



TOWN OF HINTON

Minutes of the Standing Committee Meeting
Held December 10, 2019
Committee Room

Present:

Mayor Marcel Michaels, Councillors, Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

Administration in Attendance:

Emily Olsen, Acting Chief Administrative Officer, Emdad Haque, Director of Infrastructure Services, Peter Vana, Director of Development Services, Todd Martens, Protective Services Manager, Lorraine Walker, Planning & Development Manager, Bryan Hall, Deputy Fire Chief, Heather Way, Project Lead, Terri Williams, Legislative Clerk, Wendy Anderson, Executive Assistant

Refer to the Standing Committee Meeting Agenda package for [December 10, 2019](#) for detailed background information.

ORDER

Deputy Mayor Tyler Waugh called the Standing Committee meeting to order at 4:00 p.m.

ADOPTION OF AGENDA

MAGUHN - That the Standing Committee Meeting Agenda of December 10, 2019 be accepted as amended.

- **Add Municipal Intern Program Grant As Action Item #1**

Carried Unanimously

CITIZENS "MINUTE WITH COUNCIL"

No citizens wished to address Council.

ACTION ITEMS

1. Municipal Intern Position

MAGUHN - That Committee direct Administration to proceed with the next step in the Municipal Intern process.

Consensus Achieved 6-0

HAAS - That Committee recommend Council approve \$13,750 for a Municipal Intern position for one year.

Consensus Achieved 6-0

HAAS - That Committee direct Administration to bring back a report on the Municipal Intern position to the next Regular Meeting of Council.

Consensus Achieved 6-0

H. Waye left the meeting at 4:08 p.m.

2. Intermunicipal Collaboration Framework Agreement with Yellowhead County – Bylaw No. 1143

NELSON - That Committee recommend Council give the Intermunicipal Collaboration Framework Bylaw No. 1143 first, second and third reading.

Consensus Achieved 6-0

L. Walker left the meeting at 4:17 p.m.

3. Bylaw No 1144 – Municipal Emergency Management Bylaw

NELSON - That Committee recommend Council give the Emergency Management Bylaw No. 1144 first, second and third reading.

Consensus Achieved 6-0

UNFINISHED BUSINESS

1. Community Engagement and Advisory Committee Follow-up

RACE - That Committee direct Administration to set up a meeting with CEAC members in first quarter of 2020.

Defeated 2-4

For: Race, Maguhn

Against: Waugh, Ostashek, Nelson, Haas

Mayor Michaels joined the meeting at 4:56 p.m.

MAGUHN - That Committee direct Administration to bring back an item to a Standing Committee meeting in order to set direction for CEAC as an ongoing Committee of Council.

Defeated 3-4

For: Maguhn, Nelson, Race

MICHAELS - That Committee direct Administration to advise CEAC on the formal approval to continue as a permanent Committee of Council.

Consensus Achieved 7-0

ADDITIONAL INFORMATION

1. Urgent Matters from Council
2. Chief Administrative Officer Status Report
 - Council Action Pending List
3. Legislative Services Update
4. Executive Assistant Logistics Information

IN CAMERA

NELSON - That the Standing Committee Meeting of Council move In Camera at 5:18 p.m.

Carried Unanimously

B. Hall, T. Williams and W. Anderson left the meeting.

E. Haque, P. Vana and T. Martens left the meeting at 5:55 p.m.

E. Olsen left the meeting at 7:00 p.m.

OSTASHEK - That the Standing Committee Meeting of Council move out of In Camera at a 7:59 p.m.

Carried Unanimously

ADJOURNMENT

MAGUHN - That the Standing Committee meeting adjourn at 8:00 p.m.

Carried Unanimously



Deputy Mayor



Legislative Clerk