



## TOWN OF HINTON

Minutes of the Regular Meeting of Council  
Held March 2, 2021  
Committee Room

### **Present by Zoom:**

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

### **Administration in Attendance:**

Emily Olsen, Chief Administrative Officer, Wendy Anderson, Executive Assistant

### **Administration in Attendance by Zoom:**

Laura Howarth, Director of Community Services, Heather Waye, Strategic Services Manager, Winston Rossouw, Interim Manager of Engineering & Development Services, Hans van Klaveren, Parks, Recreation & Culture Manager, Sandra Rendle, Legislative Services Coordinator

Refer to the Regular Council Meeting Agenda package for [March 2, 2021](#) for detailed background information.

## ORDER

Mayor Marcel Michaels called the Regular Meeting of Council to order at 4:06 p.m.

## ADOPTION OF AGENDA

**MAGUHN – That the agenda be adopted as amended.**

- **Add Discussion Item #1– Rec Centre Project Proposal for Provincial Government Grants**
- **Rename Closed Session Item to CAO Review Brief**
- **Add Discussion Item #2 – Recreation Centre Promotional Fees**

Prior to voting to adopt the agenda as amended, Councillor Nelson made the following motion:

**NELSON: To seek consensus to remove Closed Session #1 Personnel – CAO Review Brief**

**Defeated 1-6**

**For: Nelson**

**Against: Haas, Waugh, Maguhn, Michaels Ostashek, Race**

A short break was called at 4:17 p.m. to allow for technical issues to be resolved. The meeting resumed at 4:20 p.m.

**MAGUHN – That the agenda be adopted as amended.**

- **Add Discussion Item #1– Rec Centre Project Proposal for Provincial Government Grants**
- **Rename Closed Session Item to CAO Review Brief**
- **Add Discussion Item #2 – Recreation Centre Promotional Fees**

**Carried 6-1**

**For: Haas, Waugh, Maguhn, Michaels, Nelson, Race  
Against: Ostashek**

### **COUNCIL MINUTES FOR ADOPTION**

1. Regular Meeting of Council Minutes – February 2, 2021
2. Standing Committee of Council Minutes – February 9, 2021
3. Special Meeting of Council Minutes – February 9, 2021
4. Standing Committee of Council Minutes – February 16, 2021

**RACE - That Council approve the Regular Meeting of Council Minutes – February 2, 2021, Standing Committee of Council Minutes – February 9, 2021 and the Standing Committee of Council Minutes – February 16, 2021 as presented and the February 9, 2021 – Special Meeting of Council Minutes as amended.**

**Carried Unanimously**

### **CITIZENS MINUTE WITH COUNCIL**

No citizens wished to speak with Council.

### **ACTION ITEMS**

1. Temporary Mandatory Mask and Face Coverings Bylaw Review

CAO Olsen provided an update to Council.

2. Hinton Youth Advisory Council – Appointment

**NELSON - That Council accept the Hinton Youth Advisory Council Appointment report for information.**

**Carried Unanimously**

3. Securing the Land for an All Wheel Park

**HAAS - That Council secure the land at Erith Park for the purposes of advancing the All Wheel Park Project Proposal and that Council direct Administration to provide a letter to the HWPA for inclusion in grant submissions and the fundraising marketing plan.**

**Nelson – Moved to split the motion.**

**NELSON - Amendment to the first motion to include: whereas the securement for the all wheel park project expires after 48 months if the project has not been advanced.**

**6-1**

**For: Haas, Waugh, Maguhn, Michaels, Ostashek, Nelson  
Against Race**

S. Rendle joined the meeting at 4:50 p.m.

**HAAS - That Council secure the land at Erith Park for the purposes of advancing the All Wheel Park Project Proposal whereas the securement for the all wheel park project expires after 48 months if the project has not been advanced.**

**Carried Unanimously**

**HAAS - That Council direct Administration to provide a letter to the HWPFA for inclusion in grant submissions and the fundraising marketing plan.**

**Carried Unanimously**

4. Annual Reporting and Budget Schedule Update

**MAGUHN - That Council approve the 2021 Annual Reporting and Budget Schedule as presented.**

**Nelson - Motion to postpone until at which point a service level training session can be included.**

**Defeated 1-6**

**For: Nelson**

**Against: Haas, Waugh, Maguhn, Michaels, Ostashek, Race**

**MAGUHN - That Council approve the 2021 Annual Reporting and Budget Schedule as presented.**

**Carried 6-1**

**For: Haas, Waugh, Maguhn, Michaels, Ostashek, Race**

**Against: Nelson**

**NELSON - That a service level training and review activity be added to Annual Reporting and Budget Schedule to occur no later than June 30, 2021.**

