



## TOWN OF HINTON

Minutes of the Regular Meeting of Council  
Held August 18, 2020  
Committee Room

**Present:**

Mayor Marcel Michaels, Councillor Trevor Haas, Dewly Nelson Albert Ostashek, JoAnn Race, Tyler Waugh

**Present by Zoom:**

Councillor Ryan Maguhn

**Administration in Attendance:**

Emily Olsen, Interim Chief Administrative Officer, Carla Fox, Director of Corporate Services, Wendy Anderson, Executive Assistant

**Administration in Attendance by Zoom:**

Peter Vana, Director of Development Services, Emdad Haque, Director of Infrastructure Services, Caryn Bouchard, FCSS Manager, Jenna Altrogge, FCSS Assistant Manager, Todd Martens, Protective Services Manager, Heather Waye, Interim Strategic Services Manager

**Refer to the Regular Council Meeting Agenda package for [August 18, 2020](#) for detailed background information.**

### ORDER

Mayor Marcel Michaels called the Regular Meeting of Council to order at 4:02 p.m.

### ADOPTION OF AGENDA

**HAAS – That the agenda be adopted as presented.**

**Carried Unanimously**

### COUNCIL MINUTES FOR ADOPTION

1. Special Meeting of Council Minutes – July 9, 2020
2. Special In Camera Meeting of Council Minutes – July 14, 2020
3. Regular Meeting of Council Minutes – July 14, 2020
4. Standing Committee of Council Minutes – July 21, 2020
5. Special Meeting of Council Minutes – July 21, 2020

**WAUGH – That the Minutes listed above be approved as presented.**

**NELSON: Motion to split – remove the July 14, 2020 Special In Camera Meeting minutes.**

**WAUGH – That the Minutes for #1, 3, 4, and 5 be approved as presented.**

**Carried Unanimously**

**NELSON: That the Special In Camera Meeting of Council Minutes – July 14, 2020 be brought to the next Regular Meeting for approval.**

**Carried Unanimously**

### **CITIZENS “MINUTE WITH COUNCIL”**

No citizens wished to speak with Council.

### **ACTION ITEMS**

1. FCSS Service Area Reduction & Restructure

**HAAS - That the Town of Hinton enter into an agreement with the Evergreens Foundation, as presented, to provide an annual financial contribution towards the Foundation’s Accessible Transportation Service for residents with mobility limitations, based on the Freedom Express model and eliminate The Town-provided Freedom Express Transportation Service area.**

**Carried Unanimously**

**C. Bouchard and J. Altrogge left the meeting at 4:27 p.m.**

2. Amendments to Remuneration Policy #052

**WAUGH - That Council approve Remuneration Policy #052 as presented.**

**Carried Unanimously**

Subdivision 149 – 467 Gregg Avenue

**Mayor Michaels passed Chair to Deputy Mayor Race at 5:11 p.m.**

H. Waye left the meeting at 5:18 p.m.

**MICHAELS - That Council direct Administration to amend the Development Agreement to defer the obligations for security and installation of the service connections to Lot 1B to the development permit stage and bring back a draft amendment of the Municipal Development Plan that reflect this practice to a future Standing Committee Meeting for decision.**

**NELSON: Motion to split the above motion.**

**MICHAELS - That Council direct Administration to amend the Development Agreement to defer the obligations for security and installation of the service connections to Lot 1B to the development permit stage.**

**Carried 6-1**

**For: Waugh, Maguhn, Michaels, Ostashek, Nelson, Race**

**Against: Haas**

**P. Vana joined the meeting in person at 5:22 p.m. and C. Fox left the meeting.**

**WAUGH - That Council direct Administration to bring back an In-Fill Development Policy to a Standing Committee Meeting by March 31, 2021.**

**Carried 6-1**  
**For: Haas, Waugh, Maguhn, Michaels, Ostashek, Race**  
**Against: Nelson**

**Mayor Michaels assumed Chair at 5:30 p.m.**

### **INFORMATION ITEMS**

1. Council Information Packages #1, #2 and #3 for August 18, 2020

A short break was called at 5:40 p.m.

P. Vana joined the meeting by Zoom at 5:44 p.m.

The meeting resumed at 5:46 p.m.

**OSTASHEK - That Council accept Information Packages #1, #2 and #3 for August 18, 2020 as information.**

**Carried Unanimously**

### **REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER**

1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

2. Chief Administrative Officer Report

Emily Olsen, Interim Chief Administrative Officer, provided an update on administrative matters.

3. Administrative Inquiries

There were no Administrative Inquiries.

### **NOTICES OF MOTION**

There were no Notices of Motion.

### **IN CAMERA**

**HAAS – That the Regular Meeting of Council move In Camera at 6:01 p.m.**

**Carried Unanimously**

Councillor Maguhn, E. Haque, P. Vana, T. Martens, and W. Anderson left the meeting.

E. Olsen left the meeting at 6:30 p.m.

**NELSON – That the Regular Meeting of Council move out of In Camera at 6:53 p.m.**  
Carried Unanimously

**HAAS – That Council supports moving forward with the investigation of a formal Code of Conduct complaint as discussed In Camera as per Action Item #2 on the August 18, 2020 In Camera Agenda.**

Carried 5-1  
For: Haas, Waugh, Michaels, Ostashek, Race  
Against: Nelson

**WAUGH – That the Regular Meeting of Council move In Camera at 6:54 p.m.**  
Carried Unanimously

**HAAS – That the Regular Meeting of Council move out of In Camera at 7:05 p.m.**  
Carried Unanimously

**HAAS - Direct the Mayor to seek legal advice on administrative support regarding the code of conduct complaint item #2 In Camera agenda.**  
Carried Unanimously

## ADJOURNMENT

**RACE - That the Regular Meeting of Council adjourn at 7:06 p.m.**  
Carried Unanimously

  
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Mayor

  
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Legislative Clerk