



TOWN OF HINTON

Minutes of the Regular Meeting of Council
Held September 17, 2019
in Council Chambers

Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

Administration in Attendance:

Martin Taylor, Chief Administrative Officer, Laura Howarth, Director of Community Services, Scott Kovatch, Economic Development Officer, Hans van Klaveren, Parks, Recreation & Culture Manager, Todd Martens, Protective Services Manager, Emily Olsen, Strategic Services Manager, Emdad Haque, Director of Infrastructure Services, Lorraine Walker, Planning & Development Manager, Mindi Petkau, Planning Technologist, Diana Daley-Beckford, Engineering & Capital Projects Manager, Terri Williams, Legislative Clerk

Also Present: Peter Vana, V3 Consultants

Refer to the Regular Council Meeting Agenda package for [September 17, 2019](#) for detailed background information.

ORDER

Mayor Marcel Michaels called the Regular Meeting of Council to order at 4:00 p.m.

ADOPTION OF AGENDA

HAAS – That the agenda be adopted as amended, deleting Action Item # 4, Request for Waive of Municipal Infrastructure Improvements and adding under Delegations and Presentations Item # 3, Development and Planning Discussion presented by P. Vana.

Carried Unanimously

COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – September 3, 2019
2. Standing Committee of Council Minutes – September 10, 2019

NELSON – That the Regular Meeting of Council minutes of September 3, 2019 and the Standing Committee of Council minutes of September 10, 2019 be approved.

Carried Unanimously

CITIZENS "MINUTE WITH COUNCIL"

Al Steinemann spoke to Council regarding the additional revenue from taxes.

Brad Bancroft expressed concern regarding access to the Government Centre during Council meetings and spoke to franchise fees and taxes.

Alice Paquet spoke to Council regarding the vision for the Beaver Boardwalk.

Bill Heir spoke to the Beaver Boardwalk vision and read a letter from Beth McCallum.

DELEGATIONS AND PRESENTATIONS

Children and Youth Programming

Jackie Delves, Sasha Eccleston, and Linda Watson provided Council with a presentation; the information can be found in the September 17, 2019 agenda package.

Learning with GPRC

Susan Hunter provided Council with a presentation which is included in the September 17, 2019 agenda package.

Development and Planning Discussion

Peter Vana had a discussion with Council on matters related to Development and Planning which included Development permits, Development Agreements and how Council fits into the mix.

ACTION ITEMS

1. South Area Structure Plan Lands Review

MAGUHN - Council defer completion of the South Area Structure Plan until such time as the Crown lands are released for sale and a fiscal impact assessment is completed supporting the need and financial viability for development in the plan area.

Carried Unanimously

2. McMillan Land

MAGUHN - That Council direct Administration to enter into an RFP process to select a consultant to complete a geotechnical site assessment on the McMillan Land.

Carried Unanimously

HAAS - That Council approve \$25,000 of unused South Area Structure Plan funds to support the geotechnical site assessment on the McMillan Land.

Carried Unanimously

3. Budget Reallocation – LiDAR Data

HAAS - That Council approve the budget reallocation of \$5,000 of unused funds from the South Area Structure Plan project and \$5,000 of unused funds from the Information Centre Exterior

Stairway Replacement project to fund the purchase of LiDAR data covering the area within the town boundary.

Carried Unanimously

4. Beaver Boardwalk Vision Statement

Race - Refer the Beaver Boardwalk Vision Statement back to beaver board walk committee for revision and future presentation at a standing committee.

Defeated 2-5

For: Maguhn, Race

Against: Haas, Waugh, Michaels, Ostashek Nelson

HAAS - That Council approve the Beaver boardwalk Vision Statement as:

“The Beaver Boardwalk is a beloved community asset that balances a fiscally responsible, safe, outdoor recreational and educational experience with minimal impact to the natural landscape”.

Carried Unanimously

Mayor Michaels called a short break at 6:25 p.m. M. Petkau, L. Walker, D. Daley-Beckford and P. Vana left. The meeting reconvened at 6:35 p.m.

5. Year to Date Financial Review and Anticipated Cost Overruns

Updated information was provided to Council and is included in the minutes as Attachment 1.

MAGUHN - That Council accept the YTD Financial update as information.

Carried Unanimously

Haas: Council table the discussion of the anticipated costs overruns to the next regular meeting of council.

Carried Unanimously

Haas: Council direct admin to bring back a report, before the end of the second quarter in 2020, with regards to franchise fees, available options and potential impacts.

