



**TOWN OF HINTON**  
**Standing Committee of Council Meeting**  
**April 22, 2014**

**PRESENT:** Mayor Rob Mackin, Deputy Mayor Ryan Maguhn  
Councillors Dale Currie, Glen Barrow, Stuart Taylor, Matthew Young

**ABSENT:** Councillor Marcel Michaels

**SECRETARY:** Lil Wallace - Executive Assistant

**ALSO PRESENT:** Bernie Kreiner - Town Manager  
Denise Parent - Director of Corporate Services

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**ORDER**

Deputy Mayor Ryan Maguhn called the Standing Committee Meeting to order. The time was 4:04 p.m.

**ADOPTION OF AGENDA**

The Mayor requested that two in camera items (#3 West River Road discussion and #4 Council Operations/Working Groups) be moved from the in camera portion to the public portion of the meeting. Consensus was given.

Councillor Stuart Taylor requested an additional item be added (#5 Infill Bylaw). Consensus was given.

There was consensus to accept the Standing Committee Meeting Agenda of April 22, 2014 as amended.

**DELEGATIONS AND PRESENTATIONS**

**Habitat for Humanity - Presented by Laszlo Bajzar**

Laszlo Bajzar came back to council, at council's request, to answer additional questions about the Habitat for Humanity ("HFH") process and procedures since his presentation to Council on December 17, 2013. Council was advised that Hinton's subcommittee is under the umbrella of the Edmonton branch of the organization.

Council thanked Mr. Bajzar for coming back and answering their questions.

The Deputy Mayor then called for a short recess at 5:38 p.m. and the meeting reconvened at 5:47 p.m.

**ACTION AND DISCUSSION ITEMS**

***Refer to the Standing Committee Meeting Agenda package for April 22, 2014 for detailed background information on these decisions.***

  
Initial

**Community of Hinton Stakeholders Housing Plan Review**

**D. CURRIE – That the meeting be extended past three hours.**

**Carried**

The time was 6:57 p.m.

**There was consensus that Council direct Administration to realign work that has been done to the housing plan to council's housing readiness options in the strategic plan and bring back to standing committee for further review.**

**Communication Plan**

**There was consensus that Council support the exploration of the specific strategic components of the existing Communications Plan and possible revision thereof.**

**West River Road Background Information**

Because Council had requested same, Mike Schwirtz, Director of Infrastructure Services, provided Council with historical data on West River Road and some possible options to improve the road standard. He stated there is information that confirms over the years the residents have not been willing to pay for a properly built asphalt road with required drainage systems.

The following options (using 2014 cost estimates) were presented:

1. Add 4" of ¾ crush, pack and do minimal ditching and culverts - \$75,000 - \$200,000 (low effectiveness).
2. Add 6" of 2.5" minus crush, pack, cut ditches and install some culverts - \$700,000 - \$1,000,000, (road remains open).
3. Redo base and bring gravel road to standard with some ditches and culverts - \$1,000,000 to 1,500,000.
4. Pave West River Road (2.6km) and Moberly Drive (.6km) with proper drainage - \$3,500,000- \$4,500.000.

During discussion Administration mentioned a fifth option:

5. Install ditching and culverts for drainage, will not be standard road (same size they now have) with better surface.

Council was told the bigger question is who should pay for any improvements? There are other roads in existence that are bad roads, and whatever decision is made with this road could trigger the other citizens asking for same thing. There is no evidence that the County has been involved, including at the time the road was built.

Mr. Schwirtz further advised that option 1 would not solve the problem and that the seasonal rainstorms we receive would put the road right back to the condition it is in now. **Council then requested Administration to provide further details on Option 5.**

  
Initial

**There was consensus that this report be accepted for information and that Council be provided with the details on option 5 (such option that was verbally presented to council).**

The Mayor told council the residents have requested a meeting to discuss their concerns and this is in the process of being scheduled. There was discussion about meeting with all residents or just the committee, and to ensure the committee truly represents all citizens living on that road.

**There was consensus that we notify all affected landowners of any upcoming meetings with Council.**

### **Council Operations/Working Groups**

This item was added to the agenda to review the following three points:

a) how council wants to reviews the municipal strategic plan to ensure working within correct parameters so time isn't wasted by both council and administration. Council was advised the 1<sup>st</sup> page of a project work plan is the key document.

b) respecting customer concerns – are council and administration working together as a team; when one councillor has a different view as one individual the best approach is to tell the resident to come to all of council so that all may hear the concern.

c) need council's technical thoughts early in the topic and administration can then work through it. In areas where administration isn't sure, they might come back with a rough skeleton of what administration thinks council wants them to do. It was mentioned that it seems to work better with this council if administration doesn't write a detailed report and council was asked if that is the case. Council stated their preference is to get engaged early in the process, give input and clear direction at that time.

**There was consensus that this report be accepted for information.**

### **Infill Bylaw**

Councillor Stuart Taylor added this to the agenda as he feels there has been good progress to date and the infill bylaw process should get started as he doesn't want the Town Manager's retirement in July to slow things up. Mr. Kreiner advised he had been working on the off-site levy and then would be doing the infill in June, as he would like to see it completed before he retires.

Arif Khan, on behalf of the Chamber of Commerce, stated they would like the signage and infill bylaw reviews to be done at the same time and that the Chamber wants to work together on these projects. He questioned why they could not both be worked on at the same time.

Mr. Kreiner advised the infill review will be done first and then the signage next. The infill is the broadest of the 3 topics (off-site, infill and signage) and could engage controversy as there are opinions on both sides. The signage process should commence in September. Mr. Kreiner expected the infill bylaw to come to council in May.

  
Initial

The Mayor asked Mr. Khan to go back to the Chamber now and ask what the issues are and what they would like to see. Council asked that the Chamber of Commerce return to either a Standing Committee or Regular Council meeting with a presentation on their findings and Mr. Khan agreed to do that.

Councillor Taylor requested that the minutes record that the infill bylaw review process will commence in May, 2014.

**ADDITIONAL INFORMATION**

**Urgent Matters from Council and Town Manager**

Council did not have any urgent matters. The Town Manager advised there is a development challenge re 104 Larch Street as the front garage is being dismantled because it was built improperly.

The Town Manager advised the public is aware he has announced his retirement and his last day of work will be July 22, 2014.

**Executive Assistant Logistics Information**

Upcoming events logistics were discussed.

**IN CAMERA (if necessary)**

**M. YOUNG - That Standing Committee move in camera.**

**Carried**

The time was 8:25 p.m.

**D. CURRIE - That Standing Committee revert to regular session.**

**Carried**

The time was 9:02 p.m.

**ADJOURNMENT**

**G. BARROW - That Standing Committee Meeting of Council adjourn.**

**Carried**

The time was 9:03 p.m.

  
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Deputy Mayor

  
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Director of Corporate Services

  
Initial