



## TOWN OF HINTON

Minutes of the Standing Committee Meeting  
Held December 8, 2020  
Committee Room

### **Present by Zoom:**

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

### **Administration in Attendance:**

Emily Olsen, Chief Administrative Officer, Wendy Anderson, Executive Assistant

### **Administration in Attendance by Zoom:**

Carla Fox, Director of Corporate Services, Laura Howarth, Director of Community Services, Todd Martens, Director of Protective Services, Sandra Rendle, Legislative Services Coordinator

**Refer to the Standing Committee Meeting Agenda package for [December 8, 2020](#) for detailed background information.**

## **ORDER**

Deputy Mayor Ryan Maguhn called the Standing Committee meeting to order at 4:01 p.m.

## **ADOPTION OF AGENDA**

**WAUGH – That the Standing Committee Meeting Agenda of December 8, 2020 be accepted as presented.**

**Carried Unanimously**

## **CITIZENS “MINUTE WITH COUNCIL”**

No citizens wished to speak with Council.

## **ACTION ITEMS**

1. Municipal Operating Support Transfer (MOST) Program Funding Update & COVID-19 Preparedness

**OSTASHEK - That Committee direct Administration to bring forward, in Draft 2 of the Budget December 15<sup>th</sup> direction to place excess funds from the 2020 Operating Budget due to the Municipal Operating Support Transfer (MOST) Program Funding into the Emergency Response Reserve.**

**That Committee direct Administration to bring forward, in Draft 2 of the Budget December 15<sup>th</sup> the use of \$500,000 of the Emergency Response Reserve to offset future year operational cost increases, of which \$200,000 to be used in 2021 and \$200,000 to be used in 2022 and \$100,000 to be used in 2023 with the intention of minimizing taxation impacts on business and residents.**

**That Committee direct Administration to bring forward, in Draft 2 of the Budget December 15<sup>th</sup>, a \$200,000 Council Operating Project, it's use to be determined by Council at a future meeting, and funded from the Emergency Response Reserve.**

**That Committee direct Administration to bring further options for the use of the Emergency Response Reserve to a future Standing Committee Meeting no later than March 1, 2021.**

Councillor Race joined the meeting at 4:19 p.m.

**NELSON - To Postpone until after the second draft of Budget 2021 has been presented to Council.**

**Consensus Not Achieved 2-5  
For: Nelson, Maguhn  
Against: Haas, Waugh, Michaels, Ostashek, Race**

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**That Committee direct Administration to bring further options for the use of the Emergency Response Reserve to a future Standing Committee Meeting no later than March 1, 2021.**

**Consensus Achieved 6-1  
For: Haas, Waugh, Maguhn, Michaels, Ostashek, Race  
Against: Nelson**

## **REPORTING**

1. Council
  - Reporting
  - Urgent Matters
2. Chief Administrative Officer Status Report
  - Reporting
  - Status Report
3. Legislative Services Update

4. Executive Assistant Logistics Information

**IN CAMERA**

**NELSON – That the Standing Committee of Council move In Camera at 5:07 p.m.  
Carried Unanimously**

C. Fox, L. Howarth, T. Martens, S. Rendle and W. Anderson left the meeting.

**MICHAELS – That the Regular Meeting of Council move out of In Camera at 5:29 p.m.  
Carried Unanimously**

**ADJOURNMENT**

**NELSON - That the Standing Committee meeting adjourn at 5:32 p.m.  
Carried Unanimously**

  
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Deputy Mayor

  
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Legislative Services Coordinator