



## TOWN OF HINTON

Minutes of the Regular Meeting of Council  
Held May 21, 2019  
in Council Chambers

### Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

### Absent:

### Administration in Attendance:

Martin Taylor, Chief Administrative Officer, Carla Fox, Director of Corporate Services, Hans van Klaveren, Interim Director of Community Services, Peter Vana, Interim Director of Planning & Development, Lorraine Walker, Planner, Todd Martens, Protective Services Manager, Jace Rush, Interim Director of Infrastructure Services. Terri Williams, Legislative Coordinator

### Also in Attendance:

Brian Conger, ISL Engineering & Land Services Ltd.

*Refer to the Regular Council Meeting Agenda package for [May 21, 2019](#) for detailed background information.*

## ORDER

Mayor Marcel Michaels called the Regular Council meeting to order. The time was 4:00 p.m.

## ADOPTION OF AGENDA

**MAGUHN - That the agenda be adopted as amended to include Action Item #3 - Friendship Centre.**

**Carried Unanimously**

## COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – May 7, 2019
2. Standing Committee of Council Minutes – May 14, 2019

**HAAS - That the Minutes listed above be approved as presented.**

**Carried Unanimously**

## CITIZENS "MINUTE WITH COUNCIL"

No citizens wished to speak with Council.

  
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## **DELEGATIONS AND PRESENTATIONS**

### Discover Alberta Northern Rockies

Chris Sorenson and Tim Shane spoke to Council regarding the Discover Alberta Northern Rockies (DANR). DANR is based out of Hinton and is a one stop shopping website for information on tourism opportunities within the Alberta Northern Rockies. The website was viewed, and Council was asked to share the information, to direct people to view the site for the available information.

### Community Engagement and Advisory Committee

Garth Griffiths and Jailin Bertolin of the Community Engagement and Advisory Committee (CEAC) provided Council with a presentation which described their new purpose and objective. The five pillars of CEAC are how they will engage with the community and how they will advise Town Council. The presentation is included the May 21, 2019 agenda package

## **PUBLIC HEARING**

### Introductions & Procedures

Deputy Mayor Maguhn informed the hearing attendees the following rules of conduct will be followed during this Public Hearing:

- Presentation should be brief and to the point.
- The order of presentation shall be:
  - Report from the Planner;
  - IDP Presentation from ISL Engineering and Land Services Ltd.
  - entry of written submissions;
  - those supporting the Bylaw;
  - those opposing the Bylaw; and
  - any other person deemed to be affected by the Bylaw.
- Council may ask questions of the speakers after each presentation for clarification purposes.
- There will be no debating the Bylaw, however, questions to the Councillors or other parties will be accepted through the Chair.

### Intermunicipal Development Plan (IDP)

Deputy Mayor Maguhn declared the Public Hearing for the Intermunicipal Development Plan Bylaw No. 1133 open.

Secretary C. Fox informed the purpose of the proposed Bylaw No. 1133 is to adopt an Intermunicipal Development Plan.

As shown on Schedule "A" of the Intermunicipal Development Plan Bylaw No. 1133 as Attachment 1.

First reading was given to the Intermunicipal Development Plan Bylaw No. 1133 on April 16, 2019.

  
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Notice of this Public Hearing was advertised in the Hinton Voice newspaper on April 25, May 2 and 9, 2019 and advertised on the Town of Hinton website.

The report from the Planner was provided (as Attachment 2)

IDP Presentation by ISL Engineering and Land Services Ltd. (as Attachment 3)

Deputy Mayor Maguhn requested:

- Are there any late written submissions relating to the Intermunicipal Development Plan Bylaw No. 1133? No
- Is there anyone present who wishes to speak in favour of Bylaw No. 1133? No
- Is there anyone present who wishes to speak in opposition to Bylaw No. 1133? No
- Is there anyone present who is deemed to be affected by Bylaw No. 1133 and wishes to speak? No
- Do the Councillors have any further questions?

