



## TOWN OF HINTON

Minutes of the Regular Meeting of Council  
Held February 4, 2020  
in Council Chambers

**Present:**

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Tyler Waugh

**Absent:** Councillors Albert Ostashek, JoAnn Race

**Administration in Attendance:**

Emily Olsen, Interim Chief Administrative Officer, Peter Vana, Director of Development Services, Emdad Haque, Director of Infrastructure Services, Lorraine Walker, Planning & Development Manager, Hans van Klaveren, Parks, Recreation & Culture Manager, Nikiea Hope, Human Resources Manager, Terri Williams, Legislative Clerk, Wendy Anderson, Executive Assistant

**Refer to the Regular Council Meeting Agenda package for [February 4, 2019](#) for detailed background information.**

### ORDER

Mayor Marcel Michaels called the Regular Meeting of Council to order at 4:00 p.m.

### ADOPTION OF AGENDA

**WAUGH – That the agenda be adopted as presented.**

**Carried Unanimously**

### COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – January 21, 2020
2. Special Meeting of Council Minutes – January 28, 2020

**HAAS – That the Minutes listed above be approved as presented.**

**Carried Unanimously**

### CITIZENS "MINUTE WITH COUNCIL"

Bernie Kreiner, Hinton Rotary Club, spoke to Council regarding Compassion House and asked for their support on the campaign in Hinton that runs February 7 – 15<sup>th</sup>.

Ellen Oust, trustee for Grande Yellowhead Public School Division, thanked Councillors for attending the Violence Threat Assessment session. Ms. Oust invited Council to a public engagement session on March 11, 2020 from 6:30 – 9:00 p.m. at Harry Collinge High School where they will be discussing school board budget.

## DELEGATIONS AND PRESENTATIONS

### Hinton Youth Advisory Council

Lila Underwood and Ethan Jahnke provided Council with a presentation on the Hinton Youth Advisory Council. The presentation is provided in the February 4, 2020 Regular Council agenda.

## PUBLIC HEARING

### Municipal Development Plan No. 1084 and Land Use Bylaw No. 1088

Deputy Mayor Nelson called the Public Hearing to order at 4:12 p.m.

### Introduction & Procedures

Deputy Mayor Nelson informed the hearing attendees the following Public Hearing is held pursuant to Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A., 2000 and amendments thereto. The bylaws within the hearing are for the same parcels of land. We are permitted to combine them for ease of process. The public will have ample opportunity to speak on each bylaw amendment.

The following rules of conduct will be followed during this Public Hearing:

- Presentation should be brief and to the point.
- The order of presentation shall be:
  - Report from the Planning & Development Manager;
  - Entry of written submissions;
  - Those supporting the Bylaws;
  - Those opposing the Bylaws; and
  - Any other person deemed to be affected by the Bylaws.
- Council may ask questions of the speakers after each presentation for clarification purposes.
- There will be no debating the Bylaws, however, questions to the Councillors or other parties will be accepted through the Chair.

Deputy Mayor Nelson declared the Public Hearing relating to the Bylaws open.

Secretary T. Williams informed the purpose of the proposed Bylaw No. 1084-2 is to amend the Municipal Development Plan as follows:

**Lot 1, Block 10, Plan 072 4416 – 200 Drinnan Way, and  
Part of SW 30-51-24 W5M - 100 Drinnan Way**

**From: Industrial  
To: Future Development**

**As shown on Attachment 2**

The purpose of the proposed Bylaw Amendment No. 1088-12 is to amend the Land Use Bylaw as follows:

**Lot 1, Block 10, Plan 072 4416 – 200 Drinnan Way, and  
Part of SW 30-51-24 W5M - 100 Drinnan Way**  
**From: I-LHT – Light Industrial District**  
**To: FUD – Future Urban Development District**

**As shown on Attachment 3**

Secretary Williams informed first reading was given to Bylaw Amendment No. 1084-2 and Bylaw Amendment No. 1088-9 on January 7, 2020.

Notice of this Public Hearing was advertised in the Hinton Voice newspaper on January 16 and 23, 2020 and advertised on the Town of Hinton website.

The report from the Planning and Development Manager was provided (as Attachment 1)

Deputy Mayor Nelson Requested:

- Are there any late written submissions relating to Bylaw Amendment No. 1084-2 and Bylaw Amendment No. 1088-12? No
- Is there anyone present who wishes to speak in favour of Bylaw Amendment No. 1084-2 and Bylaw Amendment No. 1088-12? No
- Is there anyone present who wishes to speak in opposition to Bylaw Amendment No. 1084-2 and Bylaw Amendment No. 1088-12? No
- Is there anyone present who is deemed to be affected by Bylaw Amendment No. 1084-2 and Bylaw Amendment No. 1088-12 and wishes to speak? No
- Do the Councillors have any further questions? No
- Do the Councillors require further information? No

Deputy Mayor Nelson declared that the Public Hearing relating to Bylaw Amendment No. 1084-2 and Bylaw Amendment No. 1088-12 is closed.

