



**TOWN OF HINTON  
STANDING COMMITTEE OF COUNCIL  
MEETING MINUTES  
March 10, 2015**

**PRESENT:** Mayor Rob Mackin, Deputy Mayor Marcel Michaels, Councillors Dale Currie, Ryan Maguhn, Glen Barrow, Stuart Taylor, Matthew Young

**ABSENT:** N/A

**SECETARY:** Lil Wallace - Executive Assistant

**ALSO PRESENT:** Mike Schwirtz - Town Manager  
Denise Parent - Director of Corporate Services  
Rhonda West - Legislative & Administrative Services Coordinator

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**ORDER**

Deputy Mayor Marcel Michaels called the Standing Committee Meeting to order. The time was 4:00 p.m.

**ADOPTION OF AGENDA**

Councillor Ryan Maguhn asked to add an action item #3 as follows: "Bylaw #1042-1"

Mike Schwirtz asked to add three additional in camera items, being two "Land (FOIP)" items and one "Personnel (FOIP)" item.

Councillor Glen Barrow asked to switch action items 1 and 2 around as he would like to hear about the water treatment plant timelines prior to discussing the operating budget feedback.

**There was consensus to accept the Standing Committee Meeting Agenda of March 10, 2015 as amended.**

**ACTION AND DISCUSSION ITEMS**

***Refer to the Standing Committee Meeting Agenda package for [March 10, 2015](#) for detailed background information on these decisions.***

**Water Treatment Plant Timeline**

Mike Schwirtz gave Council the following history highlights on the water treatment plant:

- January 1, 2018 the Town is to take over the plant as per 10-year notice given by West Fraser
- West Fraser has held the water license since 1957;
- In 2008 West Fraser served the Town with 10-year notice, although 3 years was legal requirement;
- Plant upgrades were done in 2009 and a membrane system was installed as per environmental requirements. This membrane system designed as portable with the intention of being able to take it to a new facility if necessary;
- Meetings with West Fraser's legal team followed to discuss legal indemnification to West Fraser as per their concerns;
- September, 2013 water services agreement was amended and included term that West Fraser will work with the Town on transference to the Town in the least evasive manner.

  
Initial

The water and sewer agreements were contained in one document and have now been separated; the sewer agreement will soon be ready to come back to council for approval;

- In 2013 AEM was hired to prepare conceptual design plans and cost estimates. Based on this, it is not an option to build our own water treatment plant so West Fraser will sell to the Town and the Town would then operate the system;
- Looking in the range of \$480,000 to \$1.2M operating costs per year;
- Currently working on operating considerations list; goal is to have that within 120 days and then present it to West Fraser's board of directors for approval;

No consensus obtained on this report as this was presented to provide information only.

#### **2015 Operating Budget Feedback to Date**

Councillors discussed the feedback they have received to date. They discussed the pros and cons of suggestions received to absorb the individual fees into a higher tax increase rather than charging individual fees. Discussion also included whether it's better to keep the proposed \$5.00 water treatment plant fee at this time and then removing and/or adjusting it at a later date when actual costs are known or there are sufficient funds available.

No consensus obtained on any points raised as this was for discussion purpose only.

#### **Bylaw 1042-1 (Establishing Hinton Policing Committee)**

Councillor Maguhn previously brought this topic up at the February 17, 2015 Regular Council meeting of Council but felt it warranted further discussion in Standing Committee. He requested council have a discussion respecting the mandate of the Hinton Policing Committee ("HPC") and its goals, including their setting priorities for bylaw review related to enforcement. His concern is that Section 3 (a) and (b) does not state that the HPC can identify policy or bylaw priorities. He would like to see the bylaw rewritten to state the intent more clearly. Council suggested to Administration that the HPC cease all work in setting goals and priorities for bylaw enforcement until such time as Bylaw #1042-1 is rewritten and passed by council.

**There was consensus that Council direct Administration to update the wording on this bylaw as it relates to bylaw policy goals and priorities to better identify the intent.**

#### **ADDITIONAL INFORMATION**

##### **Urgent Matters from Council**

Councillor Currie had a citizen bring a concern to him about a water flow management situation on Meadow Drive. He is to provide Administration with the name and contact information so it can be followed up on.

Councillor Young brought up a concern that some town vehicles are driving too fast on the streets, including through school zones. Administration will speak to the drivers.

Councillor Taylor brought up a gentle reminder that when Council receives an email, it is good etiquette to at least send a response back acknowledging receipt of the email.

Councillor Maguhn brought up a citizen's concern about recent "greenish smoke" coming from the mill. Councillor Barrow advised he would not sit in on this conversation and left the room at 5:29 p.m. Administration advised Councillor Maguhn to have the citizen call West Fraser directly with any concerns. Councillor Barrow came back to the meeting at 5:31 p.m. and announced he had left the room because this discussion was a work conflict for him.

**Town Manager Status Report**

The Town Manager did not report anything at this time.

**Executive Assistant Logistics Information**

Upcoming events logistics were discussed.

**IN CAMERA**

**M. YOUNG - That Standing Committee move in camera.**

**Carried**

The time was 5:31 p.m. The Chair called a short recess and the meeting reconvened at 5:37 p.m.

**D. CURRIE - That Standing Committee revert to regular session.**

**Carried**

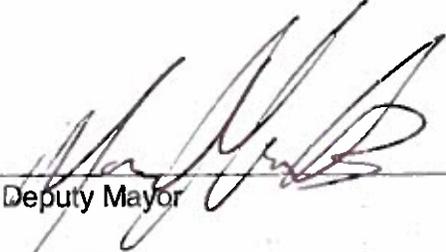
The time was 6:54 p.m.

**ADJOURNMENT**

**G. BARROW - That Standing Committee Meeting of Council adjourn.**

**Carried**

The time was 6:55 p.m.

  
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Deputy Mayor

  
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Director of Corporate Services

