



## TOWN OF HINTON Standing Committee Meeting June 24, 2014

**PRESENT:** Deputy Mayor Glen Barrow, Councillors Ryan Maguhn, Marcel Michaels, Stuart Taylor, Dale Currie

**ABSENT:** Mayor Rob Mackin, Councillor Matthew Young

**SECETARY:** Rhonda West – Legislative & Administrative Services Coordinator

**ALSO PRESENT:** Bernie Kreiner - Town Manager  
Denise Parent - Director of Corporate Services  
Laura Howarth – Director of Community & Protective Services  
Mike Schwirtz – Director of Infrastructure Services  
Lil Wallace – Executive Assistant

### **ORDER**

Deputy Mayor Glen Barrow called the Standing Committee Meeting to order. The time was 4:03 p.m.

### **ADOPTION OF AGENDA**

There was consensus to accept the Standing Committee Meeting Agenda of June 24, 2014 with the following changes:

- Removal of Action Item #1;
- Addition of Action Item #6 relating to discussion/information on the upcoming regional waste management authority meeting

### **ACTION ITEMS**

***Refer to the Standing Committee Meeting Agenda package for [June 24, 2014](#) for detailed background information on these decisions.***

#### **Take It or Leave It**

Councillor Marcel Michaels had provided Council with formal notice to have this item placed on the agenda for a discussion to see if Hinton would benefit from this service. The program is not currently included in council's strategic plan. Administration advised that there is a waste reduction strategy that will be coming to Council for further direction. There are no dollars or timelines assigned to the take it or leave it program. Options discussed included:

- Incorporate the program as a strategic initiative when Council revisits the strategic plan;
- Wait for presentation from administration on waste reduction strategy in August;
- Encourage individuals to form a group and make a presentation at regular council.

**There was consensus to accept the information and wait for the full waste reduction strategy presentation by administration.**

  
Initial

### **Minute Taking Standards / Robert's Rules Demystified**

Rhonda West, Legislative & Administrative Services Coordinator and Lil Wallace, Executive Assistant, provided Council with a review of the two courses they recently attended in Edmonton.

**There was consensus to accept the proposed administrative changes to the minute format and accept the report for information.**

### **Recreation Centre Field Investigations**

Laura Howarth, Community & Protective Services Director, spoke about the recreation centre field investigation results and next steps.

Administration pointed out that the engineering firm did not do any ground testing under the facility. The report does not clearly address the mechanical works of the facilities themselves. Administration was seeking direction on next steps. The current direction is: 1) following Option F outlined in the Barr Ryder report; 2) creating a project work plan; 3) hold a plebiscite in 2017.

**There was consensus to direct Administration to develop and present a project work plan for presentation to Council in November, 2014 for a pool maintaining the site location as indicated in Option F of the Barr Ryder report.**

### **Quarterly Review of Council's Strategic Plan**

The 2014-2017 Strategic Plan has been in place since February, 2014 with the last review taking place in March, 2014. The next review is scheduled for September, 2014.

**There was consensus to:**

- mark item #0977 – “review the function/effectiveness of our current Economic Development Program” as complete;
- #0979 – provide a copy of the recruitment package for employers to the Chamber of Commerce;
- #0989 – refer to Council's strategic workshop or the next quarterly review date for discussion/review;
- #0996 – change priority to medium

**There was consensus to accept the report for information.**

### **Upcoming Regional Waste Management Authority Meeting**

Councillor Taylor noted that the priorities for the regional waste management authority is to reduce waste. The group is considering a proposal to have a regional coordinator, shared by all partners, to help in regional waste reduction. Administration confirmed that the authority cannot spend money until the item comes back to council for review.

**There was consensus to accept the report for information.**

**ADDITIONAL INFORMATION**

**Urgent Matters from Council and Town Manager**

Councillor Maguhn brought up that he has received some concerns about the last baseball tournament in Mary Reimer Park while a children's soccer tournament was running. Some of these issues he had received were:

- 1) Driving vehicles on the fields and trails;
- 2) Driving intoxicated, in conjunction with number 1 above;
- 3) Smashed beer bottles and littering.

**There was consensus to direct the council representative for the Mary Reimer Park Society to seek further information from the group on these types of activities and/or incidents and report back to Council.**

Town Manager, Bernie Kreiner, provided Council with updates relating to the Canada Day BBQ, temporary foreign worker program, air quality concerns and information relating to the MDP update.

**Executive Assistant Logistics Information**

Council was provided with a logistic update for upcoming events.

**There was consensus to refer the matter regarding the selection of two council delegates to attend the annual AUMA Conference in September to the July 15, 2014 Regular Meeting.**

**There was consensus to direct administration to provide 2 date options (one day in July and one day in August) for council to choose for a strategic planning day session.**

**IN CAMERA**

**MICHAELS - That the Standing Committee meeting move in camera.**

**Carried**

The time was 6:37 p.m.

**TAYLOR - That the Standing Committee meeting revert to regular session.**

**Carried**

The time was 6:54 p.m.

**ADJOURNMENT**

**MAGUHN - That Standing Committee Meeting of Council adjourn.**

**Carried**

The time was 6:55 p.m.



Deputy Mayor



Director of Corporate Services

  
Initial

