



## TOWN OF HINTON

Minutes of the Regular Meeting of Council  
Held June 6, 2017  
in Council Chambers

**Present:**

Mayor Rob Mackin, Councillors Glen Barrow, Ryan Maguhn, Marcel Michaels, Stuart Taylor, Matthew Young

**Absent:**

Councillor Albert Ostashek

**Also in Attendance:**

Mike Schwirtz, Chief Administrative Officer, Laura Howarth, Director of Community Services, Wendy Jones, Director of Planning & Development, Gordie Lee, Director of Infrastructure Services, Jenna Altrogge, Legislative & Administrative Assistant, Wendy Anderson, Executive Assistant

**Refer to the Regular Council Meeting Agenda package for [June 6, 2017](#) for detailed background information.**

### ORDER

Mayor Rob Mackin called the Regular Council meeting to order. The time was 4:03 p.m.

### ADOPTION OF AGENDA

**MICHAELS - That the agenda be adopted as amended with the order of Action Items #1 and #2 reversed.**

**CARRIED**

### COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – May 16, 2017
2. Standing Committee of Council Minutes – May 23, 2017

**YOUNG - That the Minutes listed above be approved as presented.**

**CARRIED**

### CITIZENS "MINUTE WITH COUNCIL"

No citizens chose to speak to Council.

### PUBLIC HEARING

Please refer to the Public Hearing Minutes for Bylaw #1088 dated June 6, 2017.

  
Initial

**ACTION ITEMS**

1. Amendments to Land Use Bylaw No. 1088

**BARROW - That Council give Second Reading to Land Use Bylaw Amendment No. 1088-1:**  
a) **Land Use Bylaw Edits Overview and Redesignation of Local Zoning – Steele Crescent**  
b) **Rezoning Application for 100 & 200 Drinnan Way.**

**CARRIED**

**YOUNG – That Council give Third Reading to Land Use Bylaw Amendment No. 1088-1:**  
a) **Land Use Bylaw Edits Overview and Redesignation of Local Zoning – Steele Crescent**  
b) **Rezoning Application for 100 & 200 Drinnan Way.**

**CARRIED**

2. Award of Tender for 2017 Capital Work Projects

**MAGUHN - That Council award the Tender received for the 2017 Capital Work Projects for Meadow Drive and Athabasca Avenue to GS Construction in the amount of \$5,779,074 with the construction of Switzer Dr./Kelley Road Waterline abandonment and replacement and Firehall sidewalk and drainage swale to be included with a not-to-exceed budget of \$300,000 to support overall cost savings.**

**CARRIED**

3. Legal Matter - \$35,000 Capital Expense Approval

Councillor Michaels recused himself from voting as he was not in attendance for the May 23, 2017 In Camera Meeting.

**MAGUHN - That Council approve that Administration spend a maximum of \$35,000.00 for the purposes of procuring services in support of a legal matter as disclosed to Council at the Standing Committee Meeting (In-Camera) on May 23, 2017.**

**CARRIED**

4. Inter-Municipal Assessment Review Board Agreement and Bylaw #1115

**YOUNG - That Council gives First reading of Bylaw #1115.**

**CARRIED**

**TAYLOR - That Council gives Second reading of Bylaw #1115.**

**CARRIED**

**MICHAELS - That Council gives Unanimous Consent for Third reading of Bylaw #1115.**

**CARRIED**

  
Initial

**BARROW - That Council give Third reading of Bylaw #1115.**

**CARRIED**

5. Appointment of Interim Chief Administrative Officer

**MICHAELS - That Laura Howarth be appointed as Interim Chief Administrative Officer (CAO) effective June 17, 2017.**

**CARRIED**

### INFORMATION ITEMS

1. Council Information Package #1, #2 and #3 for June 6, 2017

**YOUNG - That Council Information Package #1, #2 and #3 for June 6, 2017 be accepted for information.**

**CARRIED**

### REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER

1. Council Reporting (Training/Conferences/CEAC, Listening Teams, All Other Committees)

Councillors reported on the various committees, meetings and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

**MACKIN - That Councillor Barrow replace Councillor Taylor on the Hinton Municipal Library Board and Councillor Taylor become an alternate on the Hinton Golfing Society.**

**CARRIED**

2. Councillor Information Requests (Email)

3. Chief Administrative Officer Report

Mike Schwirtz, Chief Administrative Officer, provided an update on administrative matters.

### ADJOURNMENT

**YOUNG - That the Regular Meeting of Council adjourn.**

**CARRIED**

The time was 5:17 p.m.

  
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Mayor

  
\_\_\_\_\_  
Director of Corporate Services

  
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