



## TOWN OF HINTON

Minutes of the Regular Meeting of Council  
Held May 4, 2021  
Committee Room

### **Present by Zoom:**

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek (joined the meeting at 5:29 p.m.) JoAnn Race, Tyler Waugh

### **Administration in Attendance:**

Laura Howarth, Acting Chief Administrative Officer, Sandra Rendle, Legislative Services Coordinator, Wendy Anderson, Executive Assistant

### **Administration in Attendance by Zoom:**

Winston Rossouw, Interim Manager of Engineering & Development Services, Heather Waye, Strategic Services Manager, Hans van Klaveren, Parks, Recreation & Culture Manager, Dale Woloszyn, Interim Director of Infrastructure Services, Lorraine Walker, Municipal Planner, Mindi Petkau, Planning Technologist

### **Also Present:**

Rob Osmond, Project Support – Corporate Services, Nancy Robbins, Community Futures West Yellowhead

**Refer to the Regular Council Meeting Agenda package for [May 4, 2021](#) for detailed background information.**

## **ORDER**

Mayor Marcel Michaels called the Regular Meeting of Council to order at 4:00 p.m.

## **ADOPTION OF AGENDA**

**MAGUHN – That the agenda be adopted as presented.**

**Carried Unanimously**

## **COUNCIL MINUTES FOR ADOPTION**

1. Regular Meeting of Council Minutes – April 6, 2021
2. Standing Committee of Council Minutes – April 13, 2021
3. Standing Committee of Council Minutes – April 20, 2021
4. Special Meeting of Council Minutes – April 27, 2021

**HAAS – That the Minutes listed above be approved as presented.**

**Carried Unanimously**

## **CITIZENS MINUTE WITH COUNCIL**

No citizens wished to speak with Council.

## **PUBLIC HEARING**

Deputy Mayor Waugh assumed Chair for the Public Hearing at 4:02 p.m.

### Municipal Reserve Disposal

#### **Introduction & Procedures**

Deputy Mayor Waugh informed the hearing attendees the following Public Hearing is held pursuant to Section 674 of the Municipal Government Act, being Chapter M-26, R.S.A., 2000 and amendments thereto.

The following rules of conduct will be followed during this Public Hearing:

- Presentation should be brief and to the point.
- The order of presentation shall be:
  - Entry of written submissions;
  - Those supporting the Municipal Reserve Disposal;
  - Those opposing the Municipal Reserve Disposal; and
  - Any other person deemed to be affected by the Municipal Reserve Disposal.
- Council may ask questions of the speakers after each presentation for clarification purposes.
- There will be no debating the Municipal Reserve Disposal, however, questions to the Councillors or other parties will be accepted through the Chair.

Deputy Mayor Waugh declared the Public Hearing relating to the Municipal Reserve Disposal for Plan 962 0706, Block 1, Lot 40MR open.

Secretary Rendle informed the purpose of the proposed Municipal Reserve Disposal is to remove the Municipal Reserve designation from a portion of 137 Meier Street as shown in the Municipal Reserve Disposal Map.

Notice of this Public Hearing was advertised in the Hinton Voice newspaper on April 22 and 29, 2021, posted on the Town of Hinton website and mailed to adjacent landowners.

Deputy Mayor Waugh requested:

- Are there any late written submissions relating to the Municipal Reserve Disposal? No
- Is there anyone present who wishes to speak in favour of the Municipal Reserve Disposal? No
- Is there anyone present who wishes to speak in opposition to the Municipal Reserve Disposal?? No

- Is there anyone present who is deemed to be affected by the Municipal Reserve Disposal? and wishes to speak? No
- Do the Councillors have any further questions? No
- Do the Councillors require further information? No

Deputy Mayor Waugh declared that the Public Hearing relating to the Municipal Reserve Disposal for Plan 962 0706, Block 1, Lot 40MR closed.

**NELSON - That the Public Hearings be adjourned at 4:05 p.m.**

**Carried Unanimously**

Mayor Michaels assumed the Chair.

## **ACTION ITEMS**

### 1. Municipal Reserve Disposal

**HAAS - That Council proceed with the removal of the Municipal Reserve designation from approximately 157 m2 of Plan 962 0706, Block 1, Lot 40MR (137 Meier Street) as shown on the Municipal Reserve disposal Map and that Council direct Administration to convert the approximately 157 m2 of Plan 962 0706, Block 1, Lot 40MR (137 Meier Street) as shown on the Municipal Reserve disposal map to road right-of-way.**

**Carried Unanimously**

M. Petkau left the meeting at 4:13 p.m.

### 2. Proposed Policy CS 7200 Recreation & Parks User Fee Policy

**NELSON - That Council approve Policy CS 7200 Recreation & Parks User Fee Policy, including 2021-2024 Fee Schedules A and B as presented.**

**Carried 5-1**

**For: Haas, Waugh, Michaels, Nelson, Race**

**Against: Maguhn**

S. Kovatch joined the meeting at 4:24 p.m.

### 3. Aquatics Promotional Program Rates Subsidization

**MAGUHN - That Council direct Administration to further extend the subsidization of the aquatics promotional program rates of \$20 for non-members / \$10 for members per half hour by 50% until the end of day June 15, 2021 and recuperate lost revenues from Emergency Response Reserve funds and that Council direct Administration to increase the hours of bookings available in the Dr. Duncan Murray Recreation Centre to include Option C until the end of day June 15, 2021 and recuperate the increased direct expenses from Emergency Response Reserve Funds.**