**MICHAELS - That the Public Hearings be adjourned at 4:16 p.m.**

**Carried Unanimously**

Deputy Mayor Nelson stepped down from Chair and Mayor Michaels assumed the Chair.

**ACTION ITEMS**

1. Municipal Development Plan Amendment No. 1084-2

**NELSON - That Council give Second Reading of Municipal Development Plan Bylaw Amendment No. 1084-2.**

**Carried Unanimously**

**HAAS - That Council give Third Reading of Municipal Development Plan Amendment No. 1084-2.**

**Carried Unanimously**

2. Land Use Bylaw No. 1088-12

**MAGUHN - That Council give Second Reading of Land Use Bylaw No. 1088-12.**

**Carried Unanimously**

**WAUGH - That Council give Third Reading of Land Use Bylaw No. 1088-12.**

**Carried Unanimously**

3. Land Use Bylaw No. 1088-13

**MAGUHN - That Council give First Reading of Land Use Bylaw Amendment No. 1088-13.**

**Carried Unanimously**

**HAAS - That Council schedule a Public Hearing on March 3, 2020 at 4:00 p.m. in Council Chambers to hear public comments on Bylaw Amendment No. 1088-13.**

**Carried Unanimously**

Procedure Bylaw Review Committee

**NELSON - That the Procedure Bylaw Review Committee Terms of Reference be amended to read:**

**4.0 COMPOSITION**

**4.1.1 One (1) appointed Town of Hinton Council representative**

**4.1.2 The Mayor; and**

**4.1.3 One (1) Town of Hinton Administration representative.**

**Carried Unanimously**

**MAGUHN - That Council give first reading to Bylaw # 1141, to establish the Procedure Bylaw Review Committee.**

**Carried Unanimously**

**HAAS - That Council give second reading to Bylaw # 1141, to establish the Procedure Bylaw Review Committee.**

**Carried Unanimously**

**NELSON - That Council give unanimous consent to Bylaw # 1141, to establish the Procedure Bylaw Review Committee.**

**Carried Unanimously**

**HAAS - That Council give third reading to Bylaw #1141, to establish the Procedure Bylaw Review Committee.**

**Carried Unanimously**

**WAUGH - That Council approve the Terms of Reference for the Procedure Bylaw Review Committee as amended.**

**Carried Unanimously**

**MAGUHN - That Council appoint Councillor Nelson to the Procedure Bylaw Review Committee with Councillor Maguhn appointed as alternate.**

**Carried Unanimously**

L. Walker left the meeting at 4:33 p.m.

### **INFORMATION ITEMS**

1. Council Information Package #1 for February 4, 2020

**HAAS - That Council accept Information Package #1 for February 4, 2020 as information.**

**Carried Unanimously**

### **REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER**

1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

2. Chief Administrative Officer Report

Emily Olsen, Interim Chief Administrative Officer, provided an update on administrative matters.

3. Administrative Inquiries

There were no Administrative Inquiries

### **NOTICES OF MOTION**

Councillor Nelson provided the following Notice of Motion:

Direct Administration to bring forward amendments to the Council Remuneration Policy #052 for implementation with the March 21, 2020 Review as follows:

Whereas Administration completes all Council Timesheets;  
And Whereas clarify regarding the definition of meetings is achieved;  
And Whereas any concurrent meetings be deemed a single meeting in relation to meeting fees;  
And Whereas any remuneration through Council approved committee meetings require a basic report that includes meeting start and end times including travel and a summary discussions and decisions;  
And Whereas committee reports become part of Council Committee meeting agendas on a monthly basis;  
And Whereas items that constitute 'conference participation' are tracked and reported separately from regular remuneration.

**IN CAMERA**

**NELSON – That the Regular Meeting of Council move In Camera at 4:52 p.m.**

**Carried Unanimously**

P. Vana, E. Haque, H. van Klaveren, T. Williams and W. Anderson left the meeting.

E. Olsen left the meeting at 5:45 p.m.

N. Hope joined the meeting at 5:59 p.m.

**HAAS – That the Regular Meeting of Council move out of In Camera at 6:48 p.m.**

**Carried Unanimously**

**WAUGH - That Council approve the Personnel Committee to proceed with the recruitment process for a Chief Administrative Officer.**

**Carried Unanimously**

**ADJOURNMENT**

**NELSON - That the Regular Meeting of Council adjourn at 6:48 p.m.**

**Carried Unanimously**

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Deputy Mayor

  
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Legislative Clerk