the Pool Locker Replacement project, in Deferred Revenue until such a time that Council commits the funds to a new project and that \$100,000 be transferred from the Operational Project Reserve to the Recreation Centre Construction Reserve.

HAAS - Motion to Split

NELSON - That Council direct Administration to maintain the funds associated with the Federal Gas Tax Fund grant, that were identified funding in the cancelled 2021 capital budget for the Pool Locker Replacement project, in Deferred Revenue until such a time that Council commits the funds to a new project.

Carried Unanimously

NELSON - That Council direct administration to transfer \$100,000 from the Operational Project Reserve to the Recreation Centre Construction Reserve.

MAGUHN - That Council postpone the direction to administration to transfer \$100,000 from the Operational Project Reserve to the Recreation Centre Construction Reserve to after the 2020 Audit.

Carried Unanimously

10. 2021 – 2023 Three-Year Operating Plan

NELSON - That Council accept the 2021-2023 Operating Plan Report for information.

Defeated 2-4

For: Nelson, Maguhn

Against: Haas, Michaels, Ostashek, Waugh

OSTASHEK - That Council approve the 2021-2023 Operating Plan as amended to reflect a transfer from accumulated surplus in the amount of \$336,300 in 2022 and \$576,000 in 2023, and that the 2022 Draft Budget and 2022-2024 Operating Plan be prepared without the accumulated surplus.

Carried 4-2

For: Haas, Michaels, Ostashek, Waugh

Against: Nelson, Maguhn

11. Bylaw No. 1158 – Beaver Boardwalk Community Oversight Committee

MAGUHN - That Council gives first reading of Bylaw No. 1158.

Carried Unanimously

NELSON - That Council direct Administration to amend the Beaver Boardwalk Terms of Reference to have section 8.6 and associated appendices include Seabolt Drive.

Carried Unanimously

NELSON - That Council direct Administration to amend the Beaver Boardwalk Terms of Reference to have section 3.1.4 reflect Nine community members.

Carried Unanimously

NELSON - That Council gives second reading of Bylaw No. 1158.

Carried Unanimously

HAAS - That Council gives unanimous consent for Third reading to Bylaw No. 1158.

Carried Unanimously

OSTASHEK - That Council gives third reading of Bylaw No. 1158.

Carried Unanimously

INFORMATION ITEMS

1. National Drowning Prevention Week Proclamation – Mayor Michaels read this Proclamation into record.
2. Council Information Packages #1 and #2 for July 6, 2021

HAAS- That Council accept Information Packages #1 and #2 for July 6, 2021 as information.

Carried Unanimously

REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events) and Urgent Matters

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks as well as any urgent matters.

2. Chief Administrative Officer Report and Status Report

Emily Olsen, Chief Administrative Officer, provided an update on administrative matters and provided a status report.

3. Administrative Inquiries

There were no Administrative Inquires.

NOTICES OF MOTION

NELSON - That a fireworks display be held on Halloween 2021,

WHEREAS all budget and product from the cancelled Canada Day display are utilized, resulting in no budgetary implications.

WHEREAS the Town recognizes the legacy of Buzz Johnson who passed away earlier in 2021. Buzz was a catalyst for many years of Halloween celebrations, including fireworks. Buzz was also a Councillor with the Town of Hinton.

WHEREAS the community is yearning for celebration and a fireworks display in 2021 would be beneficial for community spirit and connectedness. October provides an earlier sunset which may make the event more accessible to families with young children and seniors.

WHEREAS fire risk also tends to be lower in October.

ADJOURNMENT

NELSON - That the Regular Meeting of Council adjourn at 7:39 p.m.

Carried Unanimously

Mayor



Legislative Services Coordinator