



## TOWN OF HINTON

Minutes of the Regular Meeting of Council  
Held March 17, 2020  
in Council Chambers

### **Present:**

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson (by telephone), Albert Ostashek, JoAnn Race, Tyler Waugh

### **Administration in Attendance:**

Emily Olsen, Interim Chief Administrative Officer, Laura Howarth, Director of Community Services, Carla Fox, Director of Corporate Services, Peter Vana, Director of Development Services, Emdad Haque, Director of Infrastructure Services, Todd Martens, Protective Services Manager, Wendy Anderson, Executive Assistant

Refer to the Regular Council Meeting Agenda package for [March 17, 2019](#) for detailed background information.

## **ORDER**

Mayor Marcel Michaels called the Regular Meeting of Council to order at 4:00 p.m.

## **ADOPTION OF AGENDA**

**OSTASHEK – That the agenda be adopted as amended.**

- Add In Camera item COVID-19 Financial Update under Section 24 of FOIP as Action Item # 1.  
**Carried Unanimously**

## **COUNCIL MINUTES FOR ADOPTION**

1. Regular Meeting of Council Minutes – March 3, 2020
2. Special Meeting of Council Minutes – March 10, 2020

**WAUGH – That the Minutes listed above be approved as presented.**

**Carried Unanimously**

## **CITIZENS "MINUTE WITH COUNCIL"**

No citizens wished to speak with Council.

## **ACTION ITEMS**

1. COVID-19 Financial Update (Section 24 of FOIP)

**OSTASHEK – That the Regular Meeting of Council move In Camera at 4:02 p.m.**

**Carried Unanimously**

**OSTASHEK – That the Regular Meeting of Council Move out of In Camera at 5:02 p.m.**

**Carried Unanimously**

2. 2020 – 2022 Three Year Operating Budget and 2020 – 2024 Five Year Capital Plan

**MAGUHN - That Council amend the current draft budget to remove the COLA increases reflected and be put towards capital reserves.**

**Carried Unanimously**

The telephone connection with Councillor Nelson was lost at 5:24 p.m., reconnected at 5:25 p.m.

**HAAS - That Council approve the 2020 Operating Budget of \$29,137,747 as amended and that Council approve the 2020-22 Three-Year Operating Plan as amended.**

**OSTASHEK - That the above motion be split.**

**HAAS - That Council approve the 2020 Operating Budget of \$29,137,747 as amended.**

**Carried 6-1**

**For: Haas, Waugh, Maguhn, Michaels, Ostashek, Race**

**Against: Nelson**

**HAAS - That Council approve the 2020-22 Three-Year Operating Plan as amended.**

**NELSON - Move to table the split motion.**

**Carried 6-1**

**For: Haas, Waugh, Maguhn, Michaels, Ostashek, Nelson**

**Against: Race**

**NELSON - Move that Administration brings forward and update to the three-year operating budget reflecting no more than 4% tax rate increase in each 2021 and 2022 by the end of June 2020.**

**Defeated 1-6**

**For: Nelson**

**Against: Haas, Waugh, Maguhn, Michaels, Ostashek, Race**

A short break was called at 6:05 p.m. with the meeting reconvening at 6:13 p.m.

**WAUGH - That the tabled motion – That Council approve the 2020-22 Three-Year Operating Plan as amended be raised from the table**

**Carried Unanimously**

**HAAS - That Council approve the 2020-22 Three-Year Operating Plan as amended.**

**Carried 5-2**

**For: Haas, Waugh, Maguhn, Michaels, Race  
Against: Ostashek, Nelson**

**OSTASHEK - Move that Administration bring forward the 2021-2023 three-year Operating Budget with no more than 4% tax rate increase in each year.**

**Carried Unanimously**

**WAUGH - That Council approve an increase in commercial waste collection fee of 5% each year for the next three years.**

**Carried Unanimously**

**MAGUHN - That Council renew the motion from the March 10, 2020 meeting:**

**That the detailed annual capital budget be made available publicly in all upcoming annual budget documents and presentations.**

**Defeated 4-3 (2/3 required)**

**For: Maguhn, Michael, Ostashek, Nelson  
Against: Race, Waugh Haas**

**NELSON - That Council approve the street sign upgrade project through a request for decision prior to being tendered.**

**Defeated 3-4**

**For: Waugh, Maguhn, Nelson  
Against: Haas, Michaels, Ostashek, Race**

**WAUGH - That Council approve the 2020 Capital Budget of \$10,130,302 and the 2020-24 Five-Year Capital Plan as presented.**

**Carried 6-1**

**For: Haas, Waugh, Michaels, Ostashek, Nelson, Race  
Against: Maguhn**

**OSTASHEK - That Council direct Administration to implement cost mitigation strategies within the 2020 Operating Budget to offset the ongoing financial impacts of COVID-19. Administration to provide Council with ongoing regular reports related to these mitigation strategies.**

**Carried Unanimously**

## **INFORMATION ITEMS**

1. Council Information Package #1 for March 17, 2020

**HAAS - That Council accept Information Package #1 for March 17, 2020 as information.**

**Carried Unanimously**

## REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

### 1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

### 2. Chief Administrative Officer Report

Emily Olsen, Acting Chief Administrative Officer, provided an update on administrative matters.

### 3. Administrative Inquiries

There were no Administrative Inquiries.

## NOTICES OF MOTION

There were no Notices of Motion.

## IN CAMERA

**MAGUHN – That the Regular Meeting of Council move In Camera at 7:18 p.m.**

**Carried Unanimously**

C. Fox, L. Howarth, E. Haque, T. Martens and W. Anderson left the meeting.

**MAGUHN – That the Regular Meeting of Council move out of In Camera at 7:58 p.m.**

**Carried Unanimously**

**MAGUHN - That Council direct Administration to proceed with a design charrette and preparing a development proforma for the Town owned parcels at 133, 159 and 134 Boutin Avenue.**

**Carried Unanimously**

## ADJOURNMENT

**MAGUHN - That the Regular Meeting of Council adjourn at 7:59 p.m.**

**Carried Unanimously**

  
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Mayor

  
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Legislative Clerk