



TOWN OF HINTON

Minutes of the Standing Committee Meeting
Held November 13, 2018
Committee Room

Present:

Mayor Marcel Michaels, Councillors Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

Absent: Councillor Trevor Haas, Ryan Maguhn

Administration in Attendance:

Mike Koziol, Interim Chief Administrative Officer, Carla Fox, Director of Corporate Services (arrived at 4:15 p.m.), Gordie Lee, Director of Infrastructure Services (arrived at 4:12 p.m.), Hans van Klaveren, Interim Director of Community Services, Todd Martens, Protective Services Manager, Emily Olsen, Strategic & Communications Advisor, Nikiea Hope, Human Resources Manager, Diana Daley-Beckford, Planning & Development Manager, Jenna Altrogge, Legislative & Administrative Assistant, Wendy Anderson, Executive Assistant

Refer to the Standing Committee Meeting Agenda package for [November 13, 2018](#) for detailed background information.

ORDER

Acting Deputy Mayor JoAnn Race called the Standing Committee meeting to order. The time was 4:00 p.m.

ADOPTION OF AGENDA

MICHAELS - That the Standing Committee Meeting Agenda of November 13, 2018 be accepted as presented.

Carried Unanimously

CITIZENS "MINUTE WITH COUNCIL"

No citizens wished to speak with Council.

DELEGATIONS AND PRESENTATIONS

Beaver Boardwalk Concept Design and Feasibility

Gavin Wyman, Robyn Gamber and Robert Colwell, ISL Engineering and Land Services, provided Council with a presentation on the Beaver Boardwalk. The presentation is provided in the November 13, 2018 agenda package.


Initial

ACTION AND DISCUSSION ITEMS

1. Beaver Boardwalk Concept Design and Feasibility

C. Fox left the meeting at 4:38 p.m. and returned at 4:40 p.m.

MICHAELS - That Council supports Administration to bring forward a Request for Decision at the Regular Meeting of Council on January 22, 2019 outlining a recommended Beaver Boardwalk Concept Design to be taken through detailed design and tender ready.

Consensus Achieved 5-0

A short break was called at 5:19 p.m. and the meeting resumed at 5:27 p.m.

2. Town Policies, Procedures, and Directives Policy #1106

NELSON - That Council direct Administration to bring the Town Policies, Procedures, and Directives Policy #1106 to the Regular Council Meeting of November 20, 2018.

Consensus Achieved 5-0

3. 2019 Draft Operating Budget and Capital and One-Time Operational Expenditure Plan

Additional information was provided as a handout and is included in the minutes as Attachment 1.

N. Hope and J. Altrogge left the meeting at 6:26 p.m.

A break was called at 6:33 p.m. and the meeting resumed at 6:40 p.m.

MICHAELS - That Council direct Administration to bring the 2019 Draft Operating Budget & Capital and One-Time Operational Expenditure Plan to the November 27, 2018 Standing Committee meeting for further discussion.

Consensus Achieved 5-0

ADDITIONAL INFORMATION

1. Urgent Matters from Council
2. Chief Administrative Officer Status Report
3. Executive Assistant Logistics Information

ADJOURNMENT

WAUGH - That the Standing Committee meeting adjourn.

Carried Unanimously

The time was 7:43 p.m.



Acting Deputy Mayor



Director of Corporate Services


Initial

Town of Hinton Draft 2019 Budget Deliberations
Anticipated Changes 2018 vs 2019 - Summary

Change Anticipated	%	\$ Impact	Est. 1% = \$121,029 Taxation Impact
Union - Mandatory Wage Increase	3%	\$182,000	1.50%
Non-Union Recommended Wage Increase	3%	\$137,602	0.28% 1.14%
Fuel Increase	25%	\$43,250	0.36%
RCMP Fee Revenue Reduction		\$50,000	0.41%
Fire Services Revenue Reduction - Yellowhead County Agreement		\$20,000	0.17%
Increases Required for Status Quo			
Protective Services Coordinator		\$56,796	0.47%
Protective Services - Stand By Pay		\$34,000	0.28%
Safety Coordinator Wage and Operating Budget		\$100,000	0.83%
Increased the Operational budget for two full time positic <i>On-hold pending the outcome of the organizational review.</i>		\$200,000	1.65%
Increased the Council Contingency Fund		\$20,000	0.17%
Increased FCSS for Elder Abuse Position	\$	54,000	0.45%
Reduction in General Revenue For Transfer in for Debt Pay		\$753,463	6.23%
2019 Reduction In Debenture Payments		-\$1,136,753	-9.39%
2019 Increase in Trasfer to Reserves		\$825,815	6.82%
Increased Fortis Franchise Fee from 10.7% to 12.7%		-\$240,000	-1.98%
Other Minor Decreases *Request Non-Profits and Bylaw Revenue			-1.35% -2.21%
Total Anticipated Taxation Increase			6.88%