Carried Unanimously

6. Fortis Alberta Franchise Fee for 2020

Update information was provided to Council and is included in the minutes as Attachment 2.

Ostashek - Council direct Administration to keep the FortisAlberta distribution tariffs, except riders and rebates, rate at 12.7%

Carried 5-2

For: Haas, Waugh, Ostashek, Nelson, Race

Against: Michaels, Maguhn

7. Property Tax Assessments – Additional Property Tax Revenue

Nelson - Council direct Administration to place the 2019 unanticipated property taxation, due to reassessments, into the recreation centre construction reserve.

Defeated 2-5

For: Race, Nelson

Against: Haas, Waugh, Maguhn, Michaels, Ostashek

E. Haque left the meeting at 7:15 p.m.

T. Martens left the meeting at 7:20 p.m.

Maguhn - Council direct Administration to place the 2019 unanticipated property taxation, due to reassessments, into the operational reserve in 2019, and bring this reserve amount forward into the 2020 Town revenues to offset the amount of taxation required.

Carried Unanimously

NELSON - Direct Administration to bring back a 2020 budget recommendation through the budget process of requiring max taxation of 13,100,000.

Defeated 3-4

For: Michaels, Ostashek, Nelson

Against: Haas, Waugh, Maguhn, Race

8. Notice of Motion

NELSON - Direct Administration bring a report and recommendation to Council regarding labour negotiation.

Carried 5-2

For: Waugh, Maguhn, Michaels, Ostashek, Nelson

Against: Haas, Race

INFORMATION ITEMS

1. Proclamation for Rail Safety Week – September 23 to 29, 2019

Mayor Michaels read the proclamation for Rail Safety Week – September 23 to 29, 2019.

2. Council Information Package #1 for September 17, 2019

MAGUHN – That Council accept Information Package #1 for September 17, 2019 as information.

Carried Unanimously

E. Olsen left the meeting at 7:56 p.m.

HAAS – That the meeting extend beyond four hours.

Carried Unanimously

REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

2. Chief Administrative Officer Report

Martin Taylor, Chief Administrative Officer, provided an update on administrative matters.

3. Administrative Inquiries

There were no Administrative Inquiries.

NOTICES OF MOTION

There were no Notices of Motion.

IN CAMERA

NELSON – That the Regular Meeting of Council move In Camera at 8:10 p.m.

Carried Unanimously

L. Howarth, T. Williams and H. van Klaveren left the meeting.

NELSON – That the Regular Meeting of Council move out of In Camera at 9:10 p.m.

Carried Unanimously

ADJOURNMENT

MAGUHN – That the Regular Meeting of Council adjourn at 9:15 p.m.

Carried Unanimously



Mayor



Legislative Clerk

Unanticipated Taxation Revenue for 2019 - Recommendation Impacts to Consider

*2019 values reflected are based on the 2019 budget and tax rate bylaw as approved by Council.

**2020 values are estimated as accurately as possible.

	2018	2019	2020**
Expenses	29,352,553	30,444,512	30,444,512
Revenue	\$ 17,250,098	\$ 17,823,790	\$ 17,823,790
Taxation Required*	\$ 12,102,455	\$ 12,620,722	\$ 12,620,722

*Taxation required above is referring to the Municipal portion of taxation collected. **2020 Based on the starting point for 2020 being exact same as 2019 Operating which does not include the excess taxation

ADDITIONAL INFORMATION	Assessment Value	Mill Rate	Total Taxation Owning	Total Impact to a Residential Tax Bill for 2020 if total Operating Budget Remains the same as presented in 2020
2019 Taxation Year	\$365,000	5.5897	\$ 2,040.24	
2020 Recommendation 1 From Above	\$365,000	5.1275	\$ 1,871.54	-168.70
2020 Recommendation 2&3 From Above	\$365,000	5.3444	\$ 1,950.71	-89.53

Unrestricted Deficiency Reserve Contribution Impact	2018	2019
Description		
2018 Year End Reserve Balance	\$ 8,539,288	\$ 8,539,288
Prior year losses	(479,818)	30,182
Total Year End Reserve Balance	\$ 8,059,470	\$ 8,569,470

2019 Opening Reserve Balance \$ 8,539,288
 Additional Tax from 2019 used to offset prior year losses 30,182
 2019 Reserve Balance prior to any 2019 Reserve Contributions or Reductions \$ 8,569,470

Recommendation 2

Place Excess Revenue in a reserve in 2019 and take money out of reserve in 2020 place in revenue which would reduce the total amount of taxation required. This option will reduce the Tax Mill Rate

Description	2018	2019	2020
Tax Rate (2020 Estimated)	5.3553	5.5897	5.3444
Total Taxation Required Approx.	\$ 12,102,455	\$ 12,620,722	\$ 12,620,722
Total anticipated Additional Revenue		510,000	(510,000)
Tax Mill Rate Estimate			\$ 12,110,722
Total Collected Approx.	\$ 12,102,455	\$ 13,130,722	\$ 12,110,722

Using the 2019 Operation budget as a starting point, will reduce the Mill Rate by 0.2453 before any other changes are anticipated.

