



## TOWN OF HINTON

Minutes of the Regular Meeting of Council  
Held May 2, 2017  
in Council Chambers

### Present:

Mayor Rob Mackin, Councillors Glen Barrow, Ryan Maguhn, Marcel Michaels, Albert Ostashek, Stuart Taylor, Matthew Young

### Also in Attendance:

Laura Howarth, Acting CAO & Director of Community Services, Denise Parent, Director of Corporate Services, Wendy Jones, Director of Planning & Development, Gordie Lee, Director of Infrastructure Services, Wendy Anderson, Executive Assistant

**Refer to the Regular Council Meeting Agenda package for [May 2, 2017](#) for detailed background information.**

## ORDER

Mayor Rob Mackin called the Regular Council meeting to order. The time was 4:02 p.m.

## ADOPTION OF AGENDA

**BARROW - That the agenda be adopted as presented with the addition of one In-Camera item:**

**Personnel (FOIP)**

**CARRIED**

## COUNCIL MINUTES FOR ADOPTION

1. Regular Meeting of Council Minutes – April 18, 2017
2. Standing Committee of Council Minutes – April 25, 2017

**BARROW - That the Minutes listed above be approved as presented.**

**CARRIED**

## CITIZENS "MINUTE WITH COUNCIL"

No citizens came before Council to speak.

## DELEGATIONS AND PRESENTATIONS

### Firefighters 1001 Graduation Ceremony

Fire Chief / Protective Services Manager Todd Martens and Mayor Rob Mackin presented Colton Boutin, Adison Vidrih, Amanda Stinson, Brian Potter and James Waldo with their certificates for Fire Protection

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Standard 1001 Level 2. Adison Vidrih also received his 12 years of service medal from the Province of Alberta.

### STARS

Glenda Farnden, Senior Municipal Relations Liaison, provided Council with an annual update on STARS which included information on the equipment on board the helicopter and statistics on usage. Ms. Farnden presented Council with a framed photo in recognition of the Town of Hinton partnering in saving lives. The Town of Hinton currently donates \$2.00/capita in support of STARS.

Mayor Mackin called a short break. The time was 4:24 p.m. The meeting resumed at 4:31 p.m.

### **ACTION ITEMS**

1. Fire Department Knox Box Program

**BARROW - That Council approves \$17,700 from the Automated Traffic Enforcement (ATE) reserve for the purchase of 6 Knox Box key holders (\$5,700) and 50 Knox Boxes (\$12,000) to be invoiced to the local businesses for reimbursement to the Town**

**CARRIED**

2. Land Use Bylaw

**MAGUHN - That Council give Bylaw #1088-1 first reading:**

- a) **Land Use Bylaw edits Overview and Redesignation of Local Zoning – Steele Crescent from C-SHP to I-LHT**
- b) **Rezoning application for 100 & 200 Drinnan Way from R-S3 to I-LHT.**

**CARRIED**

**MAGUHN - That Council Direct Administration to bring back the motion made December 17, 2013 (TAYLOR – That Council waive the developer's obligation to pay the frontage fee towards the current Drinnan Way Road relative to the proposed East Ridge subdivision frontage along Drinnan Way) to a Standing Committee for direction. This is subject to the rezoning and possible road access realignment to ensure that the intent of the motion is correctly reflected when the Development Agreement for the Industrial Use is entered into.**

**CARRIED**

3. 4 Phases Eaton Drive – Development Agreement

**MAGUHN - That Town Council in response to Mr. Tredwin's letter dated December 9, 2016 requesting financial compensation in the amount of \$149,625 plus GST for a total of \$157,106.26 receive a final offer of settlement in the amount of \$88,884.00 excluding GST for the Eaton Phase 4 Development Agreement (1997) subject to the following terms and conditions:**

  
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1. That Mr. Tredwin be required to complete all outstanding deficiencies for Phase 3 which include submission of as-constructed drawings and completion of one PUL by June 1, 2017 in order that the Town can prepare a Final Acceptance Certificate (FAC) and;
2. Acknowledge that Phase 4 of this subdivision is currently listed for sale and that the existing 1997 4 Phases Eaton Drive Development Agreement upon the Town issuing the FAC for Phase 3 be terminated and discharged from Title and;
3. A new Development Agreement be entered into between the Town and Mr. Tredwin for Phase 4 of the Eaton Drive Development that supports current and adopted bylaws and be registered to the Phase 4 Eaton Property located on Eaton Road. Upon completion of the terms and conditions above being met, Mr. Tredwin will receive the funds for the final offer of settlement in the amount of \$88,884.00 excluding GST.

CARRIED

4. Boutin Avenue – Development Agreement

A late Handout was provided to Council (Attachment #1).

**YOUNG - That Town Council, in response to Cost Estimate — Boutin Avenue — Hinton last dated June 15, 2016, presented by Mr. Dale Gilbertson and Mr. Neil Tredwin, regardless of the new information received on May 2, 2017, requesting financial compensation in the amount of \$115,210.00 excluding GST receive a final offer of settlement in the amount of \$6,453.12 excluding GST for the Boutin Avenue Development subject to the following terms and conditions:**

1. That the deficiencies for regrading and compaction of the back lane behind the Habitat Housing to achieve positive storm water drainage and second asphalt overlay on Boutin Avenue be completed before July 1, 2017. Upon completion the Town will issue an Final Acceptance Certificate accepting the completion of the deficiencies.

Upon completion of the terms and conditions above being met, Mr. Tredwin will receive the funds for the final offer of settlement in the amount of \$6,453.12 excluding GST. The funds will be paid to Mr. Tredwin as the deficiencies have been transferred from previous Development Agreement Subdivision #74 to Subdivision #108 to Subdivision #125 Development Agreement dated May, 2013.

CARRIED

5. 2017 Tax Levy Bylaw #1111

**TAYLOR - That Council gives Third reading of Bylaw #1111**

  
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**CARRIED**

Councillor Michaels left the meeting due to a work commitment. The time was 5:34 p.m.

6. Appointment of Returning Officer – 2017 Municipal Elections

**MAGUHN - That Council appoint Denise Parent, Director of Corporate Services, as the Returning Officer for the Town of Hinton for the purpose of conducting elections under the Local Authorities Election Act**

**CARRIED**

**INFORMATION ITEMS**

1. Council Information Packages #1 for May 2, 2017

**BARROW - That Council Information Package #1 for May 2, 2017 be accepted for information.**

**CARRIED**

**REPORTS FROM MAYOR, COUNCIL, CHIEF ADMINISTRATIVE OFFICER**

1. Council Reporting (Training/Conferences/CEAC, Listening Teams, All Other Committees)

Councillors reported on the various committees, meetings and activities they attended since the last Regular Council meeting and what they plan on attending in the coming weeks.

Councillor Maguhn thanked JoAnn Race for the great job on the Kick to the Curb campaign. This year it will be held June 3 & 4, 9:00 a.m. to 5:00 p.m. each day. A garage sale will be held the week prior to Kick it to the Curb to help move items to new homes. This is the fifth year of this event.

**MAGUHN – That Council direct the Mayor to send a letter to the MLA and appropriate Minister(s) requesting a meeting and requesting that the Province clarify that they will be conducting a legislative review in the fall and request confirmation on whether or not they will be examining safety and infrastructure issues in that review of the Mobile Home Site Tenancy Act.**

**CARRIED**

**MAGUHN – Would like to see the addition to a Standing Committee meeting regarding the Mobile Home Sites Tenancy Act**

**CARRIED**

2. Councillor Information Requests (Email)

3. Chief Administrative Officer Report

Laura Howarth, Acting Chief Administrative Officer, provided an update on administrative matters.

**ADJOURNMENT**

**YOUNG – That the Regular Council meeting move in camera.**

  
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**CARRIED**

The time was 6:03 p.m.

**BARROW – That Regular Council meeting revert to regular session.**

**CARRIED**

The time was 6:12 p.m.

**OSTASHEK - That the Regular Meeting of Council adjourn.**

**CARRIED**

The time was 6:13 p.m.

  
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Mayor

  
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Director of Corporate Services