**Carried Unanimously**

**MAGUHN - That Council direct Administration to prepare a report detailing recommendations on Options 2 and 3 in preparation for a future Town Hall and other organizational engagement events before end of Quarter 2, 2021.**

**Carried Unanimously**

5. Council Meeting Schedule Changes

**HAAS - That Council schedule a Regular Council Meeting for March 23, 2021 starting at 4:00 p.m.**

**Carried Unanimously**

**MAGUHN - That Council reschedule the 2021 Organizational Meeting from October 19, 2021 to October 26, 2021.**

**Carried Unanimously**

**RACE - That Council cancel the October 19, 2021 Standing Committee Meeting.**

**Carried Unanimously**

H. Way left the meeting at 5:14 p.m.

## **DISCUSSION ITEMS**

A short break was called at 5:19 p.m. and the meeting resumed at 5:26 p.m.

1. Recreation Centre Project Proposal for Provincial Government Grants

H. van Klaveren joined the meeting at 5:28 p.m.

**MAGUHN - That Council Direct Administration to bring a grant readiness report concerning the Recreation Centre back to Council no later than the end of April 2021.**

**NELSON: - Move to table until after Urgent Matters of Council.**

**Carried 6-1**

**For: Haas, Waugh, Maguhn, Ostashek, Nelson, Race  
Against: Michaels**

2. Recreation Centre Promotional Fees

Mayor Michaels handed Chair to Deputy Mayor Ostashek at 6:14 p.m.

**MICHAELS - That Council direct Administration to reduce the promotional program fee rates of \$20 for non-member / \$10 for member rate per half hour by 50% until the end of March 2021 and recoup lost revenues from the MOST budget.**

**NELSON - Amend to end of day April 6, 2021.**

**Carried Unanimously**

**MICHAELS - That Council direct Administration to reduce the promotional program fee rates of \$20 for non-member / \$10 for member rate per half hour by 50% until the end of day April 6, 2021 and recoup lost revenues from the MOST budget.**

**Carried Unanimously**

Mayor Michaels assumed chair at 6:55 p.m.

## **INFORMATION ITEMS**

3. Council Information Packages #1 and #2 for March 2, 2021

**NELSON - That Council accept Information Packages #1 and #2 for March 2, 2021 as information.  
Carried Unanimously**

## REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

### 1. Council Updates (Training, Conferences, Committees, Community Events) and Urgent Matters

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks as well as any urgent matters.

**NELSON - That a workshop with Council be scheduled before the end of March 2021 and a request for decision be brought to Council prior to the end of April 2021, with the intention of having a shovel-ready Recreation Centre project prior to the end of 2021.**

**Defeated 2-5**

**For: Maguhn, Nelson**

**Against: Haas, Waugh, Michaels, Ostashek, Race**

**HAAS - That the following motion be raised from the table:**

***MAGUHN - That Council Direct Administration to bring a grant readiness report concerning the Recreation Centre back to Council no later than the end of April 2021.***

**Carried Unanimously**

**MAGUHN - That Council Direct Administration to bring a grant readiness report concerning the Recreation Centre back to Council no later than the end of April 2021.**

**Carried Unanimously**

### 2. Chief Administrative Officer Report and Status Report

Emily Olsen, Chief Administrative Officer, provided an update on administrative matters and provided a status report.

### 3. Administrative Inquiries

There were no Administrative Inquiries.

## NOTICES OF MOTION

There were no Notices of Motion.

**HAAS – To extend the meeting beyond four hours.**

**Defeated 2-5**

**For: Haas, Race**

**Against: Waugh, Maguhn, Michaels, Ostashek, Nelson**

**MAGUHN – That the Closed Session Personnel Item (Section 24 of FOIP) be moved to the next Standing Committee Meeting of Council.**

**Carried 6-1**

**For: Haas, Waugh, Maguhn, Michaels, Ostashek, Nelson**

**Against: Race**

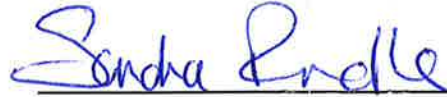
**ADJOURNMENT**

**NELSON - That the Regular Meeting of Council adjourn at 8:03 p.m.**

**Carried Unanimously**



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Mayor



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Legislative Services Coordinator