**Councillor Ostashek - this is a bit of a unique undertaking with two Councils having to approve this. If there are significant changes to the IDP, would the additional joint hearings be public or private?**

Brian Conger, ISL Engineering and Land Services Ltd. Stated that once the IDP has been adopted, and a change to the plan is required, both Councils will meet in a joint hearing at that time. Peter Vana added that if the changes resulted in a substantive change, a new public hearing would be required. If changes to the IDP were to be minor, then a public hearing would not be required.

**Mayor Michaels – requested further clarification on the north boundaries - Athabasca River.**

Peter Vana responded there can only be two municipalities or more if you want a larger plan area. The size and shape of the plan area are up to the municipalities themselves.

- Do the Councillors require further information? No

## ADJOURNMENT

**Nelson – That the Public Hearing adjourn.**

**Carried Unanimously**

## ACTION ITEMS

1. Community Engagement and Advisory Committee - Terms of Reference

**MAGUHN - That Council give First Reading to Community Engagement and Advisory Committee Bylaw #1129-1 as presented.**

**Carried Unanimously**

**HAAS - That Council give Second Reading to Community Engagement and Advisory Committee Bylaw #1129-1 as presented.**

**Carried Unanimously**



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**NELSON - That Council give unanimous consent for Third Reading to Community Engagement and Advisory Committee Bylaw #1129-1 as presented.**

**Carried Unanimously**

**MAGUHN - That Council give Third Reading to Community Engagement and Advisory Committee Bylaw #1129-1 as presented.**

**Carried Unanimously**

**OSTASHEK: Council amend the Terms of Reference to add Section 3.1.3 to read “Participate in one (1) annual Budget Session”.**

**Carried Unanimously**

**MAGUHN - Council amend the Terms of Reference under Section 10. Definitions to include “Budget Session” to read an annual roundtable discussion between Council and CEAC.**

**Carried Unanimously**

**MAGUHN - That Council approve amendment number 2 to the Community Engagement and Advisory Committee Terms of Reference as presented in the report.**

**Carried 6-1**

**For: Haas, Waugh, Maguhn, Michaels, Ostashek, Nelson**

**Against: Race**

#### AUMA Resolution

A short break was called at 5:30 p.m. with the meeting reconvening at 5:45 p.m.

T. Williams, Legislative Coordinator, presented the draft resolution for the Mobile Home Sites Tenancy Act to Council.

#### **Mobile Home Sites Tenancy Act**

WHEREAS the *Mobile Home Sites Tenancy Act* sets out the rights and responsibilities that apply to people who own a mobile home and rent the mobile home site (pad) from a landlord;

WHEREAS Service Alberta is responsible for the enforcement of the *Mobile Homes Sites Tenancy Act* and Regulations;

WHEREAS mobile home tenants have limited options for obtaining solutions to ongoing issues regarding safety and accessibility within the mobile home parks;

WHEREAS mobile home tenants' quality of life, including economic and social impacts, may be at risk through a municipality enforcing mandatory improvements to the property owned by mobile home landlords; and

WHEREAS a municipality has limited authority or tools to effectively manage quality of life and safety issues arising between mobile home park landlords and tenants.

**IT IS THEREFORE RESOLVED THAT** the Alberta Urban Municipalities Association review the *Mobile Home Sites Tenancy Act* to develop tools and legislative recommendations to the Government of

  
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Alberta that address the quality of life and safety of mobile home park tenants, and allow for increased municipal autonomy in effectively creating or obtaining solutions for local mobile home site issues on behalf of those tenants.

**BACKGROUND:**

In 2016, the Town of Okotoks submitted an AUMA resolution regarding an amendment to the *Mobile Home Sites Tenancy Act* to offer Residential Tenancies Disputes Resolution Services (RTDRS) to mobile home park residents. This resolution was passed, but saw a limited response from the Government of Alberta over the last three years.

The *Mobile Home Sites Tenancy Act* is in dire need of a substantial review or revision to allow for increased autonomy and local decision-making by municipalities. Through the Act, municipalities have the authority to create Advisory Boards to educate and advise landlords and tenants on rental practices, rights and remedies; and to mediate disputes. The Act does not provide municipalities authority to enforce reasonable solutions to disputes that support the safety and quality of life of the mobile home site tenants, who may have limited income or alternate housing options.

