



## TOWN OF HINTON

Minutes of the Standing Committee Meeting  
held February 13, 2018  
Committee Room

### Present:

Mayor Marcel Michaels, Councillors Trevor Haas, Ryan Maguhn, Dewly Nelson, Albert Ostashek, JoAnn Race, Tyler Waugh

### Also in Attendance:

Stephane Labonne, Chief Administrative Officer, Denise Parent, Director of Corporate Services, Laura Howarth, Director of Community Services, Wendy Jones, Director of Planning & Development, Carla Fox, Senior Project Lead, Emily Olsen, Communications & Strategic Advisor, Joshua Yaworski, Communications Coordinator, Wendy Anderson, Executive Assistant

**Refer to the Standing Committee Meeting Agenda package for [February 13, 2018](#) for detailed background information.**

### ORDER

Deputy Mayor Ostashek called the Standing Committee meeting to order. The time was 4:00 p.m.

### ADOPTION OF AGENDA

**NELSON - That the Standing Committee Meeting Agenda of February 13, 2018 be accepted as amended:**

- Addition of In Camera Item – Personnel Matter

**CONSENSUS ACHIEVED**

### CITIZENS "MINUTE WITH COUNCIL"

No citizens wished to speak to Council.

### DELEGATIONS AND PRESENTATIONS

#### Caribou Range Planning – Canadian Association of Petroleum Producers

Chris Montgomery and Cam Sorenson, Canadian Association of Petroleum Producers (CAPP), provided Council with a brief history of CAPP as well as a presentation on Caribou Range Planning. CAPP recognizes the need to support the caribou recovery and addressed some of their concerns. Mr. Sorenson encouraged Council to share their views with our MLA and to attend one of the upcoming Government information sessions or provide feedback online at <https://talkaep.alberta.ca/caribou-range-planning>. The full presentation is included in the February 13, 2018 agenda package.

  
Initial

Hinton Business Visitation 2 Year Follow-up

Nancy Robbins, General Manager, and Jacqueline Delisle, Community Liaison, of Community Futures West Yellowhead (CFWY), spoke to Council regarding the Hinton Business Visitation. The report is available in the February 13, 2018 Standing Committee Agenda package. The questions that were asked of businesses can be found on the CFWY website. At this time funding is not available to continue with this study for Hinton next year.

Deputy Mayor Ostashek called a break was called at 4:26 p.m. The Standing Committee meeting resumed at 4:30 p.m. CAO Labonne joined the meeting at 4:30 p.m.

**ACTION AND DISCUSSION ITEMS**

1. **Policy #055 – Federation of Canadian Municipalities (FCM) and AUMA Council Attendance**

**MAGUHN - That Council direct Administration to bring forward a revised conference attendance policy including AUMA, FCM and other conferences and training related activities.**  
**CONSENSUS ACHIEVED**

**MAGUHN - That Council authorize the Mayor and one Councillor to attend the Growing the North Conference in Grande Prairie February 21 and 22, 2018.**  
**CONSENSUS ACHIEVED**

**MAGUHN – That Council nominate Councillor Nelson to attend the Growing the North Conference with Mayor Michaels.**  
**CONSENSUS ACHIEVED**

2. **Subsidized and Free Transit Passes**

**MICHAELS - That Council direct Administration to bring a report to Regular Council to waive public transit fees for CNIB card holders.**  
**CONSENSUS ACHIEVED**

J. Yaworski joined the meeting at 5:30 p.m.

Deputy Mayor Ostashek called a break at 6:19 p.m. The Standing Committee meeting resumed at 6:27 p.m.

3. **Social Media Policy & 2018 Strategy**

**HAAS - That Council direct Administration to bring forward an amended Social Media Use – Members of Council guideline to an upcoming Standing Committee meeting for further discussion.**  
**CONSENSUS NOT ACHIEVED**

**MAGUHN – That the Standing Committee meeting extend past three hours. The time was 7:00 p.m.**

**CARRIED**

**NELSON – That Council direct Administration to bring back Social Media Policy #106 to Regular Council for decision.**

**CONSENSUS ACHIEVED**

**MAGUHN - That Council direct Administration to bring forward an amended Social Media Use – Members of Council guideline to an upcoming Regular Council meeting for decision.**

**CONSENSUS ACHIEVED**

#### **ADDITIONAL INFORMATION**

1. Urgent Matters from Council
2. Chief Administrative Officer Status Report
3. Executive Assistant Logistics Information

#### **IN CAMERA**

**MICHAELS - That the Standing Committee Meeting of Council move In Camera.**

**CARRIED**

The time was 8:25 p.m.

L. Howarth, W. Jones, C. Fox, E. Olsen, J. Jaworski and W. Anderson left the meeting at 8:30 p.m.

D. Parent left the meeting at 8:50 p.m.

**NELSON - That the Standing Committee Meeting of Council move out of In Camera.**

**CARRIED**

The time was 10:15 p.m.

#### **ADJOURNMENT**

**MICHAELS - That the Standing Committee meeting adjourn.**

**CARRIED**

The time was 10:16 p.m.



Deputy Mayor



Director of Corporate Services

Initial