This is starting 2020 budget process off using 2019 Operating Budget Requirements.

Bringing in the Additional Revenue placed in a reserve to 2020 Revenue
Total Taxation Required if 2020 budget remains exact same as 2019 but bring in excess taxation as revenue

Total Tax Mill Rate calculated if assessment values do not change for 2020

2019 Mill Rate - 2020 Mill Rate = Reduction of 0.4622 or -8.2%

Recommendation 2

Leave Excess Revenue 2019 in the Operating budget this additional revenue will offset the prior year losses of \$479,818 (Unrestricted Deficiency Reserve) These losses are currently reducing the total amount of reserves available.

Description	2018	2019	2020
Tax Rate (2020 Estimated)	5.3553	5.5897	5.3444
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This is starting 2020 budget process off using 2019 Operating Budget Requirements.

Bringing in the Additional Revenue placed in a reserve to 2020 Revenue
Total Taxation Required if 2020 budget remains exact same as 2019

Total Tax Mill Rate calculated if assessment values do not change for 2020

2019 Mill Rate - 2020 Mill Rate = Reduction of 0.2453 or -4.39%

Recommendation 3

Place Excess Revenue into a Reserve of Councils Choice in 2020.

Description	2018	2019	2020
Tax Rate (2020 Estimated)	5.3553	5.5897	5.3444
Total Taxation Required Approx.	\$ 12,102,455	\$ 12,620,722	\$ 12,620,722
Total anticipated Additional Revenue		510,000	(510,000)
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Bringing in the Additional Revenue placed in a reserve to 2020 Revenue
Total Taxation Required if 2020 budget remains exact same as 2019

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2019 Mill Rate - 2020 Mill Rate = Reduction of 0.2453 or -4.39%

MUNICIPAL FRANCHISE FEE RIDERS

Availability Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to all FortisAlberta distribution tariffs, except riders and rebates, in each municipality.

Price Adjustment A percentage surcharge per the table below will be added to the gross distribution tariff, excluding any riders or charges that relate to deferral account amounts, calculated for each site within each municipality and will be billed to the applicable retailer.

FortisAlberta will pay to each municipality each month, in accordance with the franchise agreements between FortisAlberta and the municipalities, the franchise fee revenue collected from the retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	03-0041	Boyle	6%	2018/07/01
01-0003	Airdrie	17%	2019/04/01	03-0042	Breton	20%	2015/01/01
03-0005	Albion	8.50%	2019/01/01	01-0043	Brooks	12.63%	2015/01/01
03-0004	Alberta Beach	5%	2017/01/01	02-0044	Bruderheim	0%	2013/07/01
03-0007	Amisk	0%	2014/01/01	02-0047	Calmar	20%	2013/07/01
02-0011	Athabasca	7%	2018/04/01	01-0048	Camrose	10%	2016/01/01
04-0009	Argentia Beach	0%	2017/01/01	02-0050	Canmore	10%	2016/01/01
03-0010	Arrowwood	12%	2015/07/01	03-0054	Carmangay	5%	2018/01/01
02-0387	Banff	4%	2018/01/01	03-0055	Caroline	10%	2019/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	3%	2013/07/01	02-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Clareholm	4%	2017/01/01
01-0019	Beaumont	11.125%	2019/04/01	03-0066	Clive	9%	2013/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	11%	2015/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	5%	2015/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	15%	2015/01/01
02-0030	Black Diamond	10%	2017/01/01	03-0076	Coutts	3%	2017/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0077	Cowley	5%	2016/01/01
02-0034	Bon Accord	20%	2013/07/01	03-0078	Cremona	10%	2016/01/01
02-0039	Bow Island	8.50%	2018/01/01	02-0079	Crossfield	0%	2015/01/01
02-0040	Bowden	15%	2017/01/01	09-0361	Crowsnest Pass	16%	2016/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Distribution Tariff Services provide for other charges, including an arrears charge of 1.5% per month.

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Cod	Municipality	Rider	Effective
04-0080	Crystal Springs	0%	2016/01/01	04-0196	Lakeview	2%	2016/01/01
03-0081	Czar	5%	2013/10/01	02-0197	Lamont	5%	2013/07/01
02-0082	Daysland	7%	2018/01/01	01-0200	Leduc	16%	2014/01/01
02-0086	Devon	13%	2018/01/01	02-0202	Legal	10%	2018/01/01
02-0088	Didsbury	17%	2016/01/01	03-0207	Lomond	15%	2017/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0208	Longview	17%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0209	Lougheed	5%	2016/01/01
02-0095	Eckville	10%	2015/01/01	02-0211	Magrath	8%	2017/01/01
03-0096	Edberg	10%	2018/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
03-0097	Edgerton	16%	2015/01/01	02-0215	Mayerthorpe	8%	2016/01/01
02-0100	Edson	5%	2015/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0109	Ferintosh	11%	2016/01/01	02-0218	Milk River	12%	2017/01/01
03-0112	Foremost	7%	2016/01/01	02-0219	Millet	16%	2019/01/01
02-0115	Fort Macleod	15%	2018/10/01	03-0220	Milo	20%	2017/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	02-0224	Morinville	20%	2013/07/01
02-0124	Gibbons	10%	2013/01/01	04-0230	Nakamun Park	0%	2013/10/01
03-0128	Glenwood	0%	2016/02/11	02-0232	Nanton	9%	2019/01/01
04-0129	Golden Days	0%	2017/01/01	02-0236	Nobleford	0%	2013/10/01
02-0135	Granum	5.50%	2013/07/01	03-0233	New Norway	6%	2009/01/01
04-0134	Grandview	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	7.50%	2019/01/01	02-0238	Okotoks	18%	2019/01/01
03-0144	Hay Lakes	7%	2017/11/01	02-0239	Olds	15%	2019/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	7.50%	2013/01/01
03-0149	Hill Spring	5%	2015/09/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	12.70%	2019/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	10%	2016/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	13%	2017/01/01
03-0154	Hussar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	12%	2019/01/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	0%	2013/10/01	02-0261	Raymond	12%	2016/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	0%	2013/07/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266	Rimbey	16%	2019/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	12%	2017/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	5%	2015/04/01
02-0188	Killam	8%	2017/01/01	03-0272	Rosemary	12%	2016/01/01
01-0194	Lacombe	12.75%	2019/01/01	04-0273	Ross Haven	0%	2016/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective
03-0276	Ryley	3%	2016/01/01
04-0279	Seba Beach	4%	2014/01/01
02-0280	Sedgewick	8%	2017/04/01
04-0283	Silver Sands	3%	2018/01/01
04-0369	South Baptiste	0%	2005/05/01
04-0288	South View	3%	2019/01/01
01-0291	Spruce Grove	20%	2016/01/01
01-0292	St. Albert	5%	2019/01/01
03-0295	Standard	0%	2015/01/01
02-0297	Stavely	5%	2017/01/01
03-0300	Stirling	12%	2019/01/01
02-0301	Stony Plain	20%	2015/01/01
09-0302	Strathcona County	0%	TBD
02-0303	Strathmore	16.25%	2019/04/01
03-0304	Strome	8%	2016/01/01
02-0307	Sundre	9%	2018/01/01
04-0386	Sunrise Beach	0%	2018/01/01
04-0308	Sunset Point	10%	2017/01/01
02-0310	Sylvan Lake	15%	2019/01/01
02-0311	Taber	20%	2013/10/01
03-0315	Thorsby	20%	2015/01/01
02-0318	Tofield	5%	2015/01/01
02-0321	Turner Valley	10%	2017/01/01
04-0324	Val Quentin	0%	2016/01/01
02-0326	Vauxhall	4%	2019/01/01
02-0331	Viking	8%	2013/07/01
02-0333	Vulcan	20%	2013/10/01
03-0364	Wabamun	10%	2017/01/01
02-0335	Wainwright	9%	2019/01/01
07-0159	Waterton Park	8%	2018/10/01
03-0338	Warburg	10%	2015/01/01
03-0339	Warner	0%	2017/01/01
04-0344	West Cove	0%	2018/01/01
02-0345	Westlock	12%	2013/07/01
01-0347	Wetaskiwin	12%	2016/01/01
04-0371	Whispering Hills	5%	2016/10/01
02-0350	Whitcourt	2.42%	2019/01/01
04-0354	Yellowstone	3%	2016/01/01

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