**Nelson Amendment – and that a Request for Decision be brought to the Regular Meeting of Council June 8, 2021 that contains usage and updated Emergency Response Reserve funding numbers.**

**Carried Unanimously**

**MAGUHN - That Council direct Administration to further extend the subsidization of the aquatics promotional program rates of \$20 for non-members / \$10 for members per half hour by 50% until the end of day June 15, 2021 and recuperate lost revenues from Emergency Response Reserve funds and that Council direct Administration to increase the hours of bookings available in the Dr. Duncan Murray Recreation Centre to include Option C until the end of day June 15, 2021 and recuperate the increased direct expenses from Emergency Response Reserve Funds and that a Request for Decision be brought to the Regular Meeting of Council June 8, 2021 that contains usage and updated Emergency Response Reserve funding numbers.**

**Carried Unanimously**

**NELSON: That Item #4 Rescind Council Motion MD-2050 be moved to last item.**

**Carried Unanimously**

4. Tax Rate Bylaw #1155 and Supplementary Bylaw #1156

**MAGUHN - That Council give First reading of Tax Rate Bylaw #1155.**

**Carried Unanimously**

**HAAS - That Council give Second reading of Tax Rate Bylaw #1155.**

**Carried Unanimously**

**RACE - That Council give unanimous consent for Third reading of Tax Rate Bylaw #1155.**

**Carried Unanimously**

**NELSON - That Council gives Third reading of Tax Rate #1155.**

**Carried Unanimously**

**NELSON - That Council give First reading of Supplementary Assessments Bylaw #1156.**

**Carried Unanimously**

**MAGUHN - That Council give Second reading of Supplementary Assessments Bylaw #1156.**

**Carried Unanimously**

**NELSON - That Council give unanimous consent for Third reading of Supplementary Assessments Bylaw #1156.**

**Carried Unanimously**

**RACE - That Council gives Third reading of Supplementary Assessments Bylaw #1156.**

**Carried Unanimously**

R. Osmond left the meeting at 5:22 p.m. and N. Robbins joined the meeting.

5. COVID-19 Business Resilience Support Program Report

**MAGUHN - That Council approve a collaborative marketing program of \$30,000 that would promote local businesses working in partnership of three or more partners to promote their businesses.**

Councillor Ostashek joined the meeting at 5:29 p.m.

**NELSON - That Council refer the above motion to a Standing Committee meeting on or before May 18, 2021.**

**Carried Unanimously**

**RACE - To direct Administration to bring back a report no later than June 22, 2021 on available options to assist Town of Hinton tenants.**

A short break was called at 6:25 p.m., the meeting resumed at 6:39 p.m.

**OSTASHEK AMENDMENT - add non-government**

**Carried Unanimously**

**RACE - To direct Administration to bring back a report no later than June 22, 2021 on available options to assist the non-government Town of Hinton tenants.**

**Carried 6-1**

**For: Haas, Waugh, Maguhn, Michaels, Ostashek, Race  
Against: Nelson**

**MAGUHN - That Council approve the COVID-19 Business Resilience Support Program of \$100,000 for a local business goods and services program funded by the Emergency Operations Reserve, with the grant criteria and eligibility as presented.**

**Carried Unanimously**

**NELSON - That Council approve the Town of Hinton entering into an agreement with Community Futures West Yellowhead to administer the COVID-19 Business Resilience Support Program.**

**Carried Unanimously**

N. Robbins left the meeting at 6:50 p.m.

6. Hinton Golf Course Economic Opportunities

**MAGUHN - That Council direct Administration to undertake an Expression of Interest (EOI) process, that upholds the availability of golf in Hinton as a requisite component of the EOI.**

**Carried 6-1**

**For: Haas, Waugh, Maguhn, Michaels, Ostashek, Race  
Against: Nelson**

S. Kovatch left the meeting at 7:10 p.m.

7. Rescind Council Motion MD-2050 (In-fill Policy)

**HAAS - That Council rescind Motion MD – 2050 as per Council Action Pending List and instruct Administration to embed infill design guidelines in the form of Appendix A as part of a new directive.**

**NELSON - To split the Motion.**

**HAAS - That Council rescind Motion MD – 2050 as per Council Action Pending List.**

**Carried 5-2**

**For: Haas, Waugh, Maguhn, Michaels, Ostashek**

**Against: Nelson, Race**

**HAAS - Instruct Administration to embed infill design guidelines in the form of Appendix A as part of a new directive.**

**Carried 6-1**

**For: Haas, Waugh, Maguhn, Michaels, Ostashek, Race**

**Against: Nelson**

## **INFORMATION ITEMS**

1. Council Information Packages #1, #2, #3 and #4 for May 4, 2021

**HAAS - That Council accept Information Packages #1, #2, #3 and #4 for May 4, 2021 as information.**

**Carried Unanimously**

## **REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER**

1. Council Updates (Training, Conferences, Committees, Community Events) and Urgent Matters

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks as well as any urgent matters.

2. Chief Administrative Officer Report and Status Report

Laura Howarth, Acting Chief Administrative Officer, provided an update on administrative matters and provided a status report.

3. Administrative Inquiries

There were no Administrative Inquiries.


## **NOTICES OF MOTION**

There were no Notices of Motion.

**ADJOURNMENT**

**NELSON- That the Regular Meeting of Council adjourn at 7:38 p.m.**

**Carried Unanimously**

  
\_\_\_\_\_  
Mayor

  
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Legislative Services Coordinator