



## TOWN OF HINTON

Minutes of the Special Meeting  
Held April 27, 2021  
Committee Room

### **Present by Zoom:**

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

### **Administration in Attendance:**

Emily Olsen, Chief Administrative Officer, Sandra Rendle, Legislative Services Coordinator, Wendy Anderson, Executive Assistant

### **Administration in Attendance by Zoom:**

Laura Howarth, Director of Community Services, Dale Woloszyn, Interim Director of Infrastructure Services, Winston Rossouw, Interim Manager of Engineering & Development Services, Heather Waye, Strategic Services Manager, Hans van Klaveren, Parks, Recreation & Culture Manager, Diana Daley-Beckford, Capital Planning Project Manager, Bryan Hall, Acting Fire Chief

**Refer to the Special Meeting Agenda package for [April 27, 2021](#) for detailed background information.**

## **ORDER**

Mayor Marcel Michaels called the Special Meeting to order at 4:01 p.m.

## **ADOPTION OF AGENDA**

**NELSON – That the Special Meeting Agenda of April 27, 2021 be accepted as presented / amended.**

- **Add Minute with Council**

**Carried Unanimously**

## **CITIZENS MINUTE WITH COUNCIL**

Bill Heir spoke to Council regarding the Beaver Boardwalk.

Jan Vassbotn spoke to Council regarding the Proposed Hinton Disco Golf Course Agreement.

Marie-Soleil Pinet spoke to Council regarding the Beaver Boardwalk bridge.

## **ACTION ITEMS**

### 1. 2021 Hinton Community Grant Program Funding

**NELSON - That Council approve allocating \$60,000 from the ATE reserve to support the 2021 Community Grant Program in two intakes and that Council direct Administration to waive the 3-year cap on operational funding for both intakes of the 2021 Community Grant Program.**

**Carried Unanimously**

### 2. Proposed Hinton Disc Golf Course Operating Agreement

**NELSON - That the Hinton Disc Golf Operating Agreement be amended to reflect the Town contribution of \$10,150 with \$5,000 utilized for capital and \$5,150 for operations.**

**OSTASHEK AMENDMENT - with additional funding for 2021 to be provided from the Council Contingency Fund.**

**Carried Unanimously**

**NELSON - That the Hinton Disc Golf Operating Agreement be amended to reflect the Town contribution of \$10,150 with \$5,000 utilized for capital and \$5,150 for operations with additional funding for 2021 to be provided from the Council Contingency Fund.**

**Carried Unanimously**

### 3. Maxwell Lake Bridge Rehabilitation

**NELSON - That the Maxwell Lake Bridge ramps be constructed to allow pedestrian access only with a budget of \$125,000 and that the project scope details, timeline and deliverables come to Council no later than July 31, 2021.**

**Carried 5-2**

**For: Haas, Maguhn, Michaels, Ostashek, Nelson**

**Against: Waugh, Race**

**OSTASHEK - That the total budget for the Maxwell Lake Bridge Rehabilitation project not exceed \$251,000.**

**Carried Unanimously**

A short break was called at 6:17 p.m. B. Hall and H. van Klaveren left the meeting.

The meeting reconvened at 6:28 p.m.

**MAGUHN - That Administration incorporate the lowering of the Maxwell Lake Bridge and the modification of the balustrades in the Maxwell Lake Bridge plan due to be presented no later than July 31, 2021 to a maximum dollar value of \$90,000 and providing a total deck lowering of at least 450 mm.**

**Carried Unanimously**

**OSTASHEK - To move that any remaining funding in the Maxwell Lake Bridge Rehabilitation project be utilized to extend boardwalk connectivity from the north and / or south bridge ramps to existing boardwalk or trail sections.**

**Carried Unanimously**

4. Recreation Centre Grant Readiness Report

**MAGUHN - That Council direct Administration to pursue an Expression of Interest (EOI) process for the Recreation Centre refurbishment and / or a standalone Recreation Centre facility completed by fall 2021 to ascertain if the proposed capital improvements subscribe and aligns with Investing in Canada Infrastructure Program (ICIP) outcomes and in parallel consider pursuing the Integrated Project Delivery (IPD) model to undertake the Recreation Centre project.**

**Nelson - to split the motion**

**MAGUHN - That Council direct Administration to pursue an Expression of Interest (EOI) process for the Recreation Centre refurbishment and / or a standalone Recreation Centre facility completed by fall 2021 to ascertain if the proposed capital improvements subscribe and aligns with Investing in Canada Infrastructure Program (ICIP) outcomes.**

**Carried Unanimously**

**MAGUHN - In parallel, consider pursuing the Integrated Project Delivery (IPD) model to undertake the Recreation Centre project.**

**Carried Unanimously**

**MAGUHN - Direct Administration to bring outstanding Action Items regarding the Recreation Centre Project back to Council for discussion and streamlining before August 31, 2021.**

**MAGUHN – Request to withdraw above motion.**

**Carried 6-1**

**For: Haas, Waugh, Maguhn, Michaels, Ostashek, Race  
Against: Nelson**

5. Short Term Rental Workshop

**OSTASHEK - That the short Term Rental Workshop MD-2169 be moved to a future meeting date.**

**Carried Unanimously**

**ADJOURNMENT**

**NELSON - That the Special Meeting adjourn at 8:03 p.m.**

**Carried Unanimously**

  
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Mayor

  
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Legislative Services Coordinator