Municipalities therefore have no levers to create remedies to issues that are sometimes decades old, and are unable to effectively support tax paying citizens living within municipal jurisdiction. This is a problem that affects numerous municipalities across Alberta—and is a problem in need of immediate provincial attention through dialogue with the AUMA.

**MAGUHN - That Council approve the resolution on Mobile Home Site Tenancy Act, as presented and submit the resolution to AUMA for consideration at the fall convention.**

**Carried Unanimously**

2. Hinton Friendship Centre Request

**NELSON - Council accept the letter from the Hinton Friendship Centre as information.**

**Carried 6-1**

**For: Haas, Waugh, Michaels, Ostashek, Nelson, Race**

**Against: Maguhn**

**Mayor Michaels stepped down from the chair; Deputy Mayor Maguhn assumed at 6:21 p.m**

**MICHAELS - Direct Administration to bring policy #82 to a Standing Committee meeting for discussion by August 31, 2020.**

**Carried 6-1**

**For: Haas, Waugh, Maguhn, Michaels, Ostashek, Nelson**

**Against: Race**

**NELSON - To table this motion until August 2020.**

**Defeated 1-6**

**For: Nelson**

**Against: Haas, Waugh, Maguhn, Michaels, Ostashek, Race**

**Mayor Michaels assumed the chair at 6:30 p.m.**



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## INFORMATION ITEMS

1. Seniors Week Proclamation  
Mayor Michaels proclaimed June 3, 2019 to June 9, 2019 as Seniors Week.
2. Council Information Package #1 for May 21, 2019

**RACE- That Council accept Division Updates and Information Package #1 for May 21, 2019 as information.**

**Carried Unanimously**

## REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

### 1. Council Updates (Training, Conferences, Committees, Community Events)

Councillors reported on the various committees, meetings, and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

### 2. Chief Administrative Officer Report

Martin Taylor, Chief Administrative Officer, provided an update on administrative matters.

### 3. Administrative Inquiries

There were no Administrative Inquiries.

## NOTICES OF MOTION

Council did not present any Notices of Motion.

## ADJOURNMENT

**NELSON - That the Regular Meeting of Council adjourn.**

**Carried Unanimously**

The time was 6:42 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Director of Corporate Services

  
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May 21, 2019

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Hinton, AB T7V 2E5  
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To Mayor and Council,

The Hinton Friendship Centre is going to be hosting an Indigenous People's Day event on June 21, 2019. The history of National Indigenous Peoples Day is important to celebrate. "In cooperation with Indigenous Peoples' national organizations, the Government of Canada designated June 21 National Indigenous Peoples Day, a celebration of Indigenous Peoples' culture and heritage. This date was chosen because it corresponds to the summer solstice, the longest day of the year, and because for generations, many Indigenous Peoples' groups have celebrated their culture and heritage at this time of year.

National Indigenous Peoples Day is a wonderful opportunity to become better acquainted with the cultural diversity of First Nations, Inuit and Métis peoples, discover the unique accomplishments of Indigenous Peoples in fields as varied as agriculture, the environment and the arts, and celebrate their significant contribution to Canadian society."

<https://www.canada.ca/en/canadian-heritage/campaigns/celebrate-canada-days/aboriginal-day.html>

We are hoping to have a wide variety of activities that will happen throughout the day. We will have traditional drummers, dancers, and are hoping to have Metis Jiggers and dancers. We want to be able to showcase them to the whole community in a professional and safe way that everyone can enjoy. We are hoping the Council will consider waving the cost of the mobile stage

which is \$650.00. We do not charge individuals to enjoy this event and we must use fundraised dollars to cover the costs associated with the day.

If you require any additional information, please feel free to contact me at 780-865-5189. We look forward to hearing from you about this matter in the near future. Thank you in advance for considering our request.

Yours truly,

A handwritten signature in black ink, appearing to read 'Lisa Higgerty', written over a light grey circular stamp.

Lisa Higgerty

Co-Executive Director

Hinton Friendship Centre