



**TOWN OF HINTON
STANDING COMMITTEE OF COUNCIL
MEETING MINUTES
January 13, 2015**

PRESENT: Mayor Rob Mackin, Deputy Mayor Stuart Taylor, Councillors Dale Currie, Ryan Maguhn (arrived at 4:08 pm), Glen Barrow, Marcel Michaels, Matthew Young

ABSENT: N/A

SECRETARY: Lil Wallace - Executive Assistant

ALSO PRESENT: Mike Schwirtz - Town Manager
Denise Parent - Director of Corporate Services
Rhonda West - Legislative & Administrative Services Coordinator

ORDER

Deputy Mayor Stuart Taylor called the Standing Committee Meeting to order. The time was 4:00 p.m.

ADOPTION OF AGENDA

Town Manager Mike Schwirtz requested that Action Item #3 (Proposed Economic Development Initiatives) be removed from the agenda as the presenter, Kimberley Worthington, is ill and not in attendance at the meeting.

There was consensus to accept the Standing Committee Meeting Agenda of January 13, 2015 as amended.

There was unanimous consent to extend the amount of time the delegation will present from 10 minutes to 30 minutes.

DELEGATIONS AND PRESENTATIONS

AB Northern Rockies Tourism Alliance and Plan Vision - Presented by Laura Vinson and Joe Pavelka (30 minutes)

The Alberta Northern Rockies Tourism Alliance is in the process of creating a destination management plan for the region and they came in front of Council to give an update on their work in this regard. Their consultant, Joe Pavelka, of Plan Vision, informed Council:

- Jasper is interested in developing tourism outside the Park;
- there is strong support from Edmonton and Jasper tourism to develop the corridor between;
- tourism tells the story and history of the region;
- tourism has grown in last decade in our area;
- tourism enhances livable reputation of Hinton, and the quality of life.

Mr. Pavelka stated the next step would be to have a 2-day workshop to flush out ways to enhance existing resources and products which need to be better packaged and promoted with the larger partners.

During the presentation, Councillor Ryan Maguhn arrived at 4:08 p.m.


Initial

ACTION AND DISCUSSION ITEMS

Refer to the Standing Committee Meeting Agenda package for [January 13, 2015](#) for detailed background information on these decisions.

Housing Funds Allocation/Municipal Affairs

Mayor Rob Mackin explained to Council that four homes recently sold in Hinton were provincially-owned social homes for metis housing. A plan is needed on where the money will go and how it will be spent as the sale proceeds will be coming back to Hinton to manage and control. He further stated this money could be an option for the down payment assistance program and stimulation of secondary suites development could be another option. He then asked for Council's support and consensus to have a plan developed to allocate the funds.

Some council members expressed concern respecting concentrating funds and administrative time on the down payment assistance program if there is no consensus and eventually council approval on that particular program.

Mayor Mackin advised a plan has to come back to council soon with options that would total \$1M as the funds are sitting there waiting. He then asked for consensus.

There was consensus that Council direct Administration to prepare a plan to allocate the \$1M.

Performing Arts Facility

There was consensus that Council accepted this report and recommendation be forwarded to Regular Council on January 20, 2015 for a decision.

Proposed Economic Development Initiatives

Item removed from agenda.

Automatic Traffic Enforcement Policy #078 Procedure (Quality of Life, Community Safety Initiatives, Community Events)

There was consensus that Council direct Administration to:

- Combine all 3 funds (Quality of Life, Community Safety Initiatives, and Community Events) into one fund and name it the "Community Grant Program".***

The deputy mayor called a short recess. The time was 5:40 pm. The meeting reconvened at 5:45 p.m.

There was consensus that Council direct Administration to:

- Allocate up to \$250,000 or 35% (whichever one comes first) of the Automatic Traffic Enforcement ("ATE") funds to the Community Grant Program and retain up to \$100,000 or 15% (whichever one comes first) of the "ATE" funds for the Participatory Budget allocation.***


Initial

Council discussed again the decisions just made (whether to combine all 3 funds and the capping amounts and percentages). Denise Parent, Director of Corporate Services, called for a point of order that those decisions had already been made and that council must have unanimous consent to revisit the decision of grouping the three funds and/or capping amounts.

There was consensus that Council direct Administration that:

- *the intake for the Community Grant Program is set for April 1 and October 31 of each year.*
- *to update the Quality of Life procedures to reflect the combination of the 3 funds into one fund (use this as a base template).*
- *Update the Grant Funding Advisory Committee (Bylaw #1044-1) and the Quality of Life terms of reference to reflect the integration of the 3 funds.*
- *Recommendations from the Grant Funding Advisory Committee are to be brought to council for final approval.*

Administration advised that this item will be brought back to council for another review at an upcoming Standing Committee meeting, prior to going to Regular Council for approval. Administration further advised that currently there is no Grant Funding Advisory Committee appointed.

2015 Capital/Project Budget Line Item Review

(NOTE: "Yellow" means the item is conceptual and requires explicit Council approval before proceeding with project).

There was consensus on:

- **Buildings & Maintenance (Lines 30 to 38)**
- **Remove yellow on all except leave Line 32 yellow.**

BUILDINGS & MAINTENANCE		
30.0	Purchase Rec - Custodial Equipment (Swing machine & burnisher)	
31.0	Replace Pool solid countertop replacement	
32.0	Guild fire bay studio LED lighting	Leave as Yellow
33.0	Complete arena board replacement (2013)	
34.0	Centennial Building Facia and Siding	
35.0	Fire hall roof repairs	


 Initial

36.0	Mobile Electronic Maintenance Management Module (Webworks) (2013)	
37.0	Replacement of Retaining Wall - west end BT Arena (2014)	
38.0	Replacement of access ramp - Hinton Centre (2014)	

There was consensus on:

- Fleet (Lines 50 to 54)
- Remove yellow on all except leave Lines 52 and 54 yellow.

There was unanimous consent to revisit the consensus just given on the Fleet items.

There was unanimous consensus to Remove Line 52 from the budget and leave Line 54 yellow.

	FLEET	
50.0	Replace Unit 449 - 2001 Garbage Truck	
51.0	Replace Ice Resurfacer	
52.0	Replace Town of Hinton Float	Remove from Budget
53.0	Replace small motorized equipment	
54.0	Replace custodian vehicle (310) 2001 Dodge Quad Cab	Leave as Yellow

There was consensus on:

- Utilities & Storm Sewer (Line 70 and 76)
- Remove yellow on all

	UTILITIES & STORM SEWER	
70.0	Sewer Line re-lining (Lateral & Main Lines) Phase III (2014)	
76.0	Leveling, capping and seeding (2012) Old Landfill - Leachate breakouts,	

There was consensus on:

- Information Technology (Lines 90 and 91)
- Keep Line 90 yellow and Phase 2 of Line 91 also yellow

<u>INFORMATION TECHNOLOGY</u>		
90.0	Installation Communications Tower - allow for faster wireless system (2014)	Leave as Yellow
91.A	Evaluation of TOH network and upgrades - Phase I	
91.B	Evaluation of TOH network and upgrades - Phase 2	Leave as Yellow

D. CURRIE That Council extend the time for the Standing Committee Meeting beyond 3 hours.

Carried

The time was 7:14 p.m.

There was consensus on:

OR1	Down Payment Assistance Program	Remove from budget
OR7	Purchase vending machine	Remove from budget
OR8	Install retractable basketball board and hoop	Remove from budget
OR9	Replace Boulderling Wall Matting	Remove the Yellow
OR10	Replace Wenger staging platforms & components	Remove the Yellow
OR4	GIS Review and upgrades	Remove the Yellow
OR3	Program/Ops Review	Leave as Yellow

There was consensus on:

- Line 2.1 Stars Ambulance
- Remove the Yellow

2.1	- STARS Ambulance	Remove the Yellow
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 Initial

There was consensus on:
- Line 5.1 Special Events Tent
- Continue as Yellow

5.1	Special Events Tent	Continue as Yellow
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There was consensus on:
- Line 6.0 Council Contingency
- Remove the Yellow

6.0	Council Contingency (10%) - \$70,000	Remove the Yellow
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There was consensus on:
- Line 11.0 Install Passenger Unloading Lane
- Remove the Yellow

11.0	Install a passenger unloading lane off Tamarack Ave. (2014)	Remove the Yellow
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ADDITIONAL INFORMATION

Urgent Matters from Council

No urgent matters from Council were reported.

Town Manager Status Report

No urgent matters from the Town Manager was reported.

Executive Assistant Logistics Information

Upcoming events logistics were discussed.

At this time Councillor Glen Barrow requested an item be added to the meeting as an "In Camera" item under the topic "Meeting Debrief (FOIP)".

IN CAMERA (if necessary)

M. MICHAELS - That Standing Committee move in camera.

Carried

The time was 7:56 p.m.

D. CURRIE - That Standing Committee revert to regular session.

Carried

The time was 8:08 p.m.

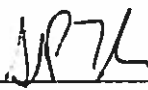


ADJOURNMENT

D. CURRIE - That Standing Committee Meeting of Council adjourn.

Carried

The time was 8:09 p.m.



Deputy Mayor



Director of Corporate Services

