



## TOWN OF HINTON

Minutes of the Regular Meeting of Council  
Held October 6, 2020  
Committee Room

### **Present:**

Mayor Marcel Michaels, Councillor Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

### **Administration in Attendance:**

Emily Olsen, Chief Administrative Officer, Heather Waye, Interim Strategic Services Manager, Wendy Anderson, Executive Assistant, Megan Zygmunt, Human Resources Advisor

### **Administration in Attendance by Zoom:**

Peter Vana, Director of Development Services, Emdad Haque, Director of Infrastructure Services, Laura Howarth, Director of Community Services, Carla Fox, Director of Corporate Services, Todd Martens, Protective Services Manager

Refer to the Regular Council Meeting Agenda package for [October 6, 2020](#) for detailed background information.

## **ORDER**

Mayor Marcel Michaels called the Regular Meeting of Council to order at 4:00 p.m.

## **ADOPTION OF AGENDA**

**WAUGH – That the agenda be adopted as amended.**

**First In Camera item renamed to Golf Course Acquisition Agreement and Long-Term Operational Considerations.**

**Carried Unanimously**

## **COUNCIL MINUTES FOR ADOPTION**

1. Regular Meeting of Council Minutes – September 15, 2020

**RACE – That the Minutes listed above be approved as presented.**

**Carried Unanimously**

## **CITIZENS “MINUTE WITH COUNCIL”**

No citizens wished to speak to Council.

## DELEGATIONS AND PRESENTATIONS

Kyle Crawford, Hinton Golf Club, provided Council with a presentation on the 2020 Actuals as well as the Projected 2021 Budget. A copy of the presentation is provided in the October 6, 2020 Agenda package.

## IN CAMERA

**MAGUHN – That the Regular Meeting of Council move In Camera at 4:19 p.m.**

**Carried Unanimously**

**NELSON – That the Regular Meeting of Council move out of In Camera at 5:15 p.m.**

**Carried Unanimously**

A short break was called with the meeting resuming at 5:18 p.m.

H. Waye joined by Zoom and C. Fox joined the meeting.

## ACTION ITEMS

1. Golf Course Asset Acquisition Agreement and 2021 Operations

**NELSON - That Council approve the Asset Acquisition Agreement between the Town of Hinton and the Hinton Golf Society; and that Council direct Administration to proceed with establishing a one-year Operating Agreement with the Hinton Golf Society effective October 31/2020 – October 31/2021.**

**Carried Unanimously**

2. Fortis Franchise Fee

**NELSON - That Council approves a 0% increase to the Fortis Rider Fee for the 2021 year.**

**Carried 5-2**

**For: Haas, Waugh, Ostashek, Nelson, Race  
Against: Maguhn, Michaels**

## INFORMATION ITEMS

1. January 1 – August 31, 2020 Year to Date Financial Statements and Capital Project Plan Update

**MAGUHN - That Council accept the January 1 – August 31, 2020 Year to Date Financial Statements and Capital Project Plan Update as information.**

**NELSON - Postpone the above motion until a detailed capital budget has been presented to Council at a Regular Council meeting.**

**Carried 4-3**

**For: Waugh, Maguhn, Michaels, Nelson  
Against: Ostashek, Haas, Race**

2. Proclamation of World Cerebral Palsy Day – October 6, 2020

3. Council Information Packages #1, #2 and #3 for October 6, 2020

**RACE - That Council accept Information Packages #1, #2 and #3 for October 6, 2020 as information.**

**Carried Unanimously**

#### **REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER**

1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

2. Chief Administrative Officer Report

Emily Olsen, Chief Administrative Officer, provided an update on administrative matters.

3. Administrative Inquiries

There were no Administrative Inquiries

#### **NOTICES OF MOTION**

There were no Notices of Motion.

#### **IN CAMERA**

A short break was called at 6:22 p.m. E. Olsen, C. Fox, L. Howarth, E. Haque, P. Vana, T. Martens, and H. Wayne left the meeting. The meeting resumed at 6:31 p.m.

**HAAS – That the Regular Meeting of Council move In Camera at 6:31 p.m.**

**Carried Unanimously**

W. Anderson left and M. Zygmunt joined the meeting.

**MAGUHN - That Council proceed with closure of the investigation as discussed In Camera regarding the code of conduct complaint received in July 2020.**

**Carried Unanimously**

M. Zygmunt left the meeting at 6:58 p.m.

M. Zygmunt rejoined the meeting at 7:29 p.m. and left the meeting at 7:33 p.m.

E. Olsen joined the meeting at 7:34 p.m.

**HAAS – That the Regular Meeting of Council move out of In Camera at 7:54 p.m.**

**Carried Unanimously**

**HAAS – That Council conclude the investigation regarding the In Camera Item #2 Code of Conduct complaint on the October 6, 2020 agenda as discussed In Camera.**

**Carried Unanimously**

**WAUGH – That Council revisit In Camera Item #1 Code of Conduct motion to include that it relates to the first item on the October 6, 2020 In Camera agenda.**

**Carried Unanimously**

**MAGUHN – Amend Item #1 Code of Conduct decision to indicate that it relates to the first Code of Conduct item on the October 6, 2020 In Camera agenda.**

**Carried Unanimously**

**MAGUHN - That Council proceed with closure of the investigation of the October 6, 2020 In Camera agenda Item #1 as discussed In Camera regarding the code of conduct complaint received in July 2020.**

**Carried Unanimously**

## **ADJOURNMENT**

**RACE - That the Regular Meeting of Council adjourn at 7:58 p.m.**

**Carried Unanimously**



---

Mayor



---

Legislative